

Decision tree: Can I share information under the Child Information Sharing Scheme (CISS)?

Can I share information to promote the wellbeing or safety of a child under the Child Information Sharing Scheme (CISS)?

Start

Is my organisation a prescribed Information Sharing Entity (ISE)?

TIP: Check the online ISE list

Yes

Am I authorised by my organisation to share information under CISS?

Yes

Is the organisation I am sharing with a prescribed ISE?

TIP: Check the online ISE list

Yes

1

No

You **cannot** share the information under CISS*

No

Identify roles authorised to share under CISS in your organisation

No

You **cannot** share the information under CISS*

1
Am I sharing the information to promote the wellbeing or safety of a child or group of children?

TIP: Consider the CISS legislative principles and use professional judgement and existing child best interests and developmental frameworks when determining whether information sharing promotes child wellbeing or safety. See the [Child Information Sharing Scheme Ministerial Guidelines](#) for further guidance.

Yes

2

No

You **cannot** share the information under CISS*

2
Do I reasonably believe that sharing the information may assist the other organisation to carry out one or more of the following activities?

- make a decision, an assessment or a plan relating to a child/children?
- initiate or conduct an investigation relating to a child/children?
- provide a service relating to a child/children?
- manage any risk to a child/children?

No

You **cannot** share the information under CISS*

Yes

3

3

Do I know if any of the information I want to share is excluded information?

TIP: Excluded information includes any information that could reasonably be expected to endanger a person's life or result in physical injury, prejudice legal proceedings or a coronial inquest or inquiry, or disclose privileged information. For a complete list of excluded information see the CISS Ministerial Guidelines. ISEs are not required to conduct extensive investigations to determine that information is not excluded information before sharing it.

Yes

You **cannot** share the information under CISS*

No

Have I sought and taken into account the views of the child and/or relevant family members?

TIP: Consent is not required from any person prior to sharing their relevant information. However, ISEs should seek and take into account the views of a child or relevant family members whenever it is safe, reasonable and appropriate, to do so.

YOU CAN SHARE THE INFORMATION USING THE CHILD INFORMATION SHARING SCHEME

*I can't share information under CISS. What should I do?

There is a range of information sharing mechanisms outside CISS.

Organisations and services should share information and collaborate as permitted by law. Privacy, child safety reporting and information sharing obligations continue to apply, including: mandatory reporting obligations, reporting to Child Protection if there is a significant risk of harm, and information sharing with Child Protection.