

# WorkSafe accredited RTW Coordinator roles and responsibilities training

## Two-day course for Term 3 2019

All sessions are full day workshops starting at 9.00am and finishing approximately at 4.00pm. Morning tea and lunch will be provided. You are welcome to register for a session outside of your region if this is more suitable.

### About the program

The WorkSafe-accredited course covers:

- the return to work process and the role of the return to work coordinators
- information that the return to work coordinators will need to support and assist employers and injured workers
- information and underlying skills that will assist return to work coordinators to facilitate the successful return to work of injured workers.

### Who can attend?

The program is open to Department of Education and Training (DET) employees who have been appointed by Workplace Managers as the Return to Work Coordinators.

### Enrolment

Choose the Region and location. The hyperlink will open directly to your eduPay login. Once logged in you will then be automatically directed to the LearnED booking, allowing you to register for the training. Please note the registration will be forwarded to your Principal or Manager for approval.

### Course dates Term 3 2019

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#### Melbourne CBD

[Monday 5 and Tuesday 6 August](#)

#### South-Eastern Victoria Region

[Sale – Tuesday 30 and Wednesday 31 July](#)

#### North-Eastern Victoria Region

[Benalla – Thursday 22 and Friday 23 August](#)

#### South-Western Victoria Region

[Keilor-Tullamarine – Thursday 8 and Friday 9 August](#)

#### North-West Victoria Region

[Bendigo – Monday 2 and Tuesday 3 September](#)