Safe Work Procedure

**NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Description of Work: | | | Using a Biscuit Joiner | | | | | | | | |
| Biscuit Joiner   http://www.dewalt.com.au/ProductImages/Imports/AN_Images/Dewalt/Applications/Detail/DW682_A2_Detail.jpg | | | | | | **Potential Hazards:** Moving parts and electrical hazard with the potential to cause harm through exposure to projectiles, dust and sharp objects. | | | | | |
| **Personal Protective Equipment (PPE) Required** *(Check the box for required PPE*): | | | | | | | | | | | |
| hand protection Gloves | | dust mask Face Masks | | safety gogglesEyeProtection | face shield Welding Mask | | foot protection Appropriate  Footwear | | hearing prot Hearing Protection | safety apron Protective Clothing | |
|  | |  | |  |  | |  | |  |  | |
| **Safe Work Procedure Checklist:** | | | | | | | | | | | |
| 1. PRE-Operation/Task:  Guide Only   * Task (e.g. Drawings, instructions, specifications etc.) is clearly understood. * Ensure appropriate guarding is in place. * Mark the desired cut spot on the pieces of wood to be joined.   2. Operation/Task:   * Keep hands clear of work piece and away from blade   3. POST-Operation/Task:   * Return biscuit joiner to storage area. * Ensure good housekeeping practices are in place to minimise dust build-up | | | | | | | | | | | |
| **Competent Person(s):** (The following persons are authorised to operate, supervise and test students on the equipment/process). | | | | | | | | | | |
| **Name:** | **Title:** | | | | | | | **Contact Details:** | | |
|  |  | | | | | | |  | | |
|  |  | | | | | | |  | | |