Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | Using an Outdoor Industrial Vacuum Cleaner |
| Outdoor Industrial Vacuum Cleaner   http://toolmonger.com/wp-content/uploads/2008/06/ShredderVac450.jpg | **Potential Hazards:** Potential to cause harm through entanglement, crushing injuries, radiation, hot surfaces, fuel hazards, exposure to noise, ergonomics and manual handling injuries, and inhalation of exhaust fumes.  |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): |
| hand protectionGloves | dust maskFace Masks | safety gogglesEyeProtection | face shieldWelding Mask | foot protectionAppropriateFootwear | hearing protHearing Protection | safety apronProtective Clothing |
| [x]  | [ ]  | [x]  | [ ]  | [x]  | [x]  | [x]  |
|  **Safe Work Procedure Checklist:** |
| 1. PRE-Operation:* Refuel in a well-ventilated area away from any ignition sources (including a hot engine).
* Ensure guards are in place before operating.
* Wear appropriate PPE.

2. Operation:* Check ground conditions are appropriate for use (e.g. rough terrain)
* Ensure hands and feet are not placed inside nozzle intake, near debris outlet, or moving parts.
* Ensure that muffler, cylinder, or cooling fins are not touched when hot.
* Ensure both handlebars are grasped firmly, allowing sufficient leverage to steer the machine.
* Never use cleaner on side slopes greater than 5 degrees, uphill slopes greater than 10 degrees or downhill slopes greater than 15 degrees.
* Watch for traffic near or crossing roadways.
* Never cleaner machine running while unattended.

3. POST-Operation:* Keep machine clean and free of debris.
* Ensure spark plug lead is removed before conducting routine maintenance.
* Ensure equipment is returned to storage area after use.
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| **Competent Persons** (The following persons are authorised to operate, supervise and test students on the equipment/process). |
| **Name:** | **Title:** | **Contact Details:** |
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