# Accredited bus operator summary

The Accredited Bus Operator Summary should be maintained to assist an auditor to understand the size/complexity of your school’s bus operations

|  |  |
| --- | --- |
| **Accredited Bus Operator name** | Enter School Council name |
| **School address** |  |
| **Address the bus(s) are garaged** *If school address, enter ‘as above’* |  |
| **School Type** *e.g. Primary, Secondary, Pri/Sec, Special* |  |
| **Current student enrolment number** |  |
| **How many school-owned or long-term hire/lease buses do you have?** |  |
| **What types of activities are the buses used for?**  *E.g. school excursions, school camps etc.* |  |
| **If your buses service other schools, please list the school names** |  |

Complete the table below for each school-owned or hired/leased bus:

|  |  |  |
| --- | --- | --- |
| **Vehicle Registration** | **Vehicle Identification Number** | **Maximum Number of Passengers** |
|  |  |  |
|  |  |  |
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