Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation**

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| Description of Work: | Using a Vertical Panel Saw |
| Vertical Panel Saw  41CN1X6XB4L | **Potential Hazards:** Exposed moving parts and electrical hazard with the potential to cause harm through entanglement, impact and cutting, exposure to noise, dust, projectiles and sharp objects. |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): |
| hand protectionGloves | dust maskFace Masks | safety gogglesEyeProtection | face shieldWelding Mask | foot protectionAppropriateFootwear | hearing protHearing Protection | safety apronProtective Clothing |
| [ ]  | [x]  | [x]  | [ ]  | [x]  | [x]  | [x]  |
|  **Safe Work Procedure Checklist:** |
| 1. PRE-Operation:* Task (e.g. Drawings, instructions, specifications etc.) is clearly understood.
* Check that all safety guards are in position and are set to the minimum clearance from the work being cut.
* Ensure all locks are securely tightened.
* Start the dust extraction unit before commencing work (if applicable).
* Identify ON/OFF switch and emergency stop button (if applicable).

2. Operation:* Allow machine to reach maximum revolutions before operating to avoid overloading.
* Never remove off cuts whilst the saw is running.
* Never leave the machine while it is running.
* Switch off the saw and bring it to a complete standstill before making adjustments.

3. POST-Operation:* Switch off saw and leave work area and machine in a safe and clean state.
* Ensure good housekeeping practices are in place to minimise dust build-up.
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| **Competent Persons** (The following persons are authorised to operate, supervise and test students on the equipment/process). |
| **Name:** | **Title:** | **Contact Details:** |
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