Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | Using a Metal Rolling Machine  |
| **Metal Rolling Machine   IMG_0144** | **Potential Hazards:** Exposed moving parts with the potential to cause harm through exposure to sharp objects, crush and pinch points. |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): |
| hand protectionGloves | dust maskFace Masks | safety gogglesEyeProtection | face shieldWelding Mask | foot protectionAppropriateFootwear | hearing protHearing Protection | safety apronProtective Clothing |
| [ ]  | [ ]  | [x]  | [ ]  | [x]  | [ ]  | [x]  |
|  **Safe Work Procedure Checklist:** |
| 1. PRE-Operation/Task:* Ensure task (e.g. Drawings, instructions, specifications etc.) is clearly understood.
* Working parts (i.e. hinges) should be well lubricated and working surfaces kept free of rust and dirt.
* Ensure no slip/trip hazards are present in workspaces and walkways.
* Faulty equipment must not be used. Immediately report suspect machinery.

2. Operation/Task:* Do not attempt to roll material beyond the capacity of the machine with respect to thickness, shape, or type.
* Never attempt to bend rod, wire, strap, or spring steel sheets in this machine.
* Adjust for thickness of work piece – rotate adjusters at either end of rolling machine.
* Insert work piece in line with the rolling pins.
* Using hand rolling handle, continue to roll work piece.
* Keep clear of moving handles and rolling pins.

3. POST-Operation/Task:* Leave the work area in a safe, clean and tidy state.
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| **Competent Person(s):** (The following persons are authorised to operate, supervise and test students on the equipment/process). |
| **Name:** | **Title:** | **Contact Details:** |
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