

FOR THE LATEST NEWS FROM THE LEARN LOCAL SECTOR, PROVIDING QUALITY TRAINING FOR ADULTS IN EMPLOYMENT AND EDUCATION

Message from the Minister...

During a visit to the Banksia Gardens Community Centre in March, I had the pleasure of announcing the recipients of the third round of the Adult, Community and Further Education (ACFE) Capacity and Innovations grants, with Banksia being one of the recipients. Banksia will use their funding to work collaboratively with Hume City Council and Broadmeadows businesses to match training to local business needs.

I would like to offer my congratulations to all those organisations who have been awarded the grants, as they showcase the impressive breadth of Learn Local projects going on across Victoria. These projects are of great benefit to learners, Learn Local organisations and most importantly, the communities which they serve.



Peter Hall with Christine Fyffe, Member for Evelyn (far left), presenting a round 3 Capacity & Innovation Fund project certificate to an ecstatic Jan Simmonds from Morrissons.

The third round of Capacity and Innovation grants will provide a total \$2.3 million boost to the sector, highlighting our commitment to building Learn Local business capacity, supporting innovative teaching and learning practice and to providing industry-focused training opportunities with a double benefit: helping increase the training base of the community and providing local businesses with work-ready employees.

I look forward with great interest to seeing all of the promising Round 3 projects rolled out during the year.

– Peter Hall, Minister for Higher Education and Skills

Second series underway - apply now!

Following the success of the first series of TV show "A House around the Corner" applications are now open for Learn Local organisations to star in Series 2! This is a wonderful opportunity to get your organisation into the media and to celebrate the stories and successes of your learners, staff and communities.



The show, funded by ACFE, highlights the stories and successes of the Learn Local sector. The videos are streamed online after they air and segments can also be made available to organisations to use for their own promotional purposes. The second series will be screened on Channel 31 from September to November 2012.

So how do you get involved? Fill out the application attached to [General Memo 2012/05](#) before 20 April. Stories will be considered in the order they are received so be quick to put in your application!



Click the calendar for diary dates

- Professional development
- ACFE Agreement important dates

Get more from

facebook 

1. Build your 'LIKES' - get every employee in your organisation to share the page with their friends.
2. Post pictures often. Images are the MOST looked at pieces of info on Facebook.
3. Make sure all your business details are filled out comprehensively so people can contact you.
4. Update the 'description' field to mention your training and other services.
5. Add a link from your website to Facebook, and vice versa.

five easy ways

NAB 'Schools First' School-Community partnership applications now open

This opportunity is for Learn Local organisations to foster and enhance partnerships with schools. The 2012 NAB Schools First Awards have **\$3 million** available to 130 outstanding school-community partnerships.



The awards program is divided into three parts. The *Impact Awards* recognise established school-community partnerships. The *Seed Funding Awards* helps new and developing partnership. The third category awards partnership ideas initiated by students - *The Student Awards*.

The best starting point is to look at the [website](#) for further information. Stuck for an idea? The website has literally hundreds of [examples](#) of ways in which community organisations have partnered with schools.

The application will need to be lodged by your partner school and there is plenty of time to get talking – you have until 29 June to lodge the application.

Hold the date!
AN E-LEARNING SHOWCASE FOR LEARN LOCAL PROVIDERS 2012

e-learning - why?

View the E-Learning wiki for more details about Keynote speakers & presenters
<http://eshowcase12.acfe.vic.edu.au>

Date: 22 June 2012 Start 9.30am - 4.30pm (Registration 9.00am)
Venue: William Angliss TAFE Conference Centre
LaTrobe Street Melbourne

e-Learning skills help ACFE staff improve service to the sector

When the ACFE Board needed to roll out the training for its pilot project International Computer Driving Licence (ICDL), the Gippsland team offered to use virtual conferencing (*Blackboard Collaborate*) to benefit organisations from around the state that were unable to travel to the nearest training. And for those who could neither travel nor participate in real-time, the session was recorded and distributed via a link, which could be viewed at any time.

People from as far as Robinvale in the north-west, Wonthaggi in the south and Swifts Creek in the east of Victoria could virtually sit together and access the required training.

Special thanks to [e-mentor Junita Lyon](#) for her support to the ACFE Gippsland team.



psssst.....here's the DIRECT LINE to Learn Local.
Click on the hotline to email us with your stories, give feedback or share ideas.

RECENT MEMOS – click 'em

[2012 / 08 Pre-accredited quality framework – advice and arrangements for moderation workshops \(Word 226.0 KB\)](#)

[2012 / 07 Taking the Next Steps for Disengaged Learners: Policy levers for increasing the skills of low-skilled Victorians project \(Word 273.5 KB\)](#)

[2012 / 06 Skills Victoria changes its name to Higher Education and Skills Group \(HESG\)](#)

[2012 / 05 A House Around The Corner series 2](#)

[2012 / 02 ACE Business Capacity Program 2012: additional non-RTOs workshop \(Word 299.5 KB\)](#)



WIKI



FACEBOOK



YOUTUBE



TWITTER

We LIKE what you're doing!

See how [Traralgon Neighbourhood Learning House](#) is using Facebook to promote the International Computer Driver's Licence.



Free e-Learning Showcase 2012 register NOW!

This one-day showcase on e-learning is definitely not to be missed! Stemming from the e-Mentor project funded by ACFE, Learn Local organisations have the chance to expand their understanding of e-learning, no matter what your current level of expertise is. There really is something for everyone. Take a moment to look at the [program...](#)

Program includes

- Social media in teaching and learning
- iPad in Education project
- Creating communities online and future trends in e-learning
- Updates on current e-learning projects funded by the Capacity & Innovation Fund
- And much, much more...

Registration is a simple online process and can be done in 2 minutes: [Register now](#)

- ▶ **COST** – free
- ▶ **WHEN** – 22 June 2012
- ▶ **WHERE** – William Angliss TAFE Conference Centre, Melbourne
- ▶ **TIME** – 9.00 until 4.30

In this Edition:

1. ACFE Grampians Calendar
2. Australian Core Skills Framework (ACSF)
3. Capacity & Innovation Fund – Round 3 - Successful applications
4. ICDL course
5. Looking for Grampians Provider input into research project
6. ACE Business Capacity Program - Opportunity for non-RTO's
7. Learn Local
8. Accountability requirements

1. ACFE Grampians Calendar - Version 4 - Current as at 16/4/12

	Annually	Submit Financial Statements within 28 days of your AGM
	Annually	Submit ACFE Business Viability Statement within 28 days of your AGM. See later in Newsletter for more information (Not required from RTO's)

TBC	April	Invalid Enrolment Audit
20	April	2 nd Quarterly payment due
30	May	Grampians Provider Forum - Ballarat
31	May	Grampians Provider Forum - Horsham
22	June	ACFE state wide E-Learning Showcase – Melbourne
6	July	2 nd Quarter SVTS upload and Enrolment Activity Report due
20	July	3 rd Quarterly payment due
26/27	July	Learn Local Rural Statewide Conference (further details to follow)
28	September	3 rd Quarter SVTS upload and Enrolment Activity Report due
26	October	4 th Quarterly payment due
13	November	Grampians Provider Forum - Ballarat
14	November	Grampians Provider Forum - Horsham
**	December	4 th Quarter SVTS upload and Enrolment Activity Report due ** To be submitted prior to your December closure
31	December	Learner Satisfaction Survey Closes

Note: Any new entries and changes are shown in red

2. Revised Australian Core Skills Framework (ACSF)

The revised Australian Core Skills Framework (ACSF) has been released and includes a new ACSF Pre Level 1 Supplement. Further information can be found by following the link below:

[Further information on revised ACSF](#)

FREE Professional Development (PD) Workshops

FREE PD workshops on the ACSF are now available for LLN specialists and mainstream vocational education and training practitioners. Face-to-face workshops will be conducted in all capital cities and at a number of larger regional centres across Australia. Online ACSF training will also be available for remote participants. More information, and the 2011-2012 workshop schedule, can be found on [Workers' Educational Association \(WEA\) Illawarra's website](#) or by reading the attached information sheet.

Please note that, due to popularity, some of the workshops have already been fully booked so please check out the remaining available dates ASAP.

3. Capacity & Innovation Fund – Round 3 - Successful applications

As showcased in the article on page 1, Minister Hall recently announced the successful projects for Round 3 of the ACFE Board Capacity & Innovation Fund. There were 4 Learn Local organisations in the Grampians Region that will receive funding for projects.

Ballarat East Community House Inc.	Creating pathways for success	Stream 2 Partnering for Learning project to establish learner transition pathways between referral agencies, training and Employment. Partnering agencies will provide satellite program support services to a learner's education pathway at each stage of their journey: engagement, vocational planning, learning and finally work experience and employment.
Clunes Neighbourhood House	Knowing Clunes	Stream 1 ACE Provider Business Capacity project to conduct a scoping study of Clunes community environment. To: 1. identify and assess learning needs 2. identify delivery preferences; and, 3. develop marketing communication strategy. 4. develop a range of planning documents: Strategic Plan, Marketing and Communications Plan
Daylesford Neighbourhood Centre	Your Pathway to Success	Stream 2 Partnering for Learning project is a demonstration project to embed career education as explicit content within the A-frame curricula of industry focused courses. This project involves 4 Learn Local organisations in 3 local government areas and includes DEECD and Highlands LLEN as project partners.
Wimmera Hub	LINK Look - I'm in control	Stream 4 Innovating for Learners project to establish a framework for quality improvement in tracking and delivery of training of CGEA learners, through use of mobile tablet technologies (attendance), and; integrated individualised bite-sized skills programs and visumes (delivery).

We congratulate these organisations on their success and wish them well with their projects.

4. International Computer Driving Licence (ICDL) course

There are 9 Grampians providers that have taken up the opportunity to deliver the ICDL course.

They are:

- Bacchus Marsh Community College (Moorabool Shire)
- Ballarat Community Development Centre (BEST) (City of Ballarat)
- Beulah Historical Learning & Progress Association (Yarriambiack North)
- Daylesford Neighbourhood Centre (Hepburn Shire)
- Haddon & District Community House (Golden Plains Shire)
- Learning & Information Network Kaniva (West Wimmera Shire)
- Nhill Neighbourhood House Learning Centre (Hindmarsh Shire)
- Shared Learning & Activities Murtoa (Yarriambiack Shire South)
- Wimmera Hub (Rural City of Horsham)

This initiative creates a fantastic opportunity for Learn Local providers to trial the delivery of this program across 8 of 11 LGAs within the Grampians Region with a diverse range of learner groups.

5. Looking for Grampians provider input into research project

The Higher Education and Skills Group (HESG) of the Department of Education and Early Childhood Development has commissioned The Centre for Research on Education Systems (CRES) at the University of Melbourne to conduct a project in relation to education service delivery to disengaged/high needs learners.

Please refer to General Memo 7/2012 for further information. (Please follow the link below for the General Memos)

[ACFE General Memos](#)

6. ACE Business Capacity Program - Opportunity for non-RTO's

Due to high demand, there has been an additional workshop scheduled as part of the ACE Business Capacity Program.

Please refer to ACFE Capacity Initiative Memo No: 02/2012. (Please follow the link below for the Capacity Initiative Memos)

[ACFE Capacity Initiative Memos](#)

For information on the following items please contact Brett on 5330 8634 or sinclair.brett.n@edumail.vic.gov.au

7. Learn Local

Success stories wanted!

We are looking to promote Learn Local success stories in the Grampians region and are seeking your good news stories. Stories are for inclusion in Learn Local promotional material such as the newsletters, website and various departmental publications. Ideas for positive stories can focus on a learner, a tutor, a program, an achievement or an award, initiatives to attract new learners e.g. partnerships, programs, learner pathway, an organisational improvement strategy or an event that is yet to happen.

If you have a story please send a very brief overview via email to Brett.

Learn Local supplies

We have a supply of fridge note holders, multi-coloured highlighters, label badges, posters and information flyers available. If you would like any of these items please let Brett know.

8. Accountability requirements

2011 Commonwealth Equipment Grant (CEG) acquittal

Thanks to all the providers in the Region for submitting their CEG statement on a timely basis.

ACFE Business Viability Assessment (BVA)

- **Non RTO's:** are required to submit their BVA to the Regional Office within one month of their AGM. It is recommended, in order to save time and expense, that you ask your accountant to complete the BVA at the same time as they are auditing your Financial Statements.

[Click here to download a copy of the ACFE BVA](#)

- **RTO's with a 2012 Skills Victoria contract:** are not required to submit an ACFE BVA.