

Teacher Recruitment Initiative (TRI) - Applicant Frequently Asked Questions

How do candidates indicate which schools, LGAs, or Regions they prefer to work in?

Applicants will need to create a Job Opportunities Pool profile to be auto matched with TRI positions. When creating a Job Opportunities Pool profile, applicants will have the opportunity to select their preferences. The system will use these preferences to auto match applicants to TRI positions.

How do I create a Job Opportunities Pool profile?

To create a profile in the Job Opportunities Pool an applicant can access the following:

<http://www.education.vic.gov.au/hrweb/careers/Pages/advacsSCH.aspx>.

Internal Applicants (Current Employees) click [Log into eduPay](#) or External applicants [Click here for the Careers page](#). Once logged in the Job Opportunities Pool applicants will be able to create a profile. On completion of the profile, applicants will then be auto matched by the system to jobs according to the preferences selected. Further instructions on how to create a Job opportunities Pool Profile for the TRI are available [here](#).

How can an applicant express an interest in specific schools in the TRI?

While creating a Job Opportunities Pool profile an applicant has the opportunity to select specific schools as their preference.

When does the TRI become effective?

The TRI came into effect on 4 September 2023.

Are the jobs advertised on the applicant portal through Recruitment Online as well as via the TRI?

School Recruiters can recruit to their school by using the regular recruitment method or the TRI. Applicants are able to apply for jobs or create an applicant profile to be auto matched to jobs.

Are TRI vacancies fixed-term or ongoing?

TRI vacancies for Classroom Teacher vacancies can be either fixed term or ongoing. All Graduate Teacher vacancies are ongoing.

What criteria does the auto-match use to match applicants to jobs?

The Auto-match criteria are:

- Department
- Area
- Regular/Temporary
- Full/Part-Time
- Role Types
- Subject Duty
- Location preferences.

Do applicants submit Selection Criteria responses in their TRI application?

Applicants will not be required to respond to the selection criteria in their TRI written application as the system will auto match them to suitable jobs. If an applicant is shortlisted by a school the selection criteria will be available for them to address at the interview stage.

Do current employees have access to TRI vacancies, or do they need to add themselves to the Job Opportunities Pool?

TRI vacancies are not visible to applicants, therefore, if current employees wish to apply for TRI jobs they will need to create an Applicant profile in the Job Opportunities Pool.

Can pre-service teachers or unregistered applicants apply through the Job Opportunities Pool?

They can create a Job Opportunities Pool profile and will be auto-matched to TRI vacancies, however, if an applicant who can only attain Permission to Teach (PTT) is the successful applicant to a Classroom Teacher position they would be employed as a fixed-term Paraprofessional as per [department policy](#). An applicant with PTT cannot be the successful applicant to a Graduate Teacher vacancy as they do not meet the eligibility criteria.

Will an applicant be seen by other schools even when they have selected a particular school?

Applicants may be auto matched to multiple schools depending on what preferences they have selected in their Job Opportunities profile. Applicants are able to withdraw from a vacancy they are not interested in.

Do applicants get a notification if they are linked to a TRI position?

Yes, applicants get an email notification if they are auto-matched to a TRI vacancy.

Is there a guide to give to applicants as to how to register for TRI?

There are several guides to assist school recruiters with the Teacher Recruitment Initiative. Guides are available [here](#).

Assistance

For further assistance regarding the Teacher Recruitment Initiative contact the Schools Workforce Initiatives:

Phone: 03 7022 5555

Email: swg_policy.initiatives@education.vic.gov.au