Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | | | Using a Power Lopper (Electric) | | | | | | | | |
| Power Lopper | | | | | | **Potential Hazards:** Hazards associated with entanglement, impact and cutting, shearing, electricity, ergonomics, noise, slips, trips and working at height. | | | | | |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): | | | | | | | | | | | |
| hand protection Gloves | | dust mask Face Masks | | safety gogglesEyeProtection | face shield Welding Mask | | foot protection Appropriate  Footwear | | hearing prot Hearing Protection | safety apron Protective Clothing | |
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| **Safe Work Procedure Checklist:** | | | | | | | | | | | |
| 1. PRE-Operation:   * Ensure equipment is free of any signs of wear or damage. * Check for obvious faults and defects including electric cord for signs of wear or damage. * Operator to inspect work area to ensure that work surface is stable, particularly if working at height. * Isolate immediate area around where work is to be conducted in case of falling debris. * Wear the PPE required.   2. Operation:   * + Exercise caution in relation to the electrical lead.   + Hold lopper firmly with both hands.   + Ensure firm footing.   + Do not use in the rain or wet conditions.   + Ensure lopper has come to a complete stop before moving.   + If working at height, ensure 3 points of contact on ladder are maintained at all times.   3. POST-Operation:   * Ensure lopper has come to a complete stop before removing waste material * Ensure lopper has stopped before placing it on the ground. * Disconnect from power supply. * Ensure equipment is returned to storage area after use. | | | | | | | | | | | |
| **Competent Persons** (The following persons are authorised to operate, supervise and test students on the equipment/process). | | | | | | | | | | |
| **Name:** | **Title:** | | | | | | | **Contact Details:** | | |
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