

Message from the ACFE Board

2012 will be another significant year for the sector. To discuss how the ACFE Board and Learn Local are going to work together this year to enhance our productivity, please prioritise attending the first Provider Forums in your region. The forums will include important information on the sector's 2011 performance as well as new support for governance, teaching and learning and we need your feedback. Please don't miss them!

If you haven't done so already, you can [click on this link to download the Learn Local 2012 calendar now \(pdf 2.6 MB\)](#).

Click and tell us what new courses or plans you have for 2012 – GET THE CONVERSATION GOING!



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WIKI

ACFE welcomes new Learn Local organisation: Encompass

ACFE would like to welcome Encompass Community Services Inc. as a newly registered Learn Local organisation in the Barwon South Western Region. Encompass provide opportunities to people with disabilities, people who may be disadvantaged and the general community, via specialist employment services, offering a range of accredited and non-accredited courses, life skills programs and small business ventures.



Happy students in the computer lab at Encompass.

In late 2010, Encompass featured on Channel Nine's *Secret Millionaire* program, and received a generous cheque from the 'secret millionaires'. While finding their way around Geelong, secret millionaires Alf and Nadia came across the Encompass Community Services Organisation.

The organisation impressed the couple with their dedication and commitment to providing skills and practical assistance to people with disabilities. Participants working, learning and earning through Encompass' programs and businesses were featured, as were the fantastic staff. ACFE has been equally impressed by the organisation's past achievements and we look forward to a healthy future with them.

Diary Dates*

Feb 17	Close of round 3 Capacity & Innovation Fund
Feb 27 to Mar 9	Forum/Briefing in your region. Check with your Regional Office for specific date
Mar 15 to 16	ACE Business Capacity Program (Shepparton)
Mar 22 to 23	ANHLC Conference
Mar 22 to 23	ACE Business Capacity Program (Melbourne)
Mar 30	Commonwealth Equipment grant acquittal due

*STATE-WIDE DATES ONLY. REFER TO THE LEARN LOCAL CALENDAR OR YOUR REGIONAL OFFICE FOR ADDITIONAL INFORMATION

...to **POLISH** your Capacity & Innovation Project Application!

five
easy
ways

1. Talk with your regional office for their feedback and support.
2. Check that the application fits the purpose of the fund (p2 of the Guidelines)
3. Be clear about each partner's role. Have your partners given written support for the project that says how they are contributing?
4. Avoid jargon and waffle - word limits matter! Get honest feedback from a colleague. Does it all make sense?
5. Make sure your finances add up. Is your budget detailed? Have you costed in who will manage the project?

Spotlight on Learn Local Award Winner *Innovative learning and new technologies* in the Aged Care Industry – Upper Yarra Community House

Upper Yarra Community House (UYCH) found that many local aged care staff were overwhelmed with the need to use new technologies in their roles. In response, UYCH's team developed a unique delivery strategy using blogs, twitter and other collaborative platforms to teach aged care programs. Because many local aged care facilities use electronic devices to record information, UYCH provided new learners with iPads before they started the course. They set up an iPad helpline, however most students were able to get family members, especially children, to help them learn to use the iPad. This whole-of-family participation was a fantastic unintended outcome.



Students of UYCH's Aged Care course get hands on with the new technologies leading the way in their chosen industry.



Read about all the Learn Local Award categories. Which one would you nominate for? [Click here...](#)

Help is at hand – intensive 2 day workshop

Learn Local providers are facing many challenges in the current climate, but help is at hand to assist you to maintain your existing client base and develop new markets, engage with your community, understand your competitors in a contestable market and more.

Registrations are now invited for the 2012 ACE Business Capacity Program. Registrations are open to all Learn Local organisations; however it is strongly recommended that organisations who have not attended a Program in previous years take the opportunity to register. There are 25 places available in each group, with a limit of two people per organisation. ACEF is providing a grant of \$800 per participant to cover your organisations' associated costs for staff attendance, including travel and accommodation. The dates are outlined in the table to the right. For more information [please see the recent Capacity Memo](#)

RECENT MEMOS – click 'em

[2012 / 03 Learn Local 2012 Calendar - online \(Word 272.0 KB\)](#)

[2012 / 02 Provider Network for Single and Teenage Parents Training Initiative - Expression of Interest \(Word 285.0 KB\)](#)

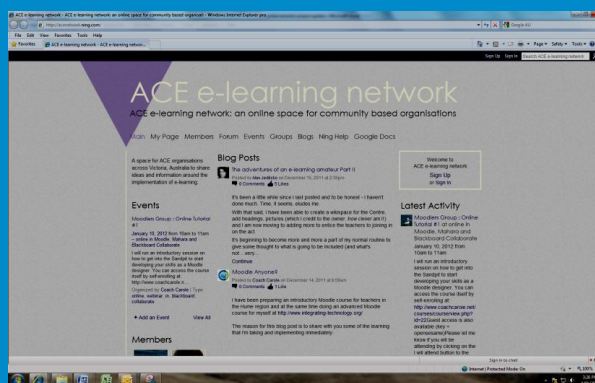
[2012 / 01 ACE Business Capacity Program 2012 - registrations now open \(Word 307.5 KB\)](#)

Expand with an e-mentor!

You may not know it but there is an e-mentor not far from you. The ACEF e-mentor project is supporting 18 dedicated people to lead, guide and develop e-learning skills in your organisation. It's practical and accessible. All you have to do is ask!

Free training and use of an online classroom are valuable parts of the project, as well as customized support for your staff, whether they be teaching, administration or management.

Take five minutes to [find out more](#) or contact project Leader Josie_rose@cae.edu.au ph: 9652 0710



2012 ACE Business Capacity Program dates

Group	Location	Dates
Medium & small RTOs	Shepparton	15 & 16 March
Non RTOs	Melbourne	22 & 23 March
Large RTOs	Melbourne	10 & 11 May
Non-RTOs	Bendigo	24 & 25 May
Medium & small RTOs	Melbourne	14 & 15 June



Welcome to new members on ACFE Council

The Gippsland Regional Council of ACFE has had two councillors re-appointed by the Minister Peter Hall. CEO of GippsTAFE Dr Peter Whitley, and Noweyung Ltd Coordinator Glenda McPhee. We also have three new members who have been appointed and welcomed to the council.

Mr David Roche, who is currently the Governance Coordinator for the South Gippsland Shire Council. David has had previous roles in Education Administration (including Regional Director, ACFE Gippsland 1995-2002) He also has connections with the sector through South Gippsland Bass Coast LLEN, and as a Board member for a learn local organisation.

Ms Jennifer Hammett, who is currently Communications Manager at Gippsland Water. Jennifer was previously the CEO of i-GAIN, has a post-secondary education background and a member of Latrobe Hospital Foundation Board.

Ms Kathryn Stephenson, who is a Learning & Development Officer for Cardinia Shire. Kathryn has consumer experience in the Learn Local sector and worked in industries including travel, recruitment & hospitality, hospitals, and local government.

GIPPSLAND INFORMATION

Hello Folks. The year is off to a flying start, as the saying goes, time flies! February has already begun and we have lots happening across the Region.

Important dates

- **Friday, February 17** – Close of Capacity & Innovation Fund round 3
- **Wednesday, February 29** – Business Development & Briefing Forum (Previously Provider Briefing)
- **Friday, March 30** – Closure for acquitted expenditure statements for the Commonwealth Equipment Grant

Capacity & Innovation Fund

It is not too late to apply for the Capacity & Innovation Fund Project! We are looking for ways to

- Meet learner needs
- Increase participation in pre-accredited and accredited training
- Increase attainment (completion) in training

Regional Office can provide feedback on a draft application. Call Libby to discuss your idea 51270417

Business Development & Provider Forum

Formal invites have already been sent via email to providers, but just a reminder that the forum will be held at the Gippsland Regional Office in the upstairs meeting room on 29/02/2012, for a 10.00am start, and approx 1.15pm finish time with lunch provided. There will be an online format as well, so please look out for an email with this detail closer to the date **RSVP by 20/02/2012**; to crawford.wendy.a@edumail.vic.gov.au

Commonwealth Equipment Grant

The 2011 CEG funding is available to purchase resources or equipment that assists ACFE providers to comply with current AVETMISS reporting and/or to support delivery of quality programs and services for hard to reach learners. Funds are to be expended to assist in providing quality programs and services, particularly in relation to flexible delivery. Some examples of items meeting guidelines are; lap tops, classroom touch screen monitors, headsets for conferencing & interactive white boards. Some examples of items not meeting guidelines would be; furniture, textbooks, filing cupboards, audits and financial services. For advice on expenditure statements or the guidelines please contact Wendy on 51270418 or crawford.wendy.a@edumail.vic.gov.au

New Coordinator at Rosedale Neighbourhood House

We would like to welcome Bodye Darvill as the new Coordinator at Rosedale Neighbourhood House. Boyde comes to the house with a background in educational publishing, and is currently studying a Masters of International and Community Development.

She is looking forward to leaping into an exciting program of events and activities in Rosedale. So why don't you drop in and say hello!

We would also like to acknowledge Glenys McBride for her great work in this role over the past few months.

New CEO of Community College Gippsland

We would also like to welcome Paul Wilson, the new CEO of Community College Gippsland.

Paul is from New Zealand and has a background in the Royal New Zealand Navy in engineering, including weapons engineering officer, radio electronics, specialist training, and a degree in electrical engineering with 1st class honours, amongst some other notable achievements. After the Navy he commenced his career in tertiary level engineering at the Auckland University of Technology.

Paul spent 5 years as Chief Executive Officer of Tai Poutini Polytechnic, based in Greymouth, South Island and has also serviced as chair for both the Competency Assessment Board and the Standards and Accreditation Board with the Institution of Professional Engineers New Zealand. He is currently undertaking post-graduate studies with Deakin University in the business management area.