Safe Use of Machinery and Equipment Safety Program for Metalwork and Woodwork Classrooms - Funding Available

The Department has released a [Safe and Well in Education Strategy](https://www.education.vic.gov.au/hrweb/Documents/OHS/Safe%20and%20Well%20Education%20Strategy%202019-2024.pdf), with the Victorian Government making a $51 million investment in the [Employee Wellbeing and Operational Policy reforms](https://edugate.eduweb.vic.gov.au/sites/i/pages/production.aspx#/app/content/3109/support_and_service_(schools)%252Fhuman_resources%252Femployee_wellbeing_and_operational_policy_reforms%252Femployee_wellbeing_and_operational_policy_reforms).

In 2019/20 there is funding available to support woodwork and metalwork teachers to attend the **Safe Use of Machinery for Technology Teaching course** (the course), and for schools to make **safety improvements to woodwork and metalwork machinery, maintenance costs, purchase of new safer equipment.**

This is a great opportunity for woodwork and metalwork teachers to take advantage of the funding available, which covers the cost of the course, Casual Relief Teacher (CRT) costs, and travel, accommodation and meal costs (for regional schools).

It is also a great opportunity for secondary schools with woodwork and metalwork machinery to make safety improvements; this includes maintenance upgrades, new safer equipment and/or the purchase of devices to enable isolation and lockout of machinery, such as dedicated padlocks, power plug lock outs or lock out clasps.

**About the course**

The course runs for up to four days and gives metalwork and / or woodwork teachers the knowledge and skills to safely operate a range of woodwork and/or metalwork machinery, and how to teach their students those methods. The course also trains the metalwork and/or woodwork teachers to undertake basic, preventative machinery maintenance in a safe manner.

The course assists metalwork and/or woodwork teachers in applying the Department’s safety policies and procedures including the [Plant and Equipment Management Procedure](https://www.education.vic.gov.au/hrweb/Documents/OHS/plantequipmentprocedure.docx), and the [Equipment Isolation and Tag-Out Procedure.](https://www.education.vic.gov.au/hrweb/Documents/OHS/isolationtagout.docx) The course provides current, qualified school metalwork and/or woodwork teachers support when teaching students to use machinery, e.g. lathes, drills and saws.

The Safe Use of Machinery for Technology Teaching is an accredited course (22454VIC) and is made up of the following units of competency:

* VU22276: Apply safe work practices involving machines in technology teaching
* VU22277: Perform safe work operations involving metal working machines used in technology teaching
* VU22278: Perform safe work operations involving wood working machines used in technology teaching

Metalwork and/or woodwork teachers complete the components most relevant to their teaching areas / units.

* Day 1: VU22278 Perform safe work operations involving wood working machines used in technology teaching (8 hours)
* Day 2: VU22278 Perform safe work operations involving wood working machines used in technology teaching (8 hours)
* Day 3 : VU22276 Apply safe work practices involving machines used in technology teaching (4 hours)
* Day 3: VU22277 Perform safe work operations involving metal working machines used in technology teaching (4 hours)
* Day 4: VU22277 Perform safe work operations involving metal working machines used in technology teaching (8 hours)

Assessment is a mixture of practical and theoretical tasks on appropriate machinery and equipment, prescribed by the accredited course curriculum.

**Who can attend?**

The course is open to metalwork and/or woodwork teachers in Victorian Government schools who have already met the requirements outlined by the Victorian Institute of Teaching (VIT). Teachers must have completed one year of study in Technology Studies which includes a range of materials and systems.

Metalwork and/or woodwork teachers who have already completed the course do not need to re-attend the re-accredited course, although may wish to attend to refresh their skills.

**Funding**

Funding is provided to schools by the Employee Health, Safety and Wellbeing Division through the Safe Use of Machinery for Technology Initiative Agreement No ID 2427.

Each eligible school is able to make claims (once all invoices are fully paid for) for reimbursement for the following:

* course cost
* CRT replacement
* travel cost to the venue, meals and accommodation (for those metalwork and/or woodwork teachers that had to travel over 100 kms to the training venue)
* machinery safety upgrades including maintenance costs, purchase of new safer equipment.

Refer to the detailed Fact Sheet for this Initiative Agreement.

**Enrolment; Victoria University (VU) Polytechnic**

For VU Polytechnic please open the following [Registration for Course in Safe use of Machinery for Technology Teaching](https://www.vu.edu.au/course-in-safe-use-of-machinery-for-technology-teaching-registration) and enter the relative course details, as directed, to register.

For further help on registering for the courses please contact VU Polytechnic on: 1300 823 387

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| VU Polytechnic Course Dates Term 1 and Term 2 2020 |
| 30 March – 2 April 2020 (Woodwork and Metalwork-4 days) |
| 30 March – 31 March 2020 (Woodwork only – 2days) |
| 1 April – 2 April 2020 (Metalwork only – 2days) |
| 29 June – 2 July 2020 (Woodwork and Metalwork-4 days) |
| 29 June – 30 June 2020 (Woodwork only – 2 days) |

**Enrolment: Holmesglen Institute**

Choose the date and venue. The hyperlink will open directly to the course information.

For further help on registering for the courses please contact Holmesglen Institute on: 9209 5300

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| Holmesglen Institute Course Dates Term 1 and Term 2 2020 |
| [17 February – 20 February 2020](https://holmesglen.edu.au/Courses/Short-Courses/OHS-and-Industrial-Skills/Safety-and-OHS/Safe-Use-of-Machinery-for-Technology-Teaching-1/) (Woodwork and Metalwork-4 days) |
| [31 March – 3 April 2020](https://holmesglen.edu.au/Courses/Short-Courses/OHS-and-Industrial-Skills/Safety-and-OHS/Safe-Use-of-Machinery-for-Technology-Teaching-2/) (Woodwork and Metalwork-4 days) |
| [28 April – 1 May 2020](https://holmesglen.edu.au/Courses/Short-Courses/OHS-and-Industrial-Skills/Safety-and-OHS/Safe-Use-of-Machinery-for-Technology-Teaching-3/) (Woodwork and Metalwork-4 days) |
| [19 May – 22 May 2020](https://holmesglen.edu.au/Courses/Short-Courses/OHS-and-Industrial-Skills/Safety-and-OHS/Safe-Use-of-Machinery-for-Technology-Teaching-4/) (Woodwork and Metalwork-4 days) |
| [23 June – 26 June 2020](https://holmesglen.edu.au/Courses/Short-Courses/OHS-and-Industrial-Skills/Safety-and-OHS/Safe-Use-of-Machinery-for-Technology-Teaching-5/) (Woodwork and Metalwork-4 days) |

Note: Teachers who want to do woodwork and/or metalwork will need to further enquire by filling in the details on the online enquiry box on the date selected.