

**Victorian Purchasing Guide  
for  
RGR Racing and Breeding Training Package  
Release 2.0**

**Version 1.0  
October 2018**



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## Victorian Purchasing Guide - Version History

Training Package Release	Date VPG Released	Comments
<p>Racing and Breeding RGR 2.0</p> <p>VPG Version 1.0</p>	<p>12 October 2018</p>	<p>This Victorian Purchasing Guide reflects the changes made to the RGR Racing Training Package Release 2.0 which includes:</p> <p>Two new qualifications:</p> <ul style="list-style-type: none"> <li>• RGR30117 Certificate III in Racing (Greyhound)</li> <li>• RGR30318 Certificate III in Racing (Driving Stablehand)</li> </ul> <p>Five updated and equivalent qualifications:</p> <ul style="list-style-type: none"> <li>• RGR10118 Certificate I in Racing (Stablehand)</li> <li>• RGR30518 Certificate III in Racing (Trackwork Rider)</li> <li>• RGR40118 Certificate IV in Racing (Racehorse Trainer)</li> <li>• RGR40318 Certificate IV in Racing (Harness Race Driver)</li> <li>• RGR50118 Diploma of Racing (Racehorse Trainer)</li> </ul> <p>Eight updated and not equivalent qualifications:</p> <ul style="list-style-type: none"> <li>• RGR20117 Certificate II in Racing (Greyhound)</li> <li>• RGR20218 Certificate II in Racing Industry</li> <li>• RGR30218 Certificate III in Racing (Stablehand)</li> <li>• RGR30418 Certificate III in Racing Services</li> <li>• RGR40218 Certificate IV in Racing (Jockey)</li> <li>• RGR40418 Certificate IV in Racing (Greyhound Trainer)</li> <li>• RGR40518 Certificate IV in Racing Integrity</li> <li>• RGR50218 Diploma of Racing Integrity Management</li> </ul> <p>Units of competency:</p> <ul style="list-style-type: none"> <li>• 8 new units of competency</li> <li>• 20 units revised and not equivalent</li> <li>• 99 units updated to meet Standards for Training Packages</li> </ul>



# Racing and Breeding Training Package Victorian Purchasing Guide

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## INTRODUCTION

### What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

- The maximum and minimum payable hours available for each qualification.
- Nominal hours for each unit of competency within the Training Package.

### ***Registration***

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and statements of attainment under the Australian Qualifications Framework (AQF).

The VRQA is the regulatory authority in Victoria responsible for the registration of education and training providers in VET who provide courses to domestic students only and who offer training in Victoria only or Victoria and Western Australia only.

To register to provide training to international students and in other Australian states and territories you will need to apply with ASQA.

## QUALIFICATIONS

Code	Title	Minimum Payable Hours	Maximum Payable Hours
RGR10118	Certificate I in Racing (Stablehand)	290	390
RGR20117	Certificate II in Racing (Greyhound)	328	380
RGR20218	Certificate II in Racing Industry	440	710
RGR30117	Certificate III in Racing (Greyhound)	625	695
RGR30218	Certificate III in Racing (Stablehand)	796	970
RGR30318	Certificate III in Racing (Driving Stablehand)	923	1040
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RGR30518	Certificate III in Racing (Trackwork Rider)	803	1080
RGR40118	Certificate IV in Racing (Racehorse Trainer)	730	950
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RGR40418	Certificate IV in Racing (Greyhound Trainer)	643	710
RGR40518	Certificate IV in Racing Integrity	693	1110
RGR50118	Diploma of Racing (Racehorse Trainer)	506	610
RGR50218	Diploma of Racing Integrity Management	456	760

## UNITS OF COMPETENCY

Unit Code	Unit Title	Nominal Hours
RGRADM301	Assist with race meeting operations	30
RGRADM302	Supervise use of track and race club facilities	50
RGRADM402	Prepare for race meeting special events	80
RGRCMN201	Investigate job opportunities in racing and related industries	10
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRCMN305	Participate in racing protests and inquiries	20
RGRCMN402	Participate in media interviews for racing	10
RGRCMN403	Participate in racing industry appeals	10
RGRPSG201	Handle greyhounds	40
RGRPSG202	Transport greyhounds	30
RGRPSG203	Promote and enhance greyhound behaviour	40
RGRPSG204	Attend greyhounds during exercise and after exercise routines	30
RGRPSG205	Attend greyhounds at race meetings	30
RGRPSG206	Catch and control greyhounds	30
RGRPSG207	Demonstrate greyhound racing industry integrity and ethical practice	60
RGRPSG208	Promote and enhance greyhound health and welfare	20
RGRPSG209	Ethically rehome a greyhound	20
RGRPSG301	Rear Greyhounds	60
RGRPSG302	Assess health and provide first aid for greyhounds	40



Unit Code	Unit Title	Nominal Hours
RGRPSG303	Meet nutritional needs of greyhounds	50
RGRPSG304	Participate in greyhound racing industry inquiries and appeals	15
RGRPSG305	Coordinate greyhound breeding	80
RGRPSG306	Determine care and treatment needs of racing greyhounds	60
RGRPSG307	Train and race greyhounds	80
RGRPSG308	Whelp greyhounds	60
RGRPSG309	Educate a greyhound	80
RGRPSG401	Relate anatomical and physiological features to the care and treatment of greyhounds	40
RGRPSH101	Catch and handle quiet horses under supervision	70
RGRPSH102	Perform basic stable duties	80
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH202	Assist with transportation of horses	20
RGRPSH203	Perform basic driving tasks	70
RGRPSH204	Prepare to drive jog work	70
RGRPSH205	Perform basic riding skills in the racing industry	80
RGRPSH207	Perform racing stable duties	40
RGRPSH209	Attend horses at race meetings and trials	30
RGRPSH211	Work effectively in the horse racing industry	40
RGRPSH301	Implement stable operations	30
RGRPSH302	Supervise handling of horses	20

Unit Code	Unit Title	Nominal Hours
RGRPSH303	Organise and oversee transportation of horses	40
RGRPSH304	Identify factors that affect racehorse fitness and suitability to race	100
RGRPSH305	Develop driving skills for trackwork	80
RGRPSH306	Develop basic trackwork riding skills	75
RGRPSH307	Exercise horses in pacework	75
RGRPSH308	Provide first aid and emergency care for horses or other equines	100
RGRPSH309	Implement feeding programs for racehorses under direction	20
RGRPSH310	Prepare for self-management in racing	40
RGRPSH311	Participate in racing as an owner	10
RGRPSH312	Transport horses by road	50
RGRPSH401	Provide care and treatment of horses	60
RGRPSH402	Drive horses in pacework and fast work	80
RGRPSH403	Educate horses for harness racing	100
RGRPSH404	Ride horses at trackwork	75
RGRPSH405	Ride horses in jump outs	20
RGRPSH406	Develop riding skills for jumping racing	60
RGRPSH407	Educate thoroughbred horses for racing	60
RGRPSH408	Manage horse health and welfare	60
RGRPSH409	Determine nutritional requirements for racing horses	40
RGRPSH410	Prepare for race driving	75

Unit Code	Unit Title	Nominal Hours
RGRPSH411	Drive horses in trials	75
RGRPSH412	Drive horses in races	75
RGRPSH413	Prepare for race riding	75
RGRPSH414	Ride horses in trials	75
RGRPSH415	Ride horses in races	75
RGRPSH416	Perform trial and race jumping riding skills	40
RGRPSH418	Set goals to improve racing performance	20
RGRPSH419	Manage principles of sports science for jockeys	40
RGRPSH420	Participate in implementing racehorse exercise programs	60
RGRPSH421	Operate horse racing training business	100
RGRPSH422	Promote and maintain business arrangements with racehorse owners	40
RGRPSH423	Train horses for jumping racing	40
RGRPSH501	Plan and adapt training and conditioning programs for racehorses	40
RGRPSH502	Plan and implement education of horses for racing	40
RGRPSH503	Trial and race horses	80
RGRPSH504	Develop systems and records for horse racing business training operations	50
RGRPSH505	Select horses for racing	80
RGRROP201	Perform duties of barrier attendant at thoroughbred race meetings and trials	60
RGRROP202	Perform duties of kennel attendant at race meetings	15

Unit Code	Unit Title	Nominal Hours
RGRROP203	Perform duties of parade official at greyhound race meetings	10
RGRROP204	Assist with harness race starts	40
RGRROP301	Perform ear branding and marking up of greyhounds	10
RGRROP302	Brand standardbred horses	60
RGRROP303	Perform duties of clerk of course at harness or thoroughbred race meetings and trials	60
RGRROP304	Perform duties of clerk of scales at greyhound race meetings	10
RGRROP306	Perform duties of clerk of scales for jockeys at thoroughbred race meetings	10
RGRROP307	Perform duties of lure driver at race meetings and trials	30
RGRROP308	Drive mobile start vehicle	60
RGRROP309	Perform duties of catching pen supervisor	12
RGRROP310	Supervise race meeting kennels	30
RGRROP311	Perform duties of greyhound race starter	15
RGRROP312	Perform duties of licensing or registration clerk	20
RGRROP313	Process race nominations and acceptances	20
RGRROP314	Perform duties of photo finish operator at greyhound or horse race meetings	20
RGRROP315	Perform duties of timekeeper at greyhound or horse race meetings	20
RGRROP316	Perform duties of track supervisor during trackwork operations	60
RGRROP317	Attend racing events and comply with protocols and safety procedures	10
RGRROP401	Perform duties of race programmer	100

Unit Code	Unit Title	Nominal Hours
RGRROP402	Perform duties of medical practitioner at race meetings and trials	10
RGRROP403	Perform duties of farrier at race meetings	10
RGRROP404	Perform duties of veterinarian at race meetings and trials	10
RGRROP405	Conduct veterinarian supervision of sample collection procedures	10
RGRROP406	Perform duties of harness race starter	40
RGRROP407	Perform duties of thoroughbred race starter	40
RGRROP408	Perform duties of betting supervisor or steward at greyhound or horse race meetings	60
RGRROP409	Perform duties of greyhound grader	35
RGRROP410	Perform duties of racehorse handicapper	60
RGRROP411	Perform duties of greyhound or horse race judge	10
RGRSTD301	Perform duties of cadet steward	80
RGRSTD302	Interpret wagering trends	40
RGRSTD303	Assess racing and training gear suitability and safety	20
RGRSTD402	Perform non-race day duties of steward	40
RGRSTD403	Apply principles of administrative law to investigation and resolution of racing incidents	100
RGRSTD404	Prepare for racing industry appeals	20
RGRSTD405	Conduct steward supervision of sample collection procedures	20
RGRSTD406	Assess greyhound or horse handling skills	20
RGRSTD407	Assess driving or riding skills of license or registration applicants	60
RGRSTD408	Analyse race performance	80

Unit Code	Unit Title	Nominal Hours
RGRSTD409	Perform duties of a race day steward	100
RGRSTD501	Manage steward services	100
RGRSWA301	Collect non-blood samples from greyhounds or horses	40
RGRSWA302	Collect non-blood samples from racing personnel	40
RGRSWA303	Collect blood samples for racing animal drug testing	20
RGRTRK301	Assist with race meeting track management	50
RGRTRK303	Provide emergency animal assistance	15
RGRTRK401	Supervise preparation of track and facilities for race meetings	80
RGRTRK402	Relate animal welfare to track and environmental conditions	60
RGRTRK403	Maintain specialised non-turf track surfaces for racing	70

## SAMPLE TRAINING PROGRAMS

The following pages list a range of Sample Training Programs across the different qualification levels within the **Racing and Breeding Training Package** to demonstrate how units might be packaged to meet a particular vocational outcome.

<b>Occupation/ Work Function</b>	Entry-level Stablehand	
<b>Qualification Title</b>	Certificate I in Racing (Stablehand)	
<b>Qualification Code</b>	RGR10118	
<b>Description</b>	This sample training program is appropriate for a person working in the racing industry as an entry level stablehand. It is aimed at students in schools or others requiring pre-employment training. Individuals work as a trainee stablehand under the direction of a trainer or stable supervisor in a harness or thoroughbred racing stable.	
<b>Notes</b>		
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMEQU205	Apply knowledge of horse behaviour	60
BSBWHS201	Contribute to the health and safety of self and others	20
RGRPSH101	Catch and handle quiet horses under supervision	70
RGRPSH102	Perform basic stable duties	80
<b>Elective</b>		
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH203	Perform basic driving tasks	70

<b>Occupation/ Work Function</b>	Kennelhand	
<b>Qualification Title</b>	Certificate II in Racing (Greyhound)	
<b>Qualification Code</b>	RGR20117	
<b>Description</b>	This sample training program is appropriate for a person working in the greyhound racing industry as a Kennelhand. Individuals work mostly under direction and undertake a broad range of tasks related to the care and welfare of greyhounds.	
<b>Notes</b>	<p>An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification.</p> <p>Occupational licensing, legislative, regulatory or certification requirements may apply to this qualification. Refer to your state or territory Controlling Body or Principal Racing Authority for current licence or registration requirements.</p>	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMGAS202	Participate in workplace communications	20
ACMWHS201	Participate in workplace health and safety processes	40
RGRPSG201	Handle greyhounds	40
RGRPSG203	Promote and enhance greyhound behaviour	40
RGRPSG204*	Attend greyhounds during exercise and after exercise routines	30
RGRPSG207	Demonstrate greyhound racing industry integrity and ethical practice	60
RGRPSG208*	Promote and enhance greyhound health and welfare	20
<b>Elective</b>		
RGRPSG206*	Catch and control greyhounds	30
RGRPSG302*	Assess health and provide first aid for greyhounds	40
RGRPSG303*	Meet nutritional needs of greyhounds	50



<b>Occupation/ Work Function</b>	Stablehand	
<b>Qualification Title</b>	Certificate II in Racing Industry (Stablehand)	
<b>Qualification Code</b>	RGR20218	
<b>Description</b>	This sample training program is appropriate for a person working in the racing industry as a stablehand. This person is employed to carry out tasks such as feeding, grooming, exercising and transporting harness or thoroughbred horses for a racing stable, as well as keeping the stable environment safe, clean and hygienic.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. Occupational licensing or registration requirements apply to this qualification in some states and territories. Users are advised to check with the relevant Principal Racing Authority for current requirements.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMEQU205	Apply knowledge of horse behaviour	60
ACMGAS202	Participate in workplace communications	20
BSBWHS201	Contribute to the health and safety of self and others	20
RGRCMN201	Investigate job opportunities in racing and related industries	10
RGRCMN203	Comply with racing industry ethics and integrity	50
<b>Elective</b>		
ACMEQU202*	Handle horses safely	100
ACMEQU208	Manage personal health and fitness for working with horses	20
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH202*	Assist with transportation of horses	20
RGRPSH203	Perform basic driving tasks	70
RGRPSH205*	Perform basic riding skills in the racing industry	80
RGRPSH207*	Perform racing stable duties	40
RGRPSH209*	Attend horses at race meetings and trials	30
RGRPSH211	Work effectively in the horse racing industry	40

Greyhound Trainer	Greyhound Trainer	
<b>Qualification Title</b>	Certificate III in Racing (Greyhound)	
<b>Qualification Code</b>	RGR30117	
<b>Description</b>	This sample training program is appropriate for a person working in the greyhound racing industry as a greyhound trainer. Individuals apply a broad range of competencies related to the health and welfare of greyhounds, racing ethics and integrity as well as competencies that are more technical.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. Licensing, legislative, regulatory or certification requirements may apply to this qualification. Refer to your state or territory Controlling Body or Principal Racing Authority for current licence or registration requirements.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMWHS301	Contribute to workplace health and safety processes	50
RGRPSG201	Handle greyhounds	40
RGRPSG203	Promote and enhance greyhound behaviour	40
RGRPSG207	Demonstrate greyhound racing industry integrity and ethical practice	60
RGRPSG208*	Promote and enhance greyhound health and welfare	20
RGRPSG209*	Ethically rehome a greyhound	20
RGRPSG302*	Assess health and provide first aid for greyhounds	40
RGRPSG303*	Meet nutritional needs of greyhounds	50
RGRPSG306*	Determine care and treatment needs of racing greyhounds	60
<b>Elective</b>		
BSBSMB303	Organise finances for the micro business	50
BSBSMB405	Monitor and manage small business operations	45
RGRPSG301*	Rear Greyhounds	60
RGRPSG307*	Train and race greyhounds	80
RGRPSG309*	Educate a greyhound	80

<b>Occupation/ Work Function</b>	Stablehand Harness Racing	
<b>Qualification Title</b>	Certificate III in Racing (Stablehand)	
<b>Qualification Code</b>	RGR30218	
<b>Description</b>	This sample training program is appropriate for a person working as a stablehand in the racing industry. This person works under the direction of trainer and is responsible for the daily operations in a harness or thoroughbred racing stable. The Stablehand may operate independently or in a team of stablehands, depending on the size of the stable, and are permitted under the rules of racing to act for the trainer.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. This qualification is required for industry licensing and registration in some states and territories. Users are advised to check with the relevant Principal Racing Authority for current requirements.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMEQU208	Manage personal health and fitness for working with horses	20
BSBWHS201	Contribute to the health and safety of self and others	20
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH202	Assist with transportation of horses	20
RGRPSH207*	Perform racing stable duties	40
RGRPSH211	Work effectively in the horse racing industry	40
RGRPSH301	Implement stable operations	30
RGRPSH303	Organise and oversee transportation of horses	40
RGRPSH304	Identify factors that affect racehorse fitness and suitability to race	100
RGRPSH308	Provide first aid and emergency care for horses or other equines	100
RGRPSH309	Implement feeding programs for racehorses under direction	20
<b>Elective</b>		
ACMEQU202*	Handle horses safely	100
ACMEQU205	Apply knowledge of horse behaviour	60
RGRPSH209*	Attend horses at race meetings and trials	30
RGRPSH302	Supervise handling of horses	20
RGRPSH312	Transport horses by road	50
RGRPSH420	Participate in implementing racehorse exercise programs	60

<b>Occupation/ Work Function</b>	Driving Stablehand	
<b>Qualification Title</b>	Certificate III in Racing (Driving Stablehand)	
<b>Qualification Code</b>	RGR30318	
<b>Description</b>	This sample training program is appropriate for a person working in the racing industry as a driving Stablehand. This person is involved in the daily operations of a harness racing stable where they care for and exercise standardbred horses. The driving stablehand works to the delegated instructions of a trainer who has overall responsibility for operations.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. This qualification is required for industry licensing and registration in some states and territories. Users are advised to check with the relevant Principal Racing Authority for current requirements.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMEQU208	Manage personal health and fitness for working with horses	20
BSBWHS201	Contribute to the health and safety of self and others	20
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH203*	Perform basic driving tasks	70
RGRPSH204*	Prepare to drive jog work	70
RGRPSH207*	Perform racing stable duties	40
RGRPSH211	Work effectively in the horse racing industry	40
RGRPSH301	Implement stable operations	30
RGRPSH304	Identify factors that affect racehorse fitness and suitability to race	100
RGRPSH305*	Develop driving skills for trackwork	80
RGRPSH309	Implement feeding programs for racehorses under direction	20
RGRPSH402*	Drive horses in pacework and fast work	80
<b>Elective</b>		
ACMEQU205	Apply knowledge of horse behaviour	60
ACMGAS202	Participate in workplace communications	20
RGRPSH310	Prepare for self-management in racing	40
RGRPSH410	Prepare for race driving	75
RGRPSH411*	Drive horses in trials	75

<b>Occupation/ Work Function</b>	Cadet Steward	
<b>Qualification Title</b>	Certificate III in Racing Services (Cadet Steward)	
<b>Qualification Code</b>	RGR30418	
<b>Description</b>	This sample training program is appropriate for a person working in the racing industry as a Cadet Steward. This person assists stewards in race and non-race activities undertaken within regulatory and integrity services operations within the greyhound, harness or thoroughbred racing codes.	
<b>Notes</b>	This sample training program is appropriate for a person working in the racing industry as a Cadet Steward. This person assists stewards in race and non-race activities undertaken within regulatory and integrity services operations within the greyhound, harness or thoroughbred racing codes.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMGAS202	Participate in workplace communications	20
BSBWHS301	Maintain workplace safety	40
HLTAID003	Provide first aid	18
RGRCMN203	Comply with racing industry ethics and integrity	50
<b>Elective</b>		
ACMEQU205	Apply knowledge of horse behaviour	60
BSBINM301	Organise workplace information	30
BSBITU306	Design and produce business documents	80
CPPSEC3032A	Gather information by factual investigation	30
PSPGEN032	Deal with conflict	30
PSPREG001	Carry out inspections and monitoring under guidance	30
PSPREG011	Give evidence	30
RGRADM402	Prepare for race meeting special events	80
RGRCMN305	Participate in racing protests and inquiries	20
RGRSTD301	Perform duties of cadet steward	80
RGRSTD302	Interpret wagering trends	40
RGRSTD303	Assess racing and training gear suitability and safety	20
RGRSTD408	Analyse race performance	80
SISXEMR001	Respond to emergency situations	18

<b>Occupation/ Work Function</b>	Trackwork Rider	
<b>Qualification Title</b>	Certificate III in Racing (Trackwork Rider)	
<b>Qualification Code</b>	RGR30518	
<b>Description</b>	This sample training program is appropriate for a person working in the racing industry as a trackwork rider. This person has a high level of riding skills to exercise thoroughbreds on the instructions of a trainer in the racing industry. Individuals must be able to interpret and implement instructions from the trainer and work independently.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. This qualification is required for industry licensing in some states and territories.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMEQU208	Manage personal health and fitness for working with horses	20
BSBWHS201	Contribute to the health and safety of self and others	20
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH205*	Perform basic riding skills in the racing industry	80
RGRPSH209*	Attend horses at race meetings and trials	30
RGRPSH211	Work effectively in the horse racing industry	40
RGRPSH304	Identify factors that affect racehorse fitness and suitability to race	100
RGRPSH306*	Develop basic trackwork riding skills	75
RGRPSH307*	Exercise horses in pacework	75
RGRPSH404*	Ride horses at trackwork	75
<b>Elective</b>		
ACMEQU205	Apply knowledge of horse behaviour	60
RGRPSH207	Perform racing stable duties	40
RGRPSH301	Implement stable operations	30
RGRPSH302	Supervise handling of horses	20
RGRPSH303	Organise and oversee transportation of horses	40
RGRPSH308	Provide first aid and emergency care for horses or other equines	100
RGRPSH420	Participate in implementing racehorse exercise programs	60

<b>Occupation/ Work Function</b>	Racehorse Trainer	
<b>Qualification Title</b>	Certificate IV in Racing (Racehorse Trainer)	
<b>Qualification Code</b>	RGR40118	
<b>Description</b>	This sample training program is appropriate for a person working in the racing industry as a racehorse trainer. This person works as a licenced individual in a business that trains horses under racing regulated licensing criteria for the purpose of competing in industry-regulated horse racing events.	
<b>Notes</b>	This qualification is required for industry licensing and registration in some states and territories. Refer to the relevant state or territory Principal Racing Authority for current requirements	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
BSBSMB407	Manage a small team	40
BSBWHS301	Maintain workplace safety	40
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRCMN305	Participate in racing protests and inquiries	20
RGRPSH302	Supervise handling of horses	20
RGRPSH408	Manage horse health and welfare	60
RGRPSH421	Operate horse racing training business	100
<b>Elective</b>		
RGRPSH301	Implement stable operations	30
RGRPSH401	Provide care and treatment of horses	60
RGRPSH407	Educate thoroughbred horses for racing	60
RGRPSH409	Determine nutritional requirements for racing horses	40
RGRPSH420	Participate in implementing racehorse exercise programs	60
RGRPSH422	Promote and maintain business arrangements with racehorse owners	40
RGRPSH502	Plan and implement education of horses for racing	40
RGRPSH503	Trial and race horses	80
RGRPSH505	Select horses for racing	80

<b>Occupation/ Work Function</b>	Jockey	
<b>Qualification Title</b>	Certificate IV in Racing (Jockey)	
<b>Qualification Code</b>	RGR40218	
<b>Description</b>	This sample training program is appropriate for a person working as a jockey in the thoroughbred racing industry. This person rides racehorses at industry regulated horse racing meetings, barrier trials and trackwork. The jockey may operate as an independent contractor or retained by a racing stable.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. This qualification is required for industry licensing and registration in some states and territories. Refer to the relevant state or territory Principal Racing Authority for current requirements.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
BSBSMB303	Organise finances for the micro business	50
BSBSMB305	Comply with regulatory, taxation and insurance requirements for the micro business	45
RGRCMN305	Participate in racing protests and inquiries	20
RGRCMN402	Participate in media interviews for racing	10
RGRPSH310	Prepare for self-management in racing	40
RGRPSH405*	Ride horses in jump outs	20
RGRPSH413	Prepare for race riding	75
RGRPSH414*	Ride horses in trials	75
RGRPSH415*	Ride horses in races	75
RGRPSH418	Set goals to improve racing performance	20
RGRPSH419	Manage principles of sports science for jockeys	40
<b>Elective</b>		
BSBFIA301	Maintain financial records	60
PSPGEN052	Undertake and promote career management	50
RGRPSH306	Develop basic trackwork riding skills	75
RGRPSH307*	Exercise horses in pacework	75
RGRPSH404*	Ride horses at trackwork	75
RGRTRK402	Relate animal welfare to track and environmental conditions	60



<b>Occupation/ Work Function</b>	Harness Race Driver	
<b>Qualification Title</b>	Certificate IV in Racing (Harness Race Driver)	
<b>Qualification Code</b>	RGR40318	
<b>Description</b>	This sample training program is appropriate for a person working in the harness racing industry as a harness race driver. This person works independently as a highly skilled professional sports person able to drive large horses at speed in industry-regulated harness racing competitions.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. This qualification is required for industry licensing and registration in some states and territories.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
ACMEQU208	Manage personal health and fitness for working with horses	20
BSBWHS201	Contribute to the health and safety of self and others	20
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRCMN305	Participate in racing protests and inquiries	20
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH203*	Perform basic driving tasks	70
RGRPSH204*	Prepare to drive jog work	70
RGRPSH209*	Attend horses at race meetings and trials	30
RGRPSH211	Work effectively in the horse racing industry	40
RGRPSH304	Identify factors that affect racehorse fitness and suitability to race	100
RGRPSH305*	Develop driving skills for trackwork	80
RGRPSH310	Prepare for self-management in racing	40
RGRPSH402*	Drive horses in pacework and fast work	80
RGRPSH410*	Prepare for race driving	75
RGRPSH411*	Drive horses in trials	75
RGRPSH412*	Drive horses in races	75
<b>Elective</b>		
BSBSMB303	Organise finances for the micro business	50

BSBSMB305	Comply with regulatory, taxation and insurance requirements for the micro business	45
PSPGEN052	Undertake and promote career management	50
RGRCMN402	Participate in media interviews for racing	10
RGRPSH418	Set goals to improve racing performance	20

<b>Occupation/ Work Function</b>	Greyhound Trainer	
<b>Qualification Title</b>	Certificate IV in Racing (Greyhound Trainer)	
<b>Qualification Code</b>	RGR40418	
<b>Description</b>	This sample training program is appropriate for a person working in the greyhound racing industry as a Greyhound Trainer. This individual operates a business training greyhounds for competition in industry-regulated events in the greyhound racing code. The trainer is responsible for the operation of a racing establishment, managing staff, finances and equipment.	
<b>Notes</b>	An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. Licensing, legislative, regulatory or certification requirements may apply to this qualification. Refer to the state or territory Controlling Body or Principal Racing Authority for current licence or registration requirements.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
BSBSMB303	Organise finances for the micro business	50
BSBSMB305	Comply with regulatory, taxation and insurance requirements for the micro business	45
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements	50
RGRCMN402	Participate in media interviews for racing	10
RGRPSG207	Demonstrate greyhound racing industry integrity and ethical practice	60
RGRPSG302	Assess health and provide first aid for greyhounds	40
RGRPSG303	Meet nutritional needs of greyhounds	50
RGRPSG304	Participate in greyhound racing industry inquiries and appeals	15
RGRPSG307*	Train and race greyhounds	80
RGRPSG401	Relate anatomical and physiological features to the care and treatment of greyhounds	40
RGRTRK402	Relate animal welfare to track and environmental conditions	60
<b>Elective</b>		
BSBSMB405	Monitor and manage small business operations	45
SISXEMR002	Coordinate emergency responses	20
RGRPSG201	Handle greyhounds	20
RGRPSG309*	Educate a greyhound	80

<b>Occupation/ Work Function</b>	Steward	
<b>Qualification Title</b>	Certificate IV in Racing Integrity (Steward)	
<b>Qualification Code</b>	RGR40518	
<b>Description</b>	This sample training program is appropriate for a person working as a steward in the horse racing industry. This person works within the regulatory and integrity service operations in racing and has responsibilities in the supervision of the conduct of race meetings. A steward will investigate incidents and potential non-compliance issues, as well as arbitrating and awarding penalties under the principles of administrative law.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
BSBWHS301	Maintain workplace safety	40
CSCORG014	Use information to make critical decisions	40
PSPREG003	Apply regulatory powers	60
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRSTD403	Apply principles of administrative law to investigation and resolution of racing incidents	100
<b>Elective</b>		
RGRCMN305	Participate in racing protests and inquiries	20
RGRCMN402	Participate in media interviews for racing	10
RGRROP312	Perform duties of licensing or registration clerk	20
RGRROP306	Perform duties of clerk of scales for jockeys at thoroughbred race meetings	10
RGRSTD303	Assess racing and training gear suitability and safety	20
RGRSTD402	Perform non-race day duties of steward	40
RGRSTD405	Conduct steward supervision of sample collection procedures	20
RGRSTD407	Assess driving or riding skills of license or registration applicants	60
RGRSTD409	Perform duties of a race day steward	100
PSPINV001	Plan and initiate an investigation	50
PSPINV002	Conduct an investigation	40
PSPINV003	Finalise an investigation	30
PSPREG005	Assess compliance	60
PSPREG010	Prepare a brief of evidence	60
PSPREG008	Act on non-compliance	30

<b>Occupation/ Work Function</b>	Racehorse Trainer	
<b>Qualification Title</b>	Diploma of Racing (Racehorse Trainer)	
<b>Qualification Code</b>	RGR50118	
<b>Description</b>	This sample training program is appropriate for a person working as a commercial Racehorse Trainer for multiple owners in industry-regulated racing events in the harness and thoroughbred codes. The trainer would generally have a large training establishment and employ a significant number of staff.	
<b>Notes</b>	This qualification is required for industry licensing and registration in some states and territories. Refer to the relevant state or territory Principal Racing Authority for current requirements.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
BSBSUS501	Develop workplace policy and procedures for sustainability	50
RGRCMN402	Participate in media interviews for racing	10
RGRPSH422	Promote and maintain business arrangements with racehorse owners	40
RGRPSH501	Plan and adapt training and conditioning programs for racehorses	40
RGRPSH502	Plan and implement education of horses for racing	40
RGRPSH504	Develop systems and records for horse racing business training operations	50
RGRPSH505	Select horses for racing	80
<b>Elective</b>		
BSBSMB403	Market the small business	50
BSBSMB406	Manage small business finances	60
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements	50
RGRTRK402	Relate animal welfare to track and environmental conditions	60
SISXEMR002	Coordinate emergency responses	20

<b>Occupation/ Work Function</b>	Racing Administrator	
<b>Qualification Title</b>	Diploma of Racing Integrity Management	
<b>Qualification Code</b>	RGR50218	
<b>Description</b>	This sample training program is appropriate for a person working as a racing administrator within the regulatory and integrity service operations of the racing code. This person has responsibilities for analysing and evaluating often complex information in the application of the rules of racing, administrative law, racing protocols, animal welfare, safety and duty of care requirements at industry-regulated racing events.	
<b>Notes</b>		
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
BSBLDR503	Communicate with influence	60
CSCORG014	Use information to make critical decisions	40
RGRSTD501	Manage steward services	100
<b>Elective</b>		
BSBADM502	Manage meetings	30
BSBMGT502	Manage people performance	70
BSBMGT517	Manage operational plan	70
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements	50
PSPREG025	Manage investigations	70
PSPREG026	Review and evaluate investigations	40
PSPREG027	Manage regulatory compliance	100
PSPTIS100	Apply codes and standards to professional judgement	20

## CONTACTS AND LINKS

<b>Curriculum Maintenance Manager (CMM)</b>		
Primary Industries	The CMM Service is provided by Executive Officers, across all industry areas covered by Training Packages.  They can assist with questions on payable and nominal hours.	Anne Wiltshire Address: Melbourne Polytechnic, Fairfield Campus Yarra Bend Rd, Fairfield, VIC 3078 (03) 9269 1391 Email <a href="#">here</a>
<b>Industry Skills Council (ISC)</b>		
Skills Impact	This SSO is responsible for developing this <b>RGR Racing Training Package</b> , companion volumes and support material and can be contacted for further information.	The SSO website can be found <a href="#">here</a>
<b>National Register for VET in Australia</b>		
Training.gov.au (TGA)	TGA is the Australian government's official National Register of information on Training Packages, Accredited Courses, qualifications, units of competency and RTOs.	National Register website can be found <a href="#">here</a> .
<b>Australian Government</b>		
Department of Education and Training	The Commonwealth Department is responsible for national policies and programmes that help Australians access quality vocational education and training.	The Commonwealth Department of Education and Training website can be found <a href="#">here</a>
<b>Victorian State Government</b>		
Department of Education and Training (DET)	DET is responsible for funding and the implementation of Vocational Education and Training (VET) in Victoria, including Apprenticeships and Traineeships policy.	(03) 9637 2000  The Victorian Department of Education and Training website can be found <a href="#">here</a>
<b>National VET Regulatory Authority</b>		
Australian Skills Quality Authority (ASQA)	ASQA is the national regulator for Australia's VET sector.	Info line: 1300 701 801  ASQA's website can be found <a href="#">here</a>
<b>Victorian State VET Regulatory Authority</b>		
Victorian Registration and	The VRQA is a statutory authority responsible for the registration and regulation of Victorian RTOs	(03) 9637 2806

Qualifications Authority (VRQA)	and for the regulation of apprenticeships and traineeships in Victoria.	VRQA's website can be found <a href="#">here</a>
<b>Industry Regulatory Bodies applicable to this Training Package</b>		
Agriculture Victoria	Agriculture Victoria is part of the Department of Economic Development, Jobs, Transport and Resources (DEDJTR), and covers agriculture, pets and fisheries industries. Regulates primary production and animal welfare. Can provide advice on licensing, legislative or regulatory requirements, which may affect the delivery of training or the issuance of qualifications in this Training Package.	Agriculture Victoria website can be found <a href="#">here</a>  Animal Welfare contacts: (03) 9217 4200  Email <a href="#">here</a>
Greyhound Racing Victoria	Regulates greyhound racing and welfare in Victoria.	(03) 8329 1100  Greyhound Racing Victoria's website can be found <a href="#">here</a>  Email <a href="#">here</a>
Greyhound Adoption Program (GAP)	Greyhound Racing Victoria's adoption program aims to find loving family homes for greyhounds who have retired from the racetrack.	(03) 5799 0166  Greyhound Adoption Program website can be found <a href="#">here</a>  Email <a href="#">here</a>
Royal Society for the Protection of Cruelty against Animals - RSPCA (Vic)	The Royal Society for the Prevention of Cruelty to Animals (Victoria) is a non-government, community based charity that works to prevent cruelty to animals by actively promoting their care and protection.	RSPCA (Vic) website can be found <a href="#">here</a>
WorkSafe Victoria	WorkSafe needs to provide written verification before High Risk Work Units are added to an RTO's scope of registration.	24 hr emergency line <b>13 23 60</b>  (03) 9641 1555  WorkSafe Victoria's website can be found <a href="#">here</a>



**GLOSSARY**

<b>Code</b>	Nationally endorsed Training Package qualification code.
<b>Title</b>	Nationally endorsed Training Package qualification title.
<b>Unit Code</b>	Nationally endorsed Training Package unit of competency code.
<b>Unit Title</b>	Nationally endorsed Training Package unit of competency title.
<b>Payable Hours</b>	The maximum number of hours the Victorian Government will subsidise under the Victorian Training Guarantee for the achievement of the minimum realistic vocational outcome of any qualification, as determined by the qualification packaging rules. The maximum payable hours do not cover every possible combination of core and elective units available for a specific qualification.
<b>Nominal Hours</b>	Nominal hours reflect the anticipated time taken to deliver and assess the outcomes of a unit of competency excluding unsupervised delivery or the time taken for repeated practical application of skills. Nominal hours are determined by the Victorian State Training Authority (DET) and are primarily developed for funding purposes in Victoria.