Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | | | Using an Outdoor Industrial Vacuum Cleaner | | | | | | | | |
| Outdoor Industrial Vacuum Cleaner   http://toolmonger.com/wp-content/uploads/2008/06/ShredderVac450.jpg | | | | | | **Potential Hazards:** Potential to cause harm through entanglement, crushing injuries, radiation, hot surfaces, fuel hazards, exposure to noise, ergonomics and manual handling injuries, and inhalation of exhaust fumes. | | | | | |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): | | | | | | | | | | | |
| hand protection Gloves | | dust mask Face Masks | | safety gogglesEyeProtection | face shield Welding Mask | | foot protection Appropriate  Footwear | | hearing prot Hearing Protection | safety apron Protective Clothing | |
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| **Safe Work Procedure Checklist:** | | | | | | | | | | | |
| 1. PRE-Operation:   * Refuel in a well-ventilated area away from any ignition sources (including a hot engine). * Ensure guards are in place before operating. * Wear appropriate PPE.   2. Operation:   * Check ground conditions are appropriate for use (e.g. rough terrain) * Ensure hands and feet are not placed inside nozzle intake, near debris outlet, or moving parts. * Ensure that muffler, cylinder, or cooling fins are not touched when hot. * Ensure both handlebars are grasped firmly, allowing sufficient leverage to steer the machine. * Never use cleaner on side slopes greater than 5 degrees, uphill slopes greater than 10 degrees or downhill slopes greater than 15 degrees. * Watch for traffic near or crossing roadways. * Never cleaner machine running while unattended.   3. POST-Operation:   * Keep machine clean and free of debris. * Ensure spark plug lead is removed before conducting routine maintenance. * Ensure equipment is returned to storage area after use. | | | | | | | | | | | |
| **Competent Persons** (The following persons are authorised to operate, supervise and test students on the equipment/process). | | | | | | | | | | |
| **Name:** | **Title:** | | | | | | | **Contact Details:** | | |
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