Good neighbour checklist

The below checklist should be used to ensure all stakeholders are informed of your upcoming build and any potential construction impacts:

[ ]  Organise a team to support you during this process (spread the load and ensure someone can answer queries on your behalf)

[ ]  Inform the school council

[ ]  Inform staff

[ ]  Inform families

[ ]  Inform Emergency Services

[ ]  Inform site hirers

[ ]  Inform cleaners

[ ]  Inform Australia Post and delivery companies

[ ]  Inform rubbish collection

[ ]  Inform neighbours

[ ]  Q&A document to respond to any frequently asked questions received from school and local community