Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | Using a Petrol Mulcher  |
| **Petrol Mulcher   Description: WOOD MULCHER PETROL GARDEN SHREDDER 6.5HP 196cc - Click Image to Close** | **Potential Hazards:** Hazards associated with entanglement, impact and cutting, noise, fire and explosion and dust. |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): |
| hand protectionGloves | dust maskFace Masks | safety gogglesEyeProtection | face shieldWelding Mask | foot protectionAppropriateFootwear | hearing protHearing Protection | safety apronProtective Clothing |
| [x]  | [ ]  | [x]  | [ ]  | [x]  | [x]  | [x]  |
|  **Safe Work Procedure Checklist:** |
| 1. PRE-Operation:* Ensure equipment is free of any signs of wear or damage.
* Wear the appropriate PPE and avoid loose clothing.
* Ensure that all screws and nuts are properly tightened before use.

2. Operation:* + Ensure the machine is laid flat on a firm surface.
	+ Ensure wood to be mulched is of the correct diameter as outlined in the operation manual.
	+ Always use the tool supplied by the manufacturer to feed the mulcher.
	+ Always stand steadily and in balance. Do not stretch towards the machine.
	+ Ensure operator’s face and body are kept clear of the feeding hopper.
	+ If the machine becomes blocked, stop the motor, pull out any objects and check machine for damage.
* Ensure blade has come to a complete stop before performing any maintenance or clearing of blades.
* Ensure engine is stopped and allowed to cool before refuelling.
* Refuel in a well-ventilated area away from an ignition source

3. POST-Operation:* Ensure equipment has come to a complete stop before storing.
* Ensure equipment is returned to storage area after use.
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| **Competent Persons** (The following persons are authorised to operate, supervise and test students on the equipment/process). |
| **Name:** | **Title:** | **Contact Details:** |
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