OHS Notice Board Guide

To ensure consistency with the requirements of the Department of Education and Training (the Department) [OHS Consultation and Communication Procedure](https://www.education.vic.gov.au/hrweb/Documents/OHS/ohsconsultcommsprocedure.docx) the following items are to be displayed on OHS notice boards in the workplace:

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| 1. [HSW Policy](https://www.education.vic.gov.au/hrweb/Documents/OHS/healthsafetywellbeingpolicy.pdf)

 |  | 1. [Corporate/Regional Office OHS Issue Resolution Flowchart](https://www.education.vic.gov.au/hrweb/Documents/OHS/Corporateissueresolutionflowchart.docx)

 |  | 1. Staff Meeting and /or HSC Meeting Minutes

 |  | 1. Emergency Management Contact Details or [First Aid Summary Sheet](https://www.education.vic.gov.au/hrweb/Documents/OHS/firstaidsumm.docx)

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| 1. Emergency Evacution Plan

Example picture of Emergency Management Plan | 1. [“If you are injured poster”](https://www.education.vic.gov.au/hrweb/Documents/OHS/ifyouareinjuredatworkpostergbassett.pdf)

 | 1. [Employee Assistance Program](https://www.education.vic.gov.au/hrweb/safetyhw/Pages/employeeservices.aspx)
 | 1. [Notifiable Incidents to WorkSafe Victoria Flowchart](https://www.education.vic.gov.au/hrweb/Documents/OHS/incidentnotificationflowchart.docx)
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| 1. [Returning To Work Following a Workplace Injury](https://www.education.vic.gov.au/hrweb/Documents/OHS/rtwportrait.pdf)

 | 1. [Corporate / Regional Offices OHS Activities Calendar or equivalent](https://www.education.vic.gov.au/hrweb/Documents/OHS/Corporateohsactivitiescalendar.xlsx)

 | 1. [Reporting and Management of Incidents and Hazards](https://www.education.vic.gov.au/hrweb/safetyhw/Pages/reportinjuryhazard.aspx)
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