Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | Using a Leaf Blower (Electric)  |
| Leaf Blower  Description: toroblower | **Potential Hazards:** Exposure to hazards with risks associated with electricity, ergonomics, noise, vibration, slips, trips and falls, and inhalation of dust. |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): |
| hand protectionGloves | dust maskFace Masks | safety gogglesEyeProtection | face shieldWelding Mask | foot protectionAppropriateFootwear | hearing protHearing Protection | safety apronProtective Clothing |
| [ ]  | [x]  | [x]  | [ ]  | [x]  | [ ]  | [ ]  |
|  **Safe Work Procedure Checklist:** |
| 1. PRE-Operation:* Conduct visual inspection of electrical leads.
* Uncoil the extension cord.
* Check on/off switch is working prior to use.
* Check guards are fitted, secure and working.
* Check for loose/missing nuts, bolts and screws and tighten and/or replace as needed.
* Ensure operator is able to stand firmly on stable and safe surface (i.e. ground or work platform).
* Wear adequate and appropriate PPE.

2. Operation:* + Exercise caution in relation to the electrical lead.
	+ Do not point nozzle at people.
	+ Do not pull cable around sharp objects.
	+ Minimise dust by using blower at lower speeds.
	+ Hold blower firmly.
	+ Do not use in wet conditions.
	+ Secure loose clothing.
	+ Ensure blower is only used where there is adequate ventilation.
	+ Switch off and disconnect from power supply before removing or replacing the debris bag.

3. POST-Operation:* Ensure equipment is turned off before proceeding with other tasks
* Ensure equipment is returned to storage area after use
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| **Competent Persons** (The following persons are authorised to operate, supervise and test students on the equipment/process). |
| **Name:** | **Title:** | **Contact Details:** |
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