# Veterinary Report

## Victorian Schools Animal Ethics Committee

When a veterinarian examines or treats an animal used in a VSAEC approved teaching project, a **Veterinary Report** needs to be submitted to the VSAEC within five working days of the visit to the veterinarian.

If a visit is made to the veterinarian due to animal death, the teacher should instead submit a **Post-Mortem Report**, which includes a section the veterinarian must complete.

An [**Adverse Event Report**](https://animalcare.eduweb.vic.gov.au/home/AdverseSwitch.aspx) must also be completed if the veterinary examination is due to an unexpected adverse event.

* Unexpected event: an event not as described in the application approved by the VSAEC
* Adverse event: not in the best interests of the animal.

The teacher needs to complete the project overview and vet visit details sections prior to the veterinarian completing the examination details section.

Once completed and signed, this form should be emailed to [animalethics@education.vic.gov.au](mailto:animalethics@education.vic.gov.au)

### PROJECT OVERVIEW:

***This section is to be completed by the Teacher:***

**School Information**

SPPL Number:

School Name:

Teacher/Applicant Name:

Principal Name:

**Project Application Details**

Title of Project:

Approval Reference Number:

Application Approval Date:

### VET VISIT DETAILS:

***This section is to be completed by the Teacher.***

**Species of animal:**

**Number of animals examined by vet:**

**Date of veterinary examination:**

**Description of reason for veterinary examination:**

**Has an adverse event occurred: YES / NO**

*If YES, please provide details below.*

**Date of adverse event:**

**Has the adverse event been reported to the VSAEC: YES / NO**

**Veterinary details:**

|  |  |
| --- | --- |
| Veterinarian name |  |
| Practice name |  |
| Phone number |  |
| Address |  |
| Transport plan |  |

### EXAMINATION DETAILS:

***This section is to be completed by the veterinarian.***

Please discuss your findings and suggestions with the teacher to help them understand how to care and treat the animal in the long term.

|  |  |
| --- | --- |
| Description of animal (species, sex, age, weight) |  |
| Description of incident (history) |  |
| Description of the clinical examination and finding, including diagnosis |  |
| Details of tests undertaken and results (if applicable) |  |
| Details of treatment recommended and prescribed (if applicable) |  |
| Treatment outcome (if known) |  |
| Long-term prognosis & recommendations |  |

### DECLARATION:

***Teacher***

* I declare that the information provided above is accurate.
* A Principal-class employee at my school is aware of this report.

|  |  |
| --- | --- |
| Name of Teacher: |  |
| Signature of Teacher: |  |
| Name of Principal-class employee: |  |
| Date (dd/mm/yyyy): |  |

***Veterinarian***

* I declare that the information provided above is accurate.

|  |  |
| --- | --- |
| Name of Veterinarian: |  |
| Signature of Veterinarian: |  |
| Date (dd/mm/yyyy): |  |

|  |  |  |
| --- | --- | --- |
| *For administrative use only* | | |
| Document name: | Approval date: | Date of next review: |
| Veterinary Report | 5 July 2021 | 5 July 2023 |