

## Message from the ACFE Board

2012 will be another significant year for the sector. To discuss how the ACFE Board and Learn Local are going to work together this year to enhance our productivity, please prioritise attending the first Provider Forums in your region. The forums will include important information on the sector's 2011 performance as well as new support for governance, teaching and learning and we need your feedback. Please don't miss them!

If you haven't done so already, you can [click on this link to download the Learn Local 2012 calendar now \(pdf 2.6 MB\)](#).

Click and tell us what new courses or plans you have for 2012 – GET THE CONVERSATION GOING!



FACEBOOK



TWITTER



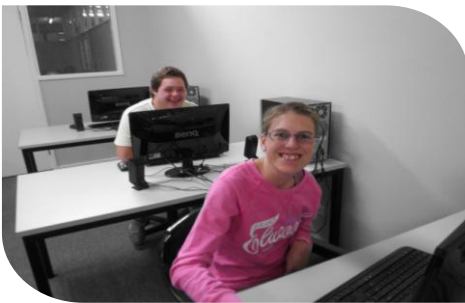
YOUTUBE



WIKI

## ACFE welcomes new Learn Local organisation: Encompass

ACFE would like to welcome Encompass Community Services Inc. as a newly registered Learn Local organisation in the Barwon South Western Region. Encompass provide opportunities to people with disabilities, people who may be disadvantaged and the general community, via specialist employment services, offering a range of accredited and non-accredited courses, life skills programs and small business ventures.



Happy students in the computer lab at Encompass.

In late 2010, Encompass featured on Channel Nine's *Secret Millionaire* program, and received a generous cheque from the 'secret millionaires'. While finding their way around Geelong, secret millionaires Alf and Nadia came across the Encompass Community Services Organisation.

The organisation impressed the couple with their dedication and commitment to providing skills and practical assistance to people with disabilities. Participants working, learning and earning through Encompass' programs and businesses were featured, as were the fantastic staff. ACFE has been equally impressed by the organisation's past achievements and we look forward to a healthy future with them.

## Diary Dates\*

Feb 17	Close of round 3 Capacity & Innovation Fund
Feb 27 to Mar 9	Forum/Briefing in your region. Check with your Regional Office for specific date
Mar 15 to 16	ACE Business Capacity Program (Shepparton)
Mar 22 to 23	ANHLC Conference
Mar 22 to 23	ACE Business Capacity Program (Melbourne)
Mar 30	Commonwealth Equipment grant acquittal due

\*STATE-WIDE DATES ONLY. REFER TO THE LEARN LOCAL CALENDAR OR YOUR REGIONAL OFFICE FOR ADDITIONAL INFORMATION

## ...to **POLISH** your Capacity & Innovation Project Application!

five  
easy  
ways

1. Talk with your regional office for their feedback and support.
2. Check that the application fits the purpose of the fund (p2 of the Guidelines)
3. Be clear about each partner's role. Have your partners given written support for the project that says how they are contributing?
4. Avoid jargon and waffle - word limits matter! Get honest feedback from a colleague. Does it all make sense?
5. Make sure your finances add up. Is your budget detailed? Have you costed in who will manage the project?

## Spotlight on Learn Local Award Winner *Innovative learning and new technologies* in the Aged Care Industry – Upper Yarra Community House

Upper Yarra Community House (UYCH) found that many local aged care staff were overwhelmed with the need to use new technologies in their roles. In response, UYCH's team developed a unique delivery strategy using blogs, twitter and other collaborative platforms to teach aged care programs. Because many local aged care facilities use electronic devices to record information, UYCH provided new learners with iPads before they started the course. They set up an iPad helpline, however most students were able to get family members, especially children, to help them learn to use the iPad. This whole-of-family participation was a fantastic unintended outcome.



Students of UYCH's Aged Care course get hands on with the new technologies leading the way in their chosen industry.



Read about all the Learn Local Award categories. Which one would you nominate for? [Click here...](#)

## Help is at hand – intensive 2 day workshop

Learn Local providers are facing many challenges in the current climate, but help is at hand to assist you to maintain your existing client base and develop new markets, engage with your community, understand your competitors in a contestable market and more.

Registrations are now invited for the 2012 ACE Business Capacity Program. Registrations are open to all Learn Local organisations; however it is strongly recommended that organisations who have not attended a Program in previous years take the opportunity to register. There are 25 places available in each group, with a limit of two people per organisation. ACEF is providing a grant of \$800 per participant to cover your organisations' associated costs for staff attendance, including travel and accommodation. The dates are outlined in the table to the right. For more information [please see the recent Capacity Memo](#)

## RECENT MEMOS – click 'em

[2012 / 03 Learn Local 2012 Calendar - online \(Word 272.0 KB\)](#)

[2012 / 02 Provider Network for Single and Teenage Parents Training Initiative - Expression of Interest \(Word 285.0 KB\)](#)

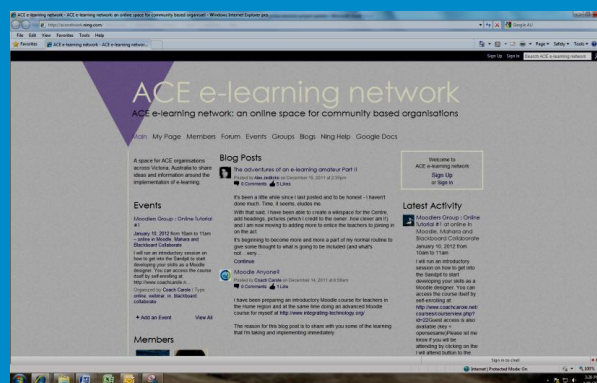
[2012 / 01 ACE Business Capacity Program 2012 - registrations now open \(Word 307.5 KB\)](#)

## Expand with an e-mentor!

You may not know it but there is an e-mentor not far from you. The ACEF e-mentor project is supporting 18 dedicated people to lead, guide and develop e-learning skills in your organisation. It's practical and accessible. All you have to do is ask!

Free training and use of an online classroom are valuable parts of the project, as well as customized support for your staff, whether they be teaching, administration or management.

Take five minutes to [find out more](#) or contact project Leader [Josie\\_rose@cae.edu.au](mailto:Josie_rose@cae.edu.au) ph: 9652 0710



## 2012 ACE Business Capacity Program dates

Group	Location	Dates
Medium & small RTOs	Shepparton	15 & 16 March
Non RTOs	Melbourne	22 & 23 March
Large RTOs	Melbourne	10 & 11 May
Non-RTOs	Bendigo	24 & 25 May
Medium & small RTOs	Melbourne	14 & 15 June



## Southern Metropolitan REGIONAL INFORMATION

### SOUTHERN METROPOLITAN REGIONAL CALENDAR

29 February 12	Learn Local Term 1 Forum
30 March 12	Commonwealth Equipment Acquittals due
3 April 12	Term 1 Enrolment Activity reports due
6 June 12	Learn Local Term 2 Forum
3 July 12	Tern 2 Enrolment Activity reports due
5 September 12	Learn Local Term 3 Forum
25 September 12	Term 3 Enrolment Activity reports due
14 November 12	Learn Local Term 4 Forum
4 December 12	End of Year Enrolment Activity Reports due
15 January 13	SVTS closes

## AN INVITATION

Australian Multicultural Community Services Inc. invites your organisation to an information session about

### What is available free of charge to Non Profit Organisations

date: Thursday 23rd February 2012  
time: 10am - 12pm  
venue: South Eastern Migrant Resource Centre  
Level 1, 314 Thomas St, Dandenong  
rsvp: [info@amservices.org.au](mailto:info@amservices.org.au)



GreenPC refurbished computers are thoroughly cleaned, tested and updated by skilled technicians in Melbourne workshop, before being offered for sale to community groups and low income individuals. GreenPC computers are internet ready, come with Windows XP or Windows 7 installed and a 12-month back to base warranty. To find out more visit [www.greenpc.com.au](http://www.greenpc.com.au) or call 03 9418 7400

## LEARN LOCAL FORUM

when: 29 February 2012  
time: 9.30am – 12.30pm

Lyrebird Community Centre  
203 – 205 Lyrebird Drive  
Carrum Downs

RSVP to the Regional Office  
[acfesmr@edumail.vic.gov.au](mailto:acfesmr@edumail.vic.gov.au)

## REGIONAL COUNCIL MEMBERS 2012

Chairperson - Leanne Malcolm  
Deputy Chairperson - Terri Paxino  
Ann Mayer  
Angela Stathopoulos  
David Greenwood  
Bruce Carroll  
Maria Kinnes  
Co-opted - Sandra George

## SkillsPlus and the NDCO Celebrate International Day of People with a Disability



SkillsPlus and the National Disability Coordination Officer celebrated International Day of People with a Disability by hosting a Local Business Breakfast for employers. The focus of the event was to educate local employers to support disability awareness and to employ people with a disability.

Numerous guest speakers including employers spoke about their own experiences of hiring someone with a disability. The most captivating speaker however, was SkillsPlus employee Karina Gonzalez who spoke about her own personal disability with extreme confidence and overwhelming courage. The many benefits of hiring someone with a disability was clearly portrayed through some very inspiring speakers on the day.



at the end of March SMR will be relocating to  
Dandenong, stay tuned for more info