Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Description of Work: | | | Using a Metal Rolling Machine | | | | | | | | |
| **Metal Rolling Machine   IMG_0144** | | | | | | **Potential Hazards:** Exposed moving parts with the potential to cause harm through exposure to sharp objects, crush and pinch points. | | | | | |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): | | | | | | | | | | | |
| hand protection Gloves | | dust mask Face Masks | | safety gogglesEyeProtection | face shield Welding Mask | | foot protection Appropriate  Footwear | | hearing prot Hearing Protection | safety apron Protective Clothing | |
|  | |  | |  |  | |  | |  |  | |
| **Safe Work Procedure Checklist:** | | | | | | | | | | | |
| 1. PRE-Operation/Task:   * Ensure task (e.g. Drawings, instructions, specifications etc.) is clearly understood. * Working parts (i.e. hinges) should be well lubricated and working surfaces kept free of rust and dirt. * Ensure no slip/trip hazards are present in workspaces and walkways. * Faulty equipment must not be used. Immediately report suspect machinery.   2. Operation/Task:   * Do not attempt to roll material beyond the capacity of the machine with respect to thickness, shape, or type. * Never attempt to bend rod, wire, strap, or spring steel sheets in this machine. * Adjust for thickness of work piece – rotate adjusters at either end of rolling machine. * Insert work piece in line with the rolling pins. * Using hand rolling handle, continue to roll work piece. * Keep clear of moving handles and rolling pins.   3. POST-Operation/Task:   * Leave the work area in a safe, clean and tidy state. | | | | | | | | | | | |
| **Competent Person(s):** (The following persons are authorised to operate, supervise and test students on the equipment/process). | | | | | | | | | | |
| **Name:** | **Title:** | | | | | | | **Contact Details:** | | |
|  |  | | | | | | |  | | |
|  |  | | | | | | |  | | |