
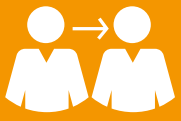






KEY
SERVICES
2019 – 2022

| Services | PROACTIVE | | | | RESPONSIVE | |
|---------------------------------|---|---|---|--|--|--|
| |  |  |  |  |  |  |
| | School Policy Templates Portal | Principal Mentor Program | Proactive Wellbeing Supervision | Principal Health Checks | Complex Matter Support Team | Early Intervention Program |
| What is it? | <ul style="list-style-type: none"> Suite of relevant policy templates Meets legal, Departmental policy, and school registration requirements Easily adapted for each school Updated regularly | <ul style="list-style-type: none"> On demand access to experienced principal mentors Mentors trained in psychological first aid Up to 12 hours of mentoring on offer Confidential service | <ul style="list-style-type: none"> Allied health model bi-annual debriefing sessions with an experienced psychologist Proactive check-in for new and acting principals at 6-8 week mark Confidential service | <ul style="list-style-type: none"> Access to physical and mental health check services Detailed health assessment report Independent provider Confidential and voluntary | <p>A Lead Professional will:</p> <ul style="list-style-type: none"> coordinate and connect principals with supports from a number of areas assist with responding to correspondence from parents and advocates | <ul style="list-style-type: none"> Support for illness, injury or early warning signs of health and wellbeing issues Access to case management and services including psychological, physical, dietetics, financial and others Confidential service |
| How will it benefit principals? | <ul style="list-style-type: none"> Reduces workload by providing resources to support compliance Provides practical guidelines for policy implementation | <ul style="list-style-type: none"> Reduces feelings of isolation Connects principals with highly-skilled retired principals Provides tailored and timely support | <ul style="list-style-type: none"> Access proactive debriefing with an independent psychologist to facilitate reflective practice Develop a personalised wellbeing plan and strategies | <ul style="list-style-type: none"> Provides expert practical health and lifestyle advice based on assessment Access referrals to allied health services as needed | <ul style="list-style-type: none"> Reduces principals' workload in managing complex cases Provides expert guidance and support to ensure better outcomes | <ul style="list-style-type: none"> Provides holistic support for emerging and existing health issues Choice of allied health provider for ongoing support |
| Who can access this? | <ul style="list-style-type: none"> All DET staff | <ul style="list-style-type: none"> School principals, including acting | <ul style="list-style-type: none"> School principals, including acting | <ul style="list-style-type: none"> All principal class, including acting | <ul style="list-style-type: none"> All principal class, including acting | <ul style="list-style-type: none"> All principal class, including acting |
| Contact | 7022 0930 | 8199 2986 | 1300 326 941 | 8396 0266 | 7022 1201 | 1300 090 924 |

To learn more about each of these services, please visit the [Principal Health and Wellbeing Strategy](#) page.

BUILDING ON EXISTING INITIATIVES AND SUPPORTS FOR PRINCIPALS

Principal Support Unit (PSU)

Expert advice and support on curly HR and workforce matters

School visits and ongoing phone/email consultations with principals for confidential specialist advice and support. Also workshops addressing a range of topics which are drivers of many of the 'wellbeing' issues arising for school leaders.

Phone: Brian Wheeler 0457 529 729 | Frank Sal 0475 832 471

Manager Assist

Manager Assist provides help with people-related issues including advice and guidance on having difficult conversations with your employees and supporting them and their mental health.

Phone: 1300 361 008

EAP

EAP is a short-term, confidential counselling service, available 24/7 for all staff (including principals) up to 4 sessions to discuss personal and work-related issues.

Phone: 1300 361 008

Conflict Resolution Support Service

Facilitate constructive resolution to staff conflicts that arise in the workplace.

Phone: 1300 687 633

Email: mediation@convergeintl.com.au

Medical Advisory Service

The Medical Advisory Service provides advice to principals and managers on the management of employees experiencing psychological and/or physical health related difficulties that impact on their ability to perform the duties associated with their employment.

Phone: 1300 031 057

Email: DET@injurynet.com.au

Principals' Page

For more information on the above supports and links to information and resources that principals need to access regularly or urgently.

Set it as your home page:

<https://edugate.eduweb.vic.gov.au/edrms/keyprocess/prin/SitePages/Home.aspx>