Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | | | Using a Grinder (bench of pedestal) | | | | | | | | |
| **pedestal grinder 2** | | | | | | **Potential Hazards:** Exposed moving parts and electrical hazard with the potential to cause harm through entanglement, impact and cutting, exposure to heat, noise, projectiles, sharp objects, friction and sparks. | | | | | |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): | | | | | | | | | | | |
| hand protection Gloves | | dust mask Face Masks | | safety gogglesEyeProtection | face shield Welding Mask | | foot protection Appropriate  Footwear | | hearing prot Hearing Protection | safety apron Protective Clothing | |
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| **Safe Work Procedure Checklist:** | | | | | | | | | | | |
| 1. PRE-Operation/Task:   * Task (e.g. Drawings, instructions, specifications etc.) is clearly understood. * Ensure the appropriate wheel is installed, in good condition and correctly in place. * Ensure appropriate guarding is in place and in good working order. * Identify ON/OFF switch and emergency stop button (if applicable).   2. Operation/Task:   * Check that the wheel runs ‘true’ and does not wobble. * Keep hands clear of work piece and away from disk. * Turn off machine at power point before changing the disk. * Ensure guarding is in place before re-starting machine. * Ensure grinder is isolated from power sources before being cleaned, adjusted, maintained or repaired.   3. POST-Operation/Task:   * Switch off grinder before removing waste material from the bench. * Ensure disk is still in good condition after use. | | | | | | | | | | | |
| **Competent Person(s):** (The following persons are authorised to operate, supervise and test students on the equipment/process). | | | | | | | | | | |
| **Name:** | **Title:** | | | | | | | **Contact Details:** | | |
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