The following table provides a list of training and providers available to Department of Education and Training (Department) workplaces. Please note that the list provided is neither exhaustive nor is it a Department approved providers list. Check with the Department OHS Advisory Service on **telephone:** 1300 074 715 or **email:** [safety@education.vic.gov.au](mailto:safety@education.vic.gov.au) for further information about available courses.

| **Course Type and Description** | **Course Code** (if applicable) | **Target Audience** | **Provider** | **Telephone / Email** | **Location** |
| --- | --- | --- | --- | --- | --- |
| **Aquatic Technical Operator** | SISSS00110 | * Employees who have this task included as part of their job description * Pool maintenance employees | [Life Saving Victoria](https://lsv.com.au/training-all/aquatic-technical-operations/) |  | Check website for details |
| [IRLearning Courses](https://www.irlearning.com/product/aquatic-industry-qualifications/) |  | Check website for details |
| **Department Asbestos Awareness Program –**  Run as part of the Bricks and Mortar Program | N/A | * Employees nominated as Asbestos Coordinator | Department – Asbestos Reform Unit | [asbestos.reform@education.vic.gov.au](mailto:asbestos.reform@education.vic.gov.au) |  |
| **Asbestos Awareness** | External Training | * Employees nominated as Asbestos Coordinator | [HAZCON](http://www.hazcon.com.au/asbestos-awareness.html) | 1800 429 266 | Check website for details |
| **Asthma First Aid Training** |  | * Employees responsible for the wellbeing of students at risk of an asthma attack. See, [Asthma](http://www.education.vic.gov.au/school/principals/spag/health/Pages/conditionasthma.aspx) on the Student Policy Advisory Guide. | [Asthma Foundation Victoria](http://www.asthmaaustralia.org.au/vic/education-and-training/i-work-in-an-education-setting/school/school-programs/asthma-friendly) | 1800 278 462 | Check website for details |
| **Course in Safe Use of Machinery for Technology Teaching (Woodwork and Metalwork)** | 22454VIC  Units of Competency include:   * VU22276 * VU22277 * VU22278 | * Employees who meet the requirements as outlined in the [Use of Machinery in Technology Teaching Webpage](http://www.education.vic.gov.au/hrweb/safetyhw/Pages/technology.aspx?Redirect=1) | Holmesglen TAFE | (03) 9209 5300 | Check website for details |
| Victoria University | (03) 9919 6100 or  1300 842 864 | Check website for details |
| **eLearning Modules** | Anaphylaxis | * Principals * Assistant Principals * Employees | [ASCIA](https://etrainingvic.allergy.org.au/) |  | [Check website for details](https://etrainingvic.allergy.org.au/login/index.php) |
| OHS and Workers’ Compensation | [LearnED](https://edupay.eduweb.vic.gov.au/psp/hoadmin/?cmd=login&languageCd=ENG&) |  | Check website for details |
| Respectful Workplaces | [LearnED](https://edupay.eduweb.vic.gov.au/psp/hoadmin/?cmd=login&languageCd=ENG&) |  | Check website for details |
| **First Aid**  Provide First Aid, commonly referred to as Level 2 First Aid Training and Provide Cardiopulmonary Resuscitation (CPR). | HLTAID011 and HLTAID009 | As per the Department’s *First Aid and Infection Prevention and Control Procedure*, all Department workplaces are required to complete a *First Aid Risk Assessment* to determine the number of first aid officers required for their workplace.  First Aid training should comply with nationally recognised courses: ***Provide*** ***First Aid (HLTAID011)*** and ***Provide Cardiopulmonary Resuscitation (HLTAID009)***. Details of course content for ***HLTAID011*** and ***HLTAID009*** and a list of registered training organisations that provide compliant courses can be accessed at: <http://training.gov.au/>.  For further information contact the OHS Advisory Service on **1300 074 715.** | | | |
| **First Aid Management of Anaphylaxis**  **Note:** This program is for employees in schools that have an enrolled student diagnosed as being at risk of anaphylactic reaction. | 22579VIC | * Two nominated employees who have completed Provide First Aid Training | St John |  | [Check website for details](https://www.stjohnvic.com.au/department-of-education/) |
| **Forklift Licence (Licence to Perform High Risk Work)** | Class Code TLILIC0003 | * Employees who have this task included as part of their job description | [WorkSafe Victoria](https://www.worksafe.vic.gov.au/high-risk-work-licence) | 1800 136 089 | Check website for details |
| **Health and Safety Representative Training** (**WorkSafe Victoria accredited training)**  (5 day and 1 day refresher) | N/A | * Employees elected as health and safety representatives (HSR) or Deputy HSR | [Community and Public Sector Union Victoria (CPSU)](http://www.cpsu.com.au/2016/02/health-safety-representatives-training-course/) | 1800 810 153 | Level 4, 128 Exhibition Street  Melbourne  VIC, 3000 |
| [Federation University of Australia](https://study.federation.edu.au/#/study-area-results/Occupational+health+and+safety) | 1800 333 864 | Check website for details |
| [HAZCON](http://www.hazcon.com.au/training.html) | 1800 429 266 | Check website for details: |
| [RMIT University](https://shortcourses.rmit.edu.au/course_page.php?course=S150070) | (03) 9925 8111 | RMIT Training Melbourne CBD |
| [Victorian Trades Hall Council (VHTC)](http://www.ohsrep.org.au/training/training-courses) | (03) 9659 3511 or  (03) 9663 5460 | Check availability at your local Melbourne Metropolitan and Regional Centres via the website |
| [TAFE](http://www.vta.vic.edu.au/?Name=VTA_Members) | N/A | Check availability at your local TAFE via the website |
| **OHS Training for Managers and Supervisors (non-accredited training)** | N/A | * Principals * Assistant Principals | [HAZCON](https://www.hazcon.com.au/ohs-training-for-managers---supervisors.html)  (2 day course) | 1800 429 266 | Check website for details: |
| [RMIT](https://shortcourses.rmit.edu.au/course_page.php?course=S155121&cbs=24672e5733006ff638a232bc569f83f2) |  | Check website for details: |
| [TAFE](http://www.vta.vic.edu.au/?Name=VTA_Members) | N/A | Check course availability at your local TAFE |
| **Psychological Safety** |  | * Principals * Assistant Principals | [Communicorp Group](http://www.communicorpgroup.com/) | 1300 855 140 | Check website for details |
| [Beyond Blue](https://www.beyondblue.org.au/) | 1300 224 636 | Check website for details |
| [Mindful Employer](https://www.mindfulemployer.org/) | (03) 9682 5933 | Check website for details |
| * Employees | [Sane Australia](https://www.sane.org) | 1800 187 263 | Check website for details |
| [FBG](http://www.fbggroup.com.au/contact) | (03) 9600 0067 | Check website for details |
| [Beyond Blue](https://www.beyondblue.org.au/) | 1300 224 636 | Check website for details |
| **Operate Elevating Work Platform Training** | RIIHAN301E | * Employees who have this task included as part of their job description | [WorkSafe Victoria](https://www.worksafe.vic.gov.au/high-risk-work-licence) | 1800 136 089 | Check website for details |
| **1-day Workers’ Compensation Training**  (All courses are fully funded by the Department) | N/A | * Return to Work Coordinators | Gallagher Bassett |  | Check [Return to Work and Workers’ Compensation Trainng webpage](https://www.education.vic.gov.au/hrweb/safetyhw/Pages/wcomptraining.aspx) for dates and location details |
| **2-Day Return to Work Coordinator Training**  **(WorkSafe Victoria accredited training)**  (All courses are-fully funded by the Department) | N/A | * Return to Work Coordinators | Gallagher Bassett |  | Check [Return to Work and Workers’ Compensation Trainng webpage](https://www.education.vic.gov.au/hrweb/safetyhw/Pages/wcomptraining.aspx) for dates and location details |
| **Work-Related Violence Training** |  | For further information contact the OHS Advisory Service on **1300 074 715** or email [safety@education.vic.gov.au](mailto:safety@education.vic.gov.au). | | | |
| **Work Safely at Heights** | RIIWHS204E | * Employees who have this task included as part of their job description * Maintenance employees | [HAZCON](http://www.hazcon.com.au/riiwhs204d-work-safely-at-heights.html) | 1800 429 266 | Check website for details |
| [Victoria University Polytechnic](https://www.vu.edu.au/courses/working-at-heights-safely-tnaas) |  | Check website for details |
| [Pinnacle Safety and Training](https://www.pinnaclesafety.com.au/courses/height-safety/work-safely-at-heights/melbourne?gclid=Cj0KCQjwhJrqBRDZARIsALhp1WSELDAoInkbxBaao6d7NYcVFLHVAnw3FjclwdxGi0yV7xsCqQpV1F0aAmf3EALw_wcB) |  | Check website for details |
| [Intelligent Training Solutions](https://www.its.vic.edu.au/riiwhs204d/) |  | Check website for details |
| [START Training](https://www.starttraining.com.au/working-at-heights-course/) |  | Check website for details |