

**APPLICATION FOR MINISTERIAL APPROVAL  
AND  
STATUTORY DECLARATION**

**(pursuant to section 3.1.26A of the *Education and Training Reform Act 2006*)**

**BACKGROUND**

Under section 3.1.26A of the **Education and Training Reform Act 2006**, a person or body must not use "TAFE" or "technical and further education" in its name, or in connection with its activities, operations or services, unless it is a recognised TAFE institute or a recognised university, or unless it has been approved to use the terms by the Minister or under regulations. This restriction applies from 1 July 2011, or from 1 January 2012 for those currently using the terms.

This form can be used to apply for Ministerial approval.

**PLEASE COMPLETE AND MAKE THE STATUTORY DECLARATION AT THE FOOT OF THIS FORM.**

**APPLICATION DETAILS**

**Full name of the person or body seeking approval:**

.....

**Trading Name (if different from above):** .....

**ABN or ACN (if applicable):** .....

**Registered Address (if a corporation):**

.....

**Postal Address:** .....

**Contact person for Application**

**Full Name:** .....

**Postal Address:** .....

**Email address:** .....

**Telephone: *Mobile***.....

*Other*.....

**Position of the person making the application:** (eg. self if an individual, or CEO, Owner, Managing Director, Secretary etc. if an organisation)

.....

**Provide details of the nature of activities you or your organisation run, including the types of registrations you hold from the Victorian Registration and Qualifications Authority (VRQA) or other education regulator:**

.....

.....

.....

.....

**Explain the grounds and any other relevant information for seeking approval to use "TAFE" or "technical and further education" in your name or your organisation's name, or in connection with your activities, operations or services.**

Note, to meet the criteria for approval specified in section 3.1.26A(3) of the Education and Training Reform Act, either:

- A person or body must be established by or operate in association with one or more TAFE institutes, recognised TAFE Institutes or recognised Universities; OR
- it is unlikely that a reasonable person would think that, because of the use of the term "TAFE" or "technical and further education" in the person or body's name or in connection with its activities, operations or services, the person or body is a TAFE institute.

(if required, attach a separate sheet, signed and dated by both applicant and witness)

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Please note: if this application is approved, you will be notified in writing, and the approval will be gazetted.

**STATUTORY DECLARATION**

I, \_\_\_\_\_  
[full name]

of \_\_\_\_\_  
[full business or residential address]

\_\_\_\_\_  
[occupation]

**do solemnly and sincerely declare that the information contained in this application form is true and correct to the best of my knowledge and belief, and I make it with the understanding and belief that a person who makes a false declaration is liable to the penalties of perjury.**

Declared at \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

..... (Signature of person making this declaration)

[to be signed in front of an authorised witness]

Before me: (print name) .....

.....  
**Signature of Authorised Witness**

.....

**Title of Authorised Witness**  
The authorised witness must print or stamp his or her name, address and title under section 107A of the Evidence (Miscellaneous Provisions) Act 1958 (as of 1 January 2010), (previously Evidence Act 1958), (eg. Justice of the Peace, Pharmacist, Police Officer, Court Registrar, Bank Manager, Medical Practitioner, Dentist)