Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | Using a Thicknesser |
| Thicknesser Machine  http://t3.gstatic.com/images?q=tbn:-K8TR0J7xfdtZM:http://www.ferret.com.au/odin/images/186919/Thicknesser-equipment-available-from-Machines4u-com-au-186919.jpg | **Potential Hazards:** Exposed moving parts and electrical hazard with the potential to cause harm through impact and cutting, exposure to noise, dust, electricity, projectiles and sharp objects. |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): |
| hand protectionGloves | dust maskFace Masks | safety gogglesEyeProtection | face shieldWelding Mask | foot protectionAppropriateFootwear | hearing protHearing Protection | safety apronProtective Clothing |
| [ ]  | [x]  | [x]  | [ ]  | [x]  | [x]  | [x]  |
|  **Safe Work Procedure Checklist:** |
| 1. PRE-Operation/Task:* Task (e.g. Drawings, instructions, specifications etc.) is clearly understood.
* Ensure the piece of timber is well supported.
* Correct height to be planed is set.
* Ensure appropriate guarding is in place.
* Check that timber is in good condition and free from foreign materials (such as nails).
* Identify ON/OFF switch and emergency stop button (if applicable).

2. Operation/Task:* When inserting timber ensure operator’s hands are kept clear of the opening.
* Ensure hands are kept clear of work piece and away from rotating tool.
* Turn off machine and take out piece of timber prior to changing the plane height.
* Ensure guarding is in place before re-starting machine.
* If clearing a jam, ensure machine is turned off at the power point immediately.
* Do not leave the thicknesser unattended.

3. POST-Operation/Task:* Switch off thicknesser before removing waste material.
* Ensure good housekeeping practices are in place to minimise dust build-up.
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| **Competent Person(s):** (The following persons are authorised to operate, supervise and test students on the equipment/process). |
| **Name:** | **Title:** | **Contact Details:** |
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