

Memorandum of Understanding

The State of Victoria through the Department of Education ABN 52 705 101 522

of 2 Treasury Place, East Melbourne VIC 3002

(Department)

and

the ITE Providers listed in Annexure A

(ITE Providers)

Background

- A. The purpose of this MOU is to set out the parameters and guidelines for Pre-Service Teachers working in Victorian Government Schools with Permission to Teach.
- B. This MOU provides a framework for Schools and ITE Providers to support PSTs who are working in Schools with Permission to Teach to meet their employment obligations and the academic requirements of their ITE program.
- C. This MOU sets out a shared understanding of the roles and responsibilities of PSTs, Schools and ITE Providers in relation to PSTs working in Schools with Permission to Teach.
- D. This MOU will also support Schools to develop PSTs who are working with Permission to Teach through on-the-job mentoring and employment arrangements that enable the PSTs to meet the academic requirements of their ITE program.
- E. The Parties have agreed to enter into this MOU to detail this agreement.

Agreed terms

1. Definitions and Interpretation

1.1 Definitions

In this MOU unless the contrary intention appears:

Commencement Date means the commencement date of this MOU set out in Item 1 of Schedule 1.

Confidential Information means information (in whatever form) of a Party including information which comes into the possession of another Party through intentional or unintentional disclosure, excluding information which:

- (a) is in or comes into the public domain, other than by disclosure in breach of the terms of this MOU;
 - (b) is or becomes available to the recipient Party from a third party lawfully in possession of it and with the lawful power to disclose it to the recipient Party;
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- (c) is rightfully known by the recipient Party (as shown by its written record) prior to the date of disclosure to it under this MOU; or
- (d) is independently developed by an employee of the recipient Party who has no knowledge of the disclosure made under this MOU.

Data means any data, information, text, drawings, statistics, analysis and other materials including Public Sector Data and Personal Information.

Employer School means a School that employs a PST with Permission to Teach as a paraprofessional class employee to fill a teaching vacancy.

Intellectual Property Rights means all current and future registered rights in respect of copyright, designs, circuit layouts, patents, trademarks, trade secrets, domain names, database rights, know-how, Confidential Information and any other intellectual property rights as defined by Article 2 of the World Intellectual Property Organisation Convention of July 1967.

ITE means initial teacher education.

ITE Providers means the institutions that deliver VIT-accredited ITE programs, which are listed in the Parties section in Annexure A to this MOU.

MOU means this Memorandum of Understanding as amended from time to time.

MOU Intellectual Property means any and all Intellectual Property Rights incorporated or comprised in any materials created by or on behalf of the ITE Providers in the course of performing their obligations under this MOU from the Commencement Date, except any Intellectual Property Rights in any materials created solely for the ITE Provider's internal operational purposes.

Notice means a written notice, consent, approval or other written communication in the English language, given under this MOU.

Paraprofessional means a person who has not completed an approved course of teacher training who has been granted permission to teach under the Education and Training Reform Act 2006 (Vic), and who performs the duties of a teacher or any other person employed to assist teachers in the performance of their duties.

Party and **Parties** mean the Department and each of the ITE Providers that are a party to this MOU and collectively the Department and ITE Providers.

Permission to Teach means a grant of Permission to Teach (General) granted by the VIT with respect to a Victorian government school.

Personnel means officers, employees, agents, professional advisors, contractors or subcontractors including representatives.

Personal Information has the meaning set out in the *Privacy and Data Protection Act 2014* (Vic) but for the purpose of this MOU is limited to information created by or obtained by a Party pursuant to this MOU.

Pre-Existing Intellectual Property means any and all Intellectual Property Rights owned by or licensed to a Party before the Commencement Date which are made available, provided or used by a Party under this MOU.

Pre-Service Teachers (PSTs) means students enrolled in VIT-accredited ITE programs delivered by ITE Providers.

PST Placements means practicum placements in schools that PSTs are required to undertake as part of the academic requirements of their ITE program. Sometimes referred to as 'Professional Experience' or 'Work Integrated Learning'.

PST with PTT means a PST who has been granted Permission to Teach by the VIT.

Public Sector Data has the meaning set out in the *Privacy and Data Protection Act 2014* (Vic) but for the purpose of this MOU is limited to information created by or obtained by a Party pursuant to this MOU.

Record means any document within the meaning of the *Evidence Act 2008* (Vic), including:

- (a) anything on which there is writing;
- (b) anything on which there are marks, figures, symbols or perforations having a meaning for persons qualified to interpret them;
- (c) anything from which sounds, images or writings can be reproduced with or without the aid of anything else; or
- (d) a map, plan, drawing or photograph,

created, managed, maintained, brought into existence, or otherwise acquired or used by the Parties in relation to this MOU.

Registered Teacher means a person who has received either full or provisional registration from the VIT under Division 3 of the *Education and Training Reform Act 2006* (Vic).

Representative means the representative specified in Annexure B to this MOU.

Schedule means a schedule to this MOU.

School means a Victorian Government School within the meaning of the *Education and Training Reform Act 2006* (Vic).

School Peak Times means periods identified by Schools as having increased workloads for teachers, including but not limited to report-writing periods or parent-teacher interview periods.

Term means the term of this MOU set out in Item 2 of Schedule 1.

VIT means the Victorian Institute of Teaching, the independent statutory authority for the teaching profession in Victoria.

1.2 Interpretation

In this MOU unless expressed or implied to the contrary:

- (a) a reference to a gender includes the other genders;
 - (b) a reference to a person includes a firm, partnership, joint venture, association, corporation or other corporate body;
 - (c) a reference to a statute includes regulations under it and consolidations, amendments, re-enactments or replacements of any of them;
 - (d) if a word or phrase is defined, its other grammatical forms have a corresponding meaning;
 - (e) a reference to the singular includes the plural and vice versa;
 - (f) a reference to any document issued by a Party includes the document as varied, replaced or supplemented by that Party in accordance with this MOU;
 - (g) a reference to this MOU includes this MOU as varied or replaced;
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- (h) clause headings are inserted for convenience only and have no effect in limiting or extending the language of provisions to which they refer;
- (i) a reference to a clause, item, schedule, attachment, appendix or annexure is a reference to a clause, item, schedule, attachment, appendix or annexure in or to this MOU all of which are deemed part of this MOU; and
- (j) where a conflict or inconsistency arises between the clauses of this MOU and the Schedule, the clauses prevail to the extent of the conflict or inconsistency.

2. Scope

This MOU applies to PSTs with PTT teaching in Schools, where the PST is completing their ITE program with an ITE Provider.

This MOU does not apply to PSTs with PTT teaching in Schools where the PST has entered into an employment agreement with the relevant Employer School for a paraprofessional role prior to the Commencement Date.

Victorian non-government schools and early childhood settings are outside the scope of this MOU.

3. Non-binding

This document is not intended to create legal relations or constitute a legally binding contractual agreement between the Parties, except in relation to clauses 11 (Confidentiality, Privacy and Data Protection) and 12 (Intellectual Property) which are intended to be binding. However, the Parties will use their best endeavours to comply with all of the terms of this MOU.

4. Term

This MOU will commence on the Commencement Date and continue for the Term, unless terminated earlier in accordance with clause 15.2.

5. Co-operation and consultation

- (a) The Parties will exercise their rights and perform their obligations under this MOU in a co-operative, consultative and transparent manner.
- (b) The Parties agree to continue to collaborate on ways to support and train PSTs with PTT who are teaching in Schools.
- (c) The Parties agree to continue to collaborate on creating an efficient process between the VIT, ITE Providers, and Schools to identify and communicate where a PST has been granted Permission to Teach and has been employed at an Employer School.

6. MOU Purpose

The purpose of this MOU is to record the proposed mutually beneficial activities and commitments of each of the Parties in relation to supporting PSTs with PTT to teach in Schools, and to complete their ITE programs and enter the teaching profession. The MOU aims to provide a standardised framework so that Schools and ITE Providers can each support PSTs with PTT to complete their ITE program requirements, while also addressing teacher supply challenges.

7. Roles and Responsibilities

To implement this MOU, the following is mutually understood:

- (a) The Department agrees to:
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- (i) direct Schools to comply with, and ensure that Schools comply with, the Schools' responsibilities as detailed in clause 7(c)7(c) of this MOU; and
 - (ii) provide support, information, and guidance to the ITE Providers to assist with the successful implementation of this MOU.
- (b) The ITE Providers agree to:
- (i) facilitate PST Placements for PSTs with PTT in their Employer Schools to the extent possible under the requirements of the PST's ITE program;
 - (ii) provide PSTs with PTT with as much notice as is reasonably possible in the circumstances if the PST with PTT is required to complete a PST Placement in a different school to their Employer School. This is necessary to enable PSTs with PTT to notify their Employer Schools as early as practicable in advance of a PST Placement that a PST with PTT is required to complete in a different school;
 - (iii) support PSTs with PTT who are teaching in Schools to meet their ITE program coursework requirements, noting that not all assessments can be delivered flexibly;
 - (iv) where reasonably practicable, schedule ITE program assessments (with the exception of TPA and other core assessments) to avoid School Peak Times; and
 - (v) communicate to PSTs with PTT, the PSTs' responsibilities as detailed in clause 7(d) of this MOU.
- (c) Schools will:
- (i) only employ PSTs with PTT as paraprofessionals if the School is unable to employ a suitable Registered Teacher for the relevant teaching role;
 - (ii) have regard to the experience, skills and ITE program progression of a PST before seeking to employ them with Permission to Teach as a paraprofessional;
 - (iii) recognise that the primary focus of a PST is to complete the requirements of their ITE program and develop their skills and competencies to become an effective classroom practitioner. To this end, it is recommended that Schools employ PSTs with PTT as paraprofessionals on a part-time basis with a maximum 0.6 full time equivalent teaching load where the PST is studying ITE full-time, unless a higher teaching load is reasonable taking into account both the ITE program commitments and the economic situation of the PST;
 - (iv) consider flexible and alternative models of staffing, including class-sharing between one PST with PTT and one Registered Teacher or between two PSTs with PTT each working 0.6 FTE (with 0.2 FTE for handover);
 - (v) provide a Registered Teacher as a mentor for each PST with PTT employed by the School. School Leadership is expected to engage in explicit, supportive discussions with PSTs on managing their School teaching workload, ITE program studies, and PST Placement responsibilities;
 - (vi) ensure that a PST with PTT who undertakes a PST Placement at their Employer School is directly supervised by a Registered Teacher for the duration of their PST Placement. Schools will provide the best supervisor available (based on appropriate experience and supervisor/mentoring training) to supervise a PST with PTT undertaking a PST Placement in their Employer School; and
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- (vii) mitigate any identified conflicts of interest that may arise due to a PST with PTT undertaking a PST Placement at their Employer School.
- (d) PSTs must:
 - (i) notify their ITE Provider when they are or will be employed in a School as a paraprofessional with Permission to Teach with as much notice as possible;
 - (ii) notify their Employer School Principal of their ITE program requirements - including assessment dates, PST Placement periods and specific unit requirements (e.g., group work, face to face tutorial time) that impacts time in the school - before the commencement of their employment with the Employer School;
 - (iii) notify their Employer Schools as early as practicable in advance of a PST Placement that a PST with PTT is required to complete in a different school;
 - (iv) complete the VIT's one day workshop to support classroom practice of PSTs with PTT; and
 - (v) where required by their ITE Provider, identify and declare to the Principal of their Employer School, any relevant risks that may arise due to any actual or perceived conflict of interest as a result of the PST undertaking a PST Placement at their Employer School.

8. Costs for activities under the MOU

- (a) The costs of implementing decisions pursuant to this MOU will generally be met by the individual Parties as a component of their own work programs.
- (b) Any additional costs arising out of this MOU shall be met in accordance with agreement from time to time between the Parties.
- (c) Each Party is liable for its own acts and omissions under this MOU, including, for the prevention of doubt, any liability to a third party arising from that Party's acts or omissions.

9. Record keeping

The Parties will keep true and particular accounts and Records of all activities performed under this MOU as required by law.

10. Representatives

- (a) Each Party nominates the person listed in Annexure B to act as the contact point for all communications under this MOU.
- (b) Each Party acknowledges that its representative is authorised to act for and on behalf of that Party in relation to the implementation of the arrangements set out in this MOU and Schedule.

11. Confidentiality, Privacy and Data Protection

11.1 Confidentiality

- (a) Each Party may use the Confidential Information of the other Parties only for the purposes of, or contemplated by, this MOU.
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- (b) Each Party must keep Confidential Information of the other Parties confidential except:
 - (i) with the prior written consent of the other Party;
 - (ii) to the extent that Party is required by law to disclose any Confidential Information; or
 - (iii) for a disclosure to employees or officers of the Party who have a need to know for the purposes of, or contemplated by, this MOU.
- (c) Each Party's obligations under this section will survive termination of this MOU and will continue in relation to Confidential Information until the Confidential Information disclosed to it lawfully becomes part of the public domain.

11.2 Privacy and Data Protection

The Parties will cooperate to ensure they do not cause the other to breach any privacy and/or data protection obligations that party has at law.

12. Intellectual Property

- (a) The Pre-Existing Intellectual Property of each Party remains the property of that Party or its licensors.
- (b) Each Party warrants to each other Party that it is entitled to use and deal with any Pre-Existing Intellectual Property used by it in connection with and in accordance with this MOU.
- (c) Any Intellectual Property Rights in any work created or developed (including any modifications or adaptations to that work) solely by a Party (or its Personnel) in the course of performing any work or activities under this MOU, will belong exclusively to that Party.
- (d) No Party may copy, modify, adapt, translate, create derivative works of, rent, loan, sell, distribute, perform, display, or otherwise make available the content of any MOU Intellectual Property provided by another Party without the prior written consent of the Party who provided the MOU Intellectual Property.

13. Notices

13.1 Service of Notice

- (a) A Notice must be in writing and may (in addition to any other method permitted by law) be delivered by email to a Party's address set out in Annexure B.
- (b) A Party may change its address for service by giving Notice to the other Parties.

14. Dispute Resolution

- (a) A Party claiming that a dispute or disagreement has arisen under this MOU (**the Notifying Party**) must give a Dispute Notice to the Party with whom the Notifying Party is in dispute or disagreement.
 - (b) The Representatives of the Parties in dispute under clause 14(a) (**Disputing Parties**) will promptly meet in good faith to attempt to resolve the dispute.
 - (c) Where the Disputing Parties are unable to resolve the dispute between themselves, the Disputing Parties may agree to refer the dispute to mediation.
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- (d) If the Disputing Parties are unable to resolve the dispute under clause 14(c), the MOU will terminate between the Disputing Parties.
- (e) Notwithstanding the existence of a dispute, the Parties will continue to perform their obligations under this MOU.

15. Duration and Termination

15.1 Duration of the MOU

This MOU commences operation from the Commencement Date and will terminate on the expiry of the Term unless terminated earlier in accordance with clause 15.2.

15.2 Termination of this MOU

Any Party may terminate this MOU at any time by giving 30 days' written notice to the other Parties.

15.3 Effect of termination or expiry

If this MOU is terminated or expires, then:

- (a) the obligations of the Parties under this MOU will cease except in relation to Confidentiality (clause 11.1), Privacy and Data Protection (clause 11.2), and Intellectual Property (clause 12), which survive the termination or expiry of this MOU and may be enforced at any time; and
- (b) each Party must return all Confidential Information, intellectual property or other materials of the other Parties or, at the request of the other Party, destroy all Confidential Information or other materials of the other Party.

16. General

- (a) This MOU forms the entire agreement of the Parties on the subject matter. All representations, communications and prior agreements in relation to the subject matter are merged in and superseded by this MOU.
 - (b) This MOU may only be varied or amended in writing and signed by the Parties.
 - (c) This MOU may be executed in any number of counterparts all of which taken together constitute one instrument.
 - (d) The Parties agree that this MOU may be executed by electronic signature which shall have the same force and effect as a handwritten signature. The Parties agree to be bound by this MOU signed in this way.
 - (e) If the time for a Party to do something is not specified in this MOU, the Party will do what is required within a reasonable time.
 - (f) In carrying out their respective obligations under this MOU, each Party must comply with all laws.
 - (g) The Parties agree that this MOU does not constitute and may not be construed as constituting an agency, joint venture or partnership between them. No Party to this MOU has the power to obligate or bind any other Party.
 - (h) This MOU is governed by and is to be construed in accordance with the laws of Victoria.
-

Date

2023

Signing page

Signed as an agreement.

SIGNED for and on behalf of the **Department of Education** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the Department:

.....David Howes.....



Name of authorised officer

.....
Signature of authorised officer

.....Deputy Secretary, Schools and Regional Services.....
Position

.....24/08/2023.....
Date

SIGNED for and on behalf of **Australian Catholic University (ABN 15 050 192 660)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **Deakin University (ABN 56 721 584 203)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

Date

2023

Signing page

Signed as an agreement.

SIGNED for and on behalf of the **Department of Education** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the Department:)
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)

.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **Australian Catholic University (ABN 15 050 192 660)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:)
)
)
)
)

Professor Mary Ryan
Name of authorised officer



Executive Dean, Faculty of Education & Arts
Position

.....
Signature of authorised officer

1 August 2023
Date

SIGNED for and on behalf of **Deakin University (ABN 56 721 584 203)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:)
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.....
Name of authorised officer

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Signature of authorised officer

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Position

.....
Date

Date

2023

Signing page

Signed as an agreement.

SIGNED for and on behalf of the **Department of Education** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the Department:)
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.....
Name of authorised officer

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Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **Australian Catholic University (ABN 15 050 192 660)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:)
)
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)
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.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **Deakin University (ABN 56 721 584 203)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:)
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.....
Professor Iain Martin
Name of authorised officer


.....
Signature of authorised officer

.....
Vice-Chancellor
Position

.....
15 August 2023
Date

SIGNED for and on behalf of **Eastern College Australia Limited (ABN 61 551 855 405)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

Timothy Meyers
.....
Name of authorised officer

Executive Principal
.....
Position

2nd August 2023
.....
Date



.....
Signature of authorised officer

SIGNED for and on behalf of **Federation University Australia (ABN 51 818 692 256)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Holmesglen Institute (ABN 40 096 756 729)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Eastern College Australia Limited (ABN 61 551 855 405)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Federation University Australia (ABN 51 818 692 256)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

Prof. Duncan Bentley
.....
Name of authorised officer

Vice-Chancellor & President
.....
Position

2/08/2023
.....
Date

Duncan Bentley
.....
Signature of authorised officer

SIGNED for and on behalf of **Holmesglen Institute (ABN 40 096 756 729)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **La Trobe University (ABN 64 804 735 113)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Jessica Vanderlelie

Name of authorised officer

.....
Deputy Vice Chancellor (DVC) Academic
Position

.....
16/08/2023
Date


.....
Jessica Vanderlelie (Aug 16, 2023 16:16 GMT+10)
Signature of authorised officer

SIGNED for and on behalf of **Melbourne Polytechnic (ABN 50 230 165 243)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Monash University (ABN 12 377 614 012)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **La Trobe University (ABN 64 804 735 113)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Melbourne Polytechnic (ABN 50 230 165 243)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

Marc Blanks
Name of authorised officer

Executive Director, Academic Operations
.....
Position

3/8/2023
Date



.....
Signature of authorised officer

SIGNED for and on behalf of **Monash University (ABN 12 377 614 012)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Melbourne Polytechnic (ABN 50 230 165 243)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **Monash University (ABN 12 377 614 012)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

viv Ellis

DocuSigned by:



.....629C648B82CD404.....

.....
Name of authorised officer

DEAN FACULTY OF EDUCATION PROFESSOR VIV ELLIS

.....
Signature of authorised officer

.....
Position

09-Aug-2023 | 3:48 PM AEST

.....
Date

SIGNED for and on behalf of **Royal Melbourne Institute of Technology (ABN 49 781 030 034)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **Royal Melbourne Institute of Technology** (ABN 49 781 030 034) by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

Tim Marshall
Name of authorised officer

Deputy Vice Chancellor DSC & Vice-President
Position

02/08/2023
Date



.....
Signature of authorised officer

SIGNED for and on behalf of **Swinburne University of Technology** (ABN 13 628 586 699) by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **University of Melbourne** (ABN 84 002 705 224) by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

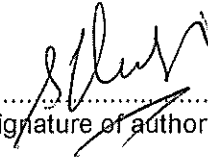
.....
Signature of authorised officer

SIGNED for and on behalf of **Swinburne University of Technology** (ABN 13 628 586 699) by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

Simon Ridings
Name of authorised officer

Senior Deputy-Vice Chancellor
Position

9 Aug 2023
Date


Signature of authorised officer

SIGNED for and on behalf of **University of Melbourne** (ABN 84 002 705 224) by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Victoria University** (ABN 83 776 954 731) by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Position

.....
Date

.....
Signature of authorised officer

SIGNED for and on behalf of **Royal Melbourne Institute of Technology**)
 (**ABN 49 781 030 034**) by a duly authorised)
 officer who warrants that he or she is a duly)
 authorised representative able to execute on)
 behalf of the ITE Provider:)

.....
 Name of authorised officer

.....
 Signature of authorised officer

.....
 Position

.....
 Date

SIGNED for and on behalf of **Swinburne University of Technology**)
 (**ABN 13 628 586 699**) by a duly authorised)
 officer who warrants that he or she is a duly)
 authorised representative able to execute on)
 behalf of the ITE Provider:)

.....
 Name of authorised officer

.....
 Signature of authorised officer

.....
 Position

.....
 Date

SIGNED for and on behalf of **University of Melbourne (ABN 84 002 705 224)**)
 by a duly authorised officer who warrants that he or she)
 is a duly authorised representative able to)
 execute on behalf of the ITE Provider:)

Prof Jim Watterston

 Name of authorised officer



Dean, Faculty of Education

 Position

.....
 Signature of authorised officer

31/07/2023

 Date

SIGNED for and on behalf of **Swinburne University of Technology (ABN 13 628 586 699)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **University of Melbourne (ABN 84 002 705 224)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

.....
Name of authorised officer

.....
Signature of authorised officer

.....
Position

.....
Date

SIGNED for and on behalf of **Victoria University (ABN 83 776 954 731)** by a duly authorised officer who warrants that he or she is a duly authorised representative able to execute on behalf of the ITE Provider:

Rob Strathdee
Name of authorised officer



Executive Dean College of Arts, Business, Education, Law and Information Technology
.....
Position

.....
Signature of authorised officer

10/8/23
.....
Date

Schedule 1 Details

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|---------------|--------------------------|--|
| Item 1 | Commencement Date | Upon execution of this MOU by the last of the Parties to execute it. |
| Item 2 | Term | 2 years after the Commencement Date |

Annexure A ITE Providers

| ITE Provider | |
|---|---|
| ITE Provider name | ITE Provider ABN and address |
| Australian Catholic University Limited | ABN: 15 050 192 660 Address: 40 Edward Road, North Sydney, NSW 2060 |
| Deakin University | ABN: 56 721 584 203 Address: 1 Gheringhap Street, Geelong, VIC 3220 |
| Eastern College Australia Limited | ABN: 61 551 855 405 Address: 5 Burwood Highway, Wantima, VIC 3152 |
| Federation University Australia | ABN: 51 818 692 256 Address: University Drive, Mt Helen, VIC 3350 |
| La Trobe University | ABN: 64 804 735 113 Address: Plenty Road & Kingsbury Drive, Bundoora, VIC 3086 |
| Melbourne Polytechnic | ABN: 50 230 165 243 Address: 77-91 St Georges Road, Preston, VIC 3072 |
| Monash University | ABN: 12 377 614 012 Address: Wellington Road, Clayton, VIC 3800 |
| Royal Melbourne Institute of Technology | ABN: 49 781 030 034 Address: 124 La Trobe Street, Melbourne, VIC 3000 |
| Swinburne University of Technology | ABN: 13 628 586 699 Address: John Street, Hawthorn, VIC 3122 |
| University of Melbourne | ABN: 84 002 705 224 Address: 1-100 Grattan Street, Parkville, VIC 3010 |
| Victoria University | ABN: 83 776 954 731 Address: Ballarat Road, Footscray, VIC 3011 |

Annexure B Representative and Notice details

| ITE Provider | Representative and Notice details | |
|---|-----------------------------------|--|
| Australian Catholic University Limited | Name: | Dr Matthew Zbaracki |
| | Position: | State Head of Victoria, National School of Education |
| | Email: | matthew.zbaracki@acu.edu.au |
| Deakin University | Name: | Professor Damian Blake |
| | Position: | Head of School, School of Education, Faculty of Arts and Education |
| | Email: | damian.blake@deakin.edu.au |
| Eastern College Australia Limited | Name: | Dr Avril Howard |
| | Position: | Dean of Education |
| | Email: | ahoward@eastern.edu.au |
| Federation University Australia | Name: | Professor Claire McLachlan |
| | Position: | Executive Dean, Institute of Education, Arts and Community |
| | Email: | c.mclachlan@federation.edu.au |
| La Trobe University | Name: | Professor Joanna Barbousas |
| | Position: | Dean, School of Education |
| | Email: | j.barbousas@latrobe.edu.au |
| Melbourne Polytechnic | Name: | Dr Eloise Thomson |
| | Position: | Head of Program, Bachelor of Education |
| | Email: | eloisethomson@melbournepolytechnic.edu.au |
| Monash University | Name: | Dr Rebecca Cooper |
| | Position: | Associate Professor, Faculty of Education |
| | Email: | rebecca.cooper@monash.edu |
| Royal Melbourne Institute of Technology | Name: | Professor Simone White |
| | Position: | Dean, School of Education |
| | Email: | simone.white@rmit.edu.au |
| Swinburne University of Technology | Name: | Professor Sivanes Phillipson |
| | Position: | Chair and Professor of Education, School of Social Sciences, Media, Film and Education |
| | Email: | sphilipson@swin.edu.au |

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|-------------------------|------------------------------|---|
| University of Melbourne | Name: Position: Email: | Associate Professor Daniela Acquaro Associate Dean, Teaching and Learning (Melbourne Graduate School of Education) d.acquaro@unimelb.edu.au |
| Victoria University | Name: Position: Email: | Dr Ligia Pelosi Associate Dean of Learning and Teaching ligia.pelosi@vu.edu.au |
