# Record of Specialist Involvement Template

**Template: Record of specialist involvement**

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| Record of specialist involvement | |
| Name of student: | Name and discipline of specialist: |
| Long term objective service is contributing to: | |
| Service goal(s): | |
| Actions taken: | |
| Outcome of service: | |

### Annotated example record of specialist involvement

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| Annotated record of specialist involvement | |
| Name of student: **Mary Smith.**  E*nsure this is the same as school records* | Name and discipline of specialist: **Jane Ka, Speech Pathologist**  *Complete your name and your profession* |
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| Long term objective service is contributing to: **Help Mary reach the same level of achievement standard as her classmates in ‘reading and viewing’ and in ‘development of resilience’**  *What outcome for the student did the SSG/school want your support with? Whenever possible, effective long term objectives are set using the gap between the level the student is, and the level they are expected to be on the achievement standards in the Victorian Curriculum.* | |
| Service goal(s): **understand what is limiting** **Mary’s progress in literacy, to support the development of suitable IEP goals**  *What goals did you agree with the SSG or delegate that your service will aim to achieve within a 5-6 week service cycle? How does achieving this goal contribute to the long term objective for the student?* | |
| Actions taken: **Discussion with class teacher about instructional strategies that currently are effective for Mary**  **Analysis of work samples, attendance data**  **Discussion with carer about barriers and enablers to increasing Mary’s attendance**  **Assessment of phonemic awareness, diagnostic spelling, reading anxiety test**  **Discussion with Mary about her feelings with reading and writing, and what could help boost her confidence and resilience**  **Discussion with teacher about suitable IEP goals and strategies to include in IEP, including co-designing the implementation of an intensive phonemic awareness intervention**  **Progress check in plus brief consultation about adaptations to IEP strategies and intervention (4 check ins in total, 1 a month)**  *List everything you did to support the members of the SSG. Include consultation, assessment, intervention, coaching, IEP support, do not list administrative activities like report writing or filing.* | |