Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

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| Description of Work: | Using Gas Torch Equipment  |
| **Gas Torch** | **Potential Hazards:** Hazards with the potential to cause harm through impact and cutting, exposure to fire and explosion, heat, projectiles (spitting metal), sparks, slips, trips, falls, fumes and gases. |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): |
| hand protectionGloves | dust maskFace Masks | safety gogglesEyeProtection | face shieldWelding Mask | foot protectionAppropriateFootwear | hearing protHearing Protection | safety apronProtective Clothing |
| [x]  | [x]  | [x]  | [x]  | [x]  | [ ]  | [x]  |
|  **Safe Work Procedure Checklist:** |
| 1. PRE-Operation/Task:* Ensure task (e.g. Drawings, instructions, specifications etc.) is clearly understood.
* Ensure the work area is clean and clear of grease, oil and any other flammable materials.
* Ensure the gloves, heat gun, work area and leads are in good condition.
* Restrict access into work areas.
* Ensure appropriate ventilation is in place prior to use.

2. Operation/Task:* Keep hands clear of work piece and away from flame.
* Never leave the gas torch running unattended.

3. POST-Operation/Task:* Switch off gas bottle and fume extraction (if relevant).
* Close gas cylinder valve.
* Store equipment appropriately.
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| **Competent Person(s):** (The following persons are authorised to operate, supervise and test students on the equipment/process). |
| **Name:** | **Title:** | **Contact Details:** |
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