Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | | | Using an Electric Whipper Snipper | | | | | | | | |
| Electric Whipper Snipper   TRIMMER WHIPPER SNIPPER 700W BLACK & DECKER | | | | | | **Potential Hazards:** Exposure to moving parts with the potential for harm through entanglement, impact and cutting, electricity, ergonomics, noise, vibration, slips, trips and falls, and dust. | | | | | |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): | | | | | | | | | | | |
| hand protection Gloves | | dust mask Face Masks | | safety gogglesEyeProtection | face shield Welding Mask | | foot protection Appropriate  Footwear | | hearing prot Hearing Protection | safety apron Protective Clothing | |
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| **Safe Work Procedure Checklist:** | | | | | | | | | | | |
| 1. PRE-Operation:   * Ensure equipment including electric cord is free of any signs of wear or damage. * Operator to inspect work area to ensure that work surface is even and stable to prevent slips, trips and falls. * Always turn off whipper snipper before replacing line. * Wear the appropriate PPE.   2. Operation:   * Keep hands, feet and loose clothing away from all moving parts. * Do not overreach and ensure proper footing and balance. * Never leave whipper snipper running unattended. * Ensure moving parts have come to a complete stop before performing any maintenance or cleaning.   3. POST-Operation:   * Ensure moving parts have completely stopped before storing. * Disconnect from power supply after use. * Electrical lead should be coiled and tied for protection against damage and for ease of storing. * Ensure equipment is returned to storage area after use. | | | | | | | | | | | |
| **Competent Persons** (The following persons are authorised to operate, supervise and test students on the equipment/process). | | | | | | | | | | |
| **Name:** | **Title:** | | | | | | | **Contact Details:** | | |
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