

Form 5: Written undertakings for teachers

This form is to be completed and signed by a teacher travelling on a school bus service under the teacher’s exemption. This form requires School Principal or delegate approval prior to travel.

I understand that my permission to travel on the school bus service is subject to the following terms and conditions:

1. I may only travel where seating is available on the service after all students with prior rights have been accommodated.
2. I will make alternative arrangements if seating becomes insufficient after students with prior rights to travel are accommodated.
3. My continued access to the bus service will be subject to review at the end of each term.
4. I may not form a case or part of a case for the retention, extension or addition of services, or a route or timetable alteration, or the provision of a larger vehicle.
5. I agree to assist in supervising the students on the bus and help implement the Conditions of Travel.

I acknowledge the decision about whether I can travel on the school bus service is at the discretion of the coordinating principal, and may be reviewed at any time in accordance with these terms and conditions.

Teacher name (please print)

Teacher signature

Date

APPROVAL

Principal Name (please print)

Principal or Delegate signature

Date

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| OFFICE USE ONLY |
| Date Form Received: |       | Form Signed?*If no, return to Teacher for signature* | [ ]  Yes [ ]  No |
| Date Form Assessed: |       | Approval granted? | [ ]  Yes [ ]  No | Teacher informed? | [ ]  Yes [ ]  No |
| Note: Form must be approved by Principal or Principal delegate e.g. Bus Coordinator prior to travel approval. |