# Language Assistants Program 2024

Application Form

## Section A: School cluster details

|  |  |
| --- | --- |
| **School 1 (base school)** | |
| School name: | *Click or tap here to enter text.* |
| Language(s) taught: | *Click or tap here to enter text.* |
| Principal: | *Click or tap here to enter text.* |
| DE Region: | *Click or tap here to enter text.* |
| School address: | *Click or tap here to enter text.* |
| Telephone number: | *Click or tap here to enter text.* |
| Email address: | *Click or tap here to enter text.* |
| **School 2** | |
| School name: | *Click or tap here to enter text.* |
| Language(s) taught: | *Click or tap here to enter text.* |
| Principal: | *Click or tap here to enter text.* |
| DE Region: | *Click or tap here to enter text.* |
| **School 3** | |
| School name: | *Click or tap here to enter text.* |
| Language(s) taught: | *Click or tap here to enter text.* |
| Principal: | *Click or tap here to enter text.* |
| DE Region: | *Click or tap here to enter text.* |

## Section B: Language selection

**1. For which language are you applying for a language assistant?**

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| **Target language** |
| *Click or tap here to enter text.* |

**2. Are you seeking an overseas or a locally-sourced language assistant?**

|  |  |
| --- | --- |
| **Type of language assistant (pick one)** | |
| Overseas-sourced language assistant |  |
| Locally-sourced language assistant |  |

**3. Provide details about current language instruction at each school in your proposed cluster (or single school, if applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| **School name** | **Year levels taught** | **Delivery mode**  May include face-to-face delivery, receiving/delivering virtual conferencing, Content Language and Integrated Learning, Accelerative Integrated Method, VET Applied Language | **Minutes of delivery per week** |
| *Click or tap here to enter text.* | *Click or tap here to enter text.* | *Click or tap here to enter text.* | *Click or tap here to enter text.* |
| *Click or tap here to enter text.* | *Click or tap here to enter text.* | *Click or tap here to enter text.* | *Click or tap here to enter text.* |
| *Click or tap here to enter text.* | *Click or tap here to enter text.* | *Click or tap here to enter text.* | *Click or tap here to enter text.* |

**4. Language teacher details:**

|  |  |
| --- | --- |
| **Language teacher (base school)** | |
| Teacher name: | *Click or tap here to enter text.* |
| School(s) where they teach: | *Click or tap here to enter text.* |
| Total length of time teaching the language: | *Click or tap here to enter text.* |
| Languages methodology qualification? |  |
| Native speaker of target language? |  |

|  |  |
| --- | --- |
| **Language teacher (school 2, if applicable)** | |
| Teacher name: | *Click or tap here to enter text.* |
| School(s) where they teach: | *Click or tap here to enter text.* |
| Total length of time teaching the language: | *Click or tap here to enter text.* |
| Languages methodology qualification? |  |
| Native speaker of target language? |  |

|  |  |
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| **Language teacher (school 3, if applicable)** | |
| Teacher name: | *Click or tap here to enter text.* |
| School(s) where they teach: | *Click or tap here to enter text.* |
| Total length of time teaching the language: | *Click or tap here to enter text.* |
| Languages methodology qualification? |  |
| Native speaker of target language? |  |

## Section C: Extended response

Note: If you intend to apply as a single school, please provide an explanation why this is the case at Question 4 below. In this case, you do not have to provide responses to Questions 1 or 2.

If your school cluster intends applying as either two primary schools or two secondary schools, please provide an explanation why this is the case at Question 4 below. In this case, you do not have to provide a response to Question 1.  
  
**1. How will a language assistant strengthen your primary to secondary and/or to senior-secondary pathways in the target language?**

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| --- |
| **Response (300 words maximum)** |
| *Click or tap here to enter text.* |

**2. How will you share a language assistant across the member schools, and what arrangements have been made to support travel between schools?**

|  |
| --- |
| **Response (300 words maximum)** |
| *Click or tap here to enter text.* |

**3. How will you support the wellbeing of a language assistant for the duration of their placement?**

|  |
| --- |
| **Response (300 words maximum)** |
| *Click or tap here to enter text.* |

**4. If you intend to apply as a single school or if your school cluster intends applying as either two primary schools or two secondary schools, please provide an explanation why this is the case?**

|  |
| --- |
| **Response (300 words maximum)** |
| *Click or tap here to enter text.* |

## Section D: Funding

**1. Are you seeking a fully or partially-funded language assistant?**

In allocating fully-funded places, the Department will consider the applicant cluster’s:

* socio-economic disadvantage (Student Family Occupation and Education)
* bank balances (a financial assessment of each school’s bank balance, operating reserves, existing financial commitments, and prior year SRP credit balances)
* history of compliance with the language education requirements set by the Victorian Registration and Qualifications Authority, and
* specific languages needs (e.g. schools without a native-speaking language teacher).

|  |  |
| --- | --- |
| **Funding of language assistant (pick one)** | |
| Fully-funded language assistant |  |
| Partially-funded language assistant |  |

**LANGUAGE ASSISTANTS PROGRAM 2024**

## Section E: Principals endorsement form

The principals of the schools detailed in Section A of this application confirm that:

* we have read the Language Assistants Program guidelines and endorse this school cluster application for a language assistant
* the information provided in this application for a language assistant is true and correct, and
* we will contribute 30 per cent of the cost of a language assistant if we opt for a partially funded arrangement.

|  |  |  |
| --- | --- | --- |
| **Signatories** | | |
| **School 1 (base school)** | School name: | *Click or tap here to enter text.* |
| Principal: | *Click or tap here to enter text.* |
| Signature: | *Click or tap here to enter text.* |
| Date: | *Click or tap here to enter text.* |
| **School 2** | School name: | *Click or tap here to enter text.* |
| Principal: | *Click or tap here to enter text.* |
| Signature: | *Click or tap here to enter text.* |
| Date: | *Click or tap here to enter text.* |
| **School 3** | School name: | *Click or tap here to enter text.* |
| Principal: | *Click or tap here to enter text.* |
| Signature: | *Click or tap here to enter text.* |
| Date: | *Click or tap here to enter text.* |