Asbestos Removal Control Plan

**The Asbestos Removalist is to complete this form prior to the commencement of works in consultation with the Asbestos Coordinator.**

| **Workplace and Removalist Details:** |
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| **Date:** |
| **Name of removalist *(as shown in licence)*** | **School Name and Address** |
|  |  |
| **General Information** | **Completed***(tick)* |
| Notified WorkSafe | □ |
| Adjacent employers (if relevant) notified by person who commissioned work or removalist | □ |
| Nominated supervisor assigned for job | □ |
| Person who commissioned work has notified people (other employees) in immediate and adjacent areas | □ |
| Copies of training tickets available on site | □ |
| Copy of asbestos removalist licence available on site | □ |
| Copy of control plan available on site | □ |
| Copy of Division 5 Asbestos Audit obtained from person who commissioned the work | □ |
| Para-occupational air monitoring arranged by person who commissioned removal work for removal of friable asbestos | □ |
| Equipment [HEPA vac/Neg-air unit/decon unit (filters etc.)/respirators] maintained and records kept | □ |
| 1. **Asbestos-containing material (ACM) to be removed**
 |
| **Type of ACM** | **Location** | **Friable (F)****Non-friable (NF)** | **Condition (Good/Fair/Poor)** | **Quantity (m2/m3)** |
| □ | Asbestos cement roof |  |  |  |  |
| □ | Asbestos cement pipe |  |  |  |  |
| □ | Asbestos cement sheet |  |  |  |  |
| □ | Vinyl tiles |  |  |  |  |
| □ | Zelemite board |  |  |  |  |
| □ | Pipe lagging |  |  |  |  |
| □ | Sprayed |  |  |  |  |
| 1. **Personal protective clothing and equipment**
 |
| □ | Disposable overalls | □ | Full-face respirators (air-line) |
| □ | Non-disposable overalls | □ | Employees clean shaven |
| □ | Half-face respirators (P1/P2/disposable/cartridge) | □ | Fit checks conducted |
| □ | Full-face respirators (P3) | □ | Other (specify) |
| □ | Full-face powered air-purifying respirators |
| 1. **Administrative controls (including securing area)**
 |
| □ | Asbestos warning signs | □ | Personnel to prevent unauthorised access |
| □ | Barricades/safety tape | □ | Other (specify) |
| □ | Security fencing to prevent unauthorised access to removal area |
| 1. **Controls/work practices to control airborne asbestos fibres**
 |
| □ | No power tools (hammer, pinch bar/scraper/knife/other) | □ | Full enclosure **(friable)** |
| □ | Seal air vents/windows/entrances/openings | □ | Negative air unit/decontamination unit **(friable)** |
| □ | Wet methods (water/PVA spray) | □ | Glove bag **(friable)** |
| □ | No unnecessary breakage | □ | Clean up debris throughout removal |
| □ | Sheets removed in whole (if practical) | □ | HEPA vacuum |
| □ | Scaffolding | □ | Wet wipe |
| □ | Scissor lift/elevated mobile platform | □ | Other: (specify): |
| 1. **Enclosed removal area (friable)**
 |
| □ | Smoke test to be conducted (by whom): |
| □ | Negative air units (number :) |
| □ | Decontamination unit in place |
| 1. **Decontamination procedure**
 |
| **Asbestos Removalist Employees** |
| □ | Full decontamination unit (for friable removal and in certain circumstances for some large non-friable removal jobs) |
| □ | HEPA vacuum |
| □ | Water spray (using only water spray is usually appropriate for minor non-friable removal jobs) |
| **Tools and equipment decontamination method** | **Non-disposable clothing decontamination method** |
| □ | HEPA vacuum | □ | Spray with water |
| □ | Wet wipe | □ | HEPA vacuum |
| □ | Wash | □ | Dispose of as asbestos waste |
| □ | Dispose of as asbestos waste | □ | Launder at commercial laundry(Name): |
| □ | Other (specify): |
| 1. **Methods of disposal**
 |
| **Asbestos waste and protective clothing/ equipment** | **Structure used to enclose removal area (friable)** |
| □ | Double bagged/twisted/taped | □ | EPA Victoria-licensed tip(specify): |
| □ | Labelled | □ | PVA spray then dispose as asbestos waste |
| □ | Double lined waste skips | □ | Other (specify): |
| □ | Other (specify) |
| 1. **Method of clean-up following removal**
 |
| □ | Remove all visible debris | □ | Spray PVA solution onto substance/ structure |
| □ | HEPA vacuum | □ | Visual inspection |
| □ | Wet-wipe | □ | Other (specify): |
| □ | Clearance certificate (required for all friable and non-friable removal jobs)To be obtained from independent person by the person who commissioned the work |
| 1. **Other information**
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| Removalist supervisor: | Date: |