# Parent Letter – School Swimming Outside of School Hours Voucher program

For parents and carers of eligible students

Dear parents and carers,

I would like to say thank you for your continued support throughout this challenging year.

Swimming and water safety education is a very important part of the Victorian F-10 Curriculum. Survival swimming and basic water safety skills can significantly reduce the risk of drowning. This is particularly important as we move into the warmer months of the year.

The Department of Education and Training is extending its School Swimming Outside of School Hours Voucher program for current primary school students in schools that have had challenges in scheduling their swimming lessons over the past few years.

Through the Voucher program we have made arrangements with our regular swim school for students to receive swimming lessons outside of school hours at a time which is suitable to you.

This time could be after school, on the weekend or during the school holidays. Bookings must be made before 6 April 2023 and all lessons using the vouchers must completed by the 9 July 2023.

There is no cost to you for these lessons.

Attached to this letter is a voucher with the:

* name and contact details of the swim school that will provide the swimming lessons
* number of lessons which are available
* date from which you can book swimming lessons using the voucher.

There is also a request form for you to sign and return to the school.

If you would like your child to access these free swimming lessons, you must

1. Complete the request form and return it to school by [insert date]
2. Book swimming lessons at dates and times of your choosing after the date on the voucher
3. Once confirmed with the swim school, take the voucher to the swim school for the first swimming lesson.

There is more information in the [Frequently Asked Questions](https://www.education.vic.gov.au/Documents/about/programs/School-swimming-outside-of-school-hours-voucher-program-FAQs_parents_carers_20Oct21.docx), including information about visual supervision of children during their swimming lessons, in line with swim school requirements.

Principal  
[School name]

**Please ensure all details are included on the attached request form and voucher prior to sending the parent/carer letter. Remove this red text prior to sending.**

## SCHOOL SWIMMING OUTSIDE OF SCHOOL HOURS REQUEST FORM

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (parent/carer name) would like my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) to access swimming lessons conducted at (Swim School name) as part of the School Swimming Outside of School Hours Vouchers program.

My signature below confirms that I understand the following:

* the school will provide my child’s name to the swim school and that the swim school may provide the school with information about my child’s participation in the program;
* I am responsible for enrolling my child in the program directly at the swim school;
* I am responsible for transporting my child to and from the swim school; and
* the school is not responsible for the supervision of my child during the swimming lesson and that I am required to comply with any supervision or other conditions set by the swim school while my child is participating in these Outside of School Hours swimming lessons.

Parent/Carer Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## School swimming outside of school hours voucher

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of swim school: |  | | | |
| Phone: |  | Email: | |  |
| Name of school: |  | | | |
| Student name: |  | | | |
| Number of lessons which are available: | | |  | |
| Date from which you can book swimming lessons: | | |  | |

Use the details above to book your swimming lessons. This voucher will need to be presented to the swim school when you arrive for the first swimming lesson.

Students should be booked into the Voucher program swimming lessons before 6 April 2023 and all lessons using the vouchers must completed by the 9 July 2023.

The voucher must only be used for the child(ren) for whom the Request Form has been provided to the school and whose name has been provided by the school to the swim school nominated.