Private Drinking Water

CONFIRMATION OF DECOMMISSIONING

### bACKGROUND

When rainwater tanks or bores are no longer used for drinking water purposes, a school must prevent access to the equipment and any outlets/taps retained for non-drinking purposes to ensure untreated water cannot be used for drinking by staff and students.

Tank or bore water may still be used for irrigation, toilet flushing etc only if the plumbing for these purposes is completely isolated from drinking water supply.

### Actions

* Disconnect plumbing from the tank/bore to drinking outlets such as taps, bubblers etc.
* Install signage on tanks/bores/outlets that warn against drinking such as “Untreated Water – Do Not Drink”
* Arrange for the tank/bores to be replumbed for irrigation or other non-drinking purposes such as toilet flushing etc, if required.
* Deactivate any relevant PDW Routine Tasks and Work Orders in AIMS (contact the Annual Contract Team for assistance if required)
* Fill out the details in this form and email it through to the Annual Contracts team at VSBA [vsba.annual.contracts@education.vic.gov.au](mailto:vsba.annual.contracts@education.vic.gov.au)

### Decommissioning checklist

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| --- | --- |
| **School Name** |  |
| **School Number** |  |
| **Principal Name** |  |
| **What is the school’s current source of drinking water** | Mains/Urban/Town  Bottled |
| **Has the plumbing from the tank/bore been disconnected from drinking outlets?** | Yes  No |
| **Have relevant PDW Routine Tasks and Work Orders been deactivated in AIMS?** | Yes  No |
| **Has signage been put up warning people against drinking from rainwater tanks, bore or connected outlets?** | Yes  No |
| **Has the change been communicated to students’ staff and the school council?** | Yes  No |
| **What has the rainwater tank/bore been repurposed for?** | Garden watering/irrigation  Toilet Flushing  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **What date was the rainwater tank/bore decommissioned?** | **Click or tap to enter a date.** |