NEVR Welcome Guide 2020

REGIONAL INDUCTION

About

The NEVR provides an interface between the Regional Services Group (SRS) central divisions and our schools and service providers, ensuring that learners move seamlessly through our education system and that improved outcomes for all Victorians and ambitious Education State targets are realised.

We are one of four regions across the state with two divisions and four Areas in locations across the North East of Victoria. With around 400 professionals working in our divisions and multi-disciplinary Area teams, we lead a place-based approach to service delivery and are responsible for managing this delivery through our schools and early childhood providers in local communities right across the NEVR.

The regional model

Learning Places: Partnering for Better Outcomes is the regional operating model. With a focus on people and place, Learning Places supports our regions to:

- connect between central government policy and the delivery of high quality services to Victorians
- drive outcomes across all stages of learning through expert advice and support
- connect with families, service providers, schools and communities
- lead, collaborate and partner at a local level to overcome social and economic challenges facing our communities, towns and cities
- deliver health, wellbeing and support services to children, young people and their families to assist them in their learning and development
- improve connectedness and transitions between important points in a child's life - such as between early childhood, kindergarten, school and tertiary education
- assist and support children and young people who are vulnerable, disengaged, and those with disabilities or challenging behaviour.
- enable complex issues to be addressed through more targeted, integrated and coordinated responses.

Regional responsibilities

The Department is responsible for delivering statewide learning and development services to at least one-third of Victorians every year across the early childhood, school education and higher education and skills sectors.

In regions, we support children, young people and their families through early childhood and school education working with services and schools to ensure the best outcomes.

SRS Program and Service RACI Matrices

Learning Places supports a place-based approach by placing Areas at its core. This ensures a deeper understanding of the characteristics, trends and issues of our community, and the operating context of each school and early childhood service. It requires a highly matrixed, collaborative way of working. The development of the RACI model has been an iterative process, based on annual consultation and feedback from regions and central, to support the full implementation of the regional operating model.

The RACI model is a straightforward tool used for identifying roles and responsibilities and avoiding confusion over those roles and responsibilities.

For more information or to view the RACI model, see: SRS Program and Service RACI Matrices

Region and Area Executive Accountabilities

The Region and Area Executive Accountabilities SharePoint site summarises the decision making authority for key region and area accountabilities, designed with relevant program areas and agreed by the Regional Services Group Executive.

Included in this document:

Information available to all users through the NEVR SharePoint page:

Administration
- Myki
- CabCharge
- Smart Fleet
- Staff Leave Grid
- Request to purchase
- NEVR Staff Contact List
- Meeting Reflection Sheet
- NEV Schools by Network and SEIL
- NEVR Schools Professional Learning
- NEVR Staff List (as at Feb 2020)
- April to Dec 2020 Regional Calendar

Briefings and correspondence

Department of Education
- DET Website
- Information Technology Services
- School Policy & Advisory Guide (SPAG)

Emergency Management
- 2019-2020 NEV Staff Travel Restriction Zone
- 2019-2020 NEV Travel Protocols for staff
- How to Create a Watch Zone in Vic Emergency App
- NEVR Emergency Management

HR
- eduPay
- Employee assistance program
- Salaries
- A to Z topics
- Careers and recruitment
- Diversity and inclusion
- Employment conditions
- Employee Health, Safety and Wellbeing
- Professional development
- Workforce management
- HR forms
- HR system alerts
- Contact HR
- DET Values

NEVR Homepage
- NEVR Events - Regional Calendar
- Regional Pages
  - Working Remotely
  - Ovens Murray Area Information
  - Outer East Area Information
  - Early Childhood & School Support
  - Inner East Area Information
  - School Improvement
  - Administration
  - Emergency Management

- o Regional Operations Support Division Information
- o People Managers – NEVR
- o People Managers HR – NEVR
- o HWSS Managers
- o SSB Managers
- o Data Repository
- o People and Culture
- Regional Office Locations – NEVR
- Summary Links

NEVR Regional Calendar

Newsletters
- Newsletter Request Form
- Published NEVR Newsletters
- Circulars
- Schools Newsletter

Phone Directory
- Key Contacts list

Schools
- By Area, Network and SEIL

SRS Org Charts
- also includes NEVR Org Chart

SRS Site Directory

SouRCE Directory
- Knowledge Base

STaR Webpage
- Service Tracking and Recording