

# Workers' Compensation One-Day Course

## One-day course for Term 3 2019

All sessions are full day workshops starting at 9:00am and finishing approximately at 4:00pm. Morning tea and lunch will be provided. You are welcome to register for a session outside of your region if this is more suitable.

### About the program

The session will provide you with the key information needed to proactively manage a Worker's Compensation claim. There are many elements to managing a claim and each role within the scheme plays a different part to achieve an early return to work. This is a great short course for anyone new to claims management, anyone who has received a new claim for the first time or as a refresher for experienced staff.

The one-day session will cover:

- Introduction to claims, including policy and procedures
- Return to Work, including identifying suitable duties
- The importance of planning, consulting and communication
- Occupational Rehabilitation Services

### Who can attend?

The program is open to Department of Education and Training (DET) employees who have been appointed by Workplace Managers as the Return to Work Coordinators and /or manage workers' compensation claims.

### Enrolment

Choose the Region and location. The hyperlink will open directly to your eduPay login. Once logged in you will then be automatically directed to the LearnED booking, allowing you to register for the training. Please note the registration will be forwarded to your Principal or Manager for approval.

### Course dates Term 3 2019

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#### Melbourne CBD

[Friday 26 July](#)

[Friday 6 September](#)

#### South-Eastern Victoria Region

[Frankston – Monday 12 August](#)

[Frankston – Wednesday 4 September](#)

#### South-Western Victoria Region

[Point Cook – Friday 16 August](#)

[Geelong – Monday 9 September](#)

#### North-Eastern Victoria Region

[Wodonga – Wednesday 11 September](#)

[Shepparton – Thursday 12 September](#)

#### North-West Victoria Region

[Flemington – Wednesday 28 August](#)

[Bundoora – Tuesday 10 September](#)