Victorian Purchasing Guide

for

RGR Racing and Breeding Training Package

Release 4.0

September 2021

Victorian Purchasing Guide — Release History

Note: RTOs should refer to the National Register for the detail of changes made in each Release. (See National Register for more information)

Training Package Release	Date VPG Approved	Comments
RGR Racing and Breeding Training Package Release No 4.0	23 September, 2021	This Victorian Purchasing Guide reflects the changes made to the RGR Racing Training Package Release 4.0 which are: Changes to the packaging rules for two qualifications: • RGR20221 Certificate II in Racing Industry • RGR40221 Certificate IV in Racing (Jockey)
RGR Racing and Breeding Training Package Release No 3.0	22 October 2019	This Victorian Purchasing Guide reflects the changes made to the RGR Racing Training Package Release 3 which includes: Three Horse Breeding qualifications migrated from ACM to RGR: • RGR30619 Cert III in Horse Breeding • RGR40619 Cert IV in Horse Breeding • RGR50319 Dip Horse Stud Management Two revised qualifications: • RGR30419 Certificate III in Racing Services • RGR40419 Certificate IV in Greyhound Racing Industry Units of competency • 13 new units • 19 revised units
Racing and Breeding RGR Release No. 2.0	12 October 2018	This Victorian Purchasing Guide reflects the changes made to the RGR Racing Training Package Release 2 which includes: Two new qualifications: • RGR30117 Certificate III in Racing (Greyhound) • RGR30318 Certificate III in Racing (Driving Stablehand) Five revised and equivalent qualifications: • RGR10118 Certificate I in Racing (Stablehand) • RGR30518 Certificate III in Racing (Trackwork Rider) • RGR40118 Certificate IV in Racing (Racehorse Trainer) • RGR40318 Certificate IV in Racing (Harness Race Driver) • RGR50118 Diploma of Racing (Racehorse Trainer) Eight revised and not equivalent qualifications: • RGR20117 Certificate II in Racing (Greyhound) • RGR20218 Certificate II in Racing Industry

| | | RGR30218 Certificate III in Racing (Stablehand) RGR30418 Certificate III in Racing Services RGR40218 Certificate IV in Racing (Jockey) RGR40418 Certificate IV in Racing (Greyhound Trainer) RGR40518 Certificate IV in Racing Integrity RGR50218 Diploma of Racing Integrity Management Units of competency: 8 new units of competency 20 units revised and not equivalent 99 units updated to meet Standards for Training Packages |

RGR Racing and Breeding Training Package Release 4.0
Victorian Purchasing Guide

CONTENTS

INTRODUCTION

What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically, the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

- The maximum and minimum payable hours available for each qualification.

- Nominal hours for each unit of competency within the Training Package.

Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and Statements of Attainment under the Australian Qualifications Framework (AQF).

The VRQA is the regulatory authority in Victoria responsible for the registration of Vocational Education and Training (VET) providers who offer courses to domestic students in Victoria only.

ASQA is the regulatory authority responsible for the registration of VET providers who offer training in Victoria, nationally and / or internationally.

Transition

The relationship between new units and any superseded or replaced units from the previous version of **RGR Racing and Breeding Training Package Release 3.0** is provided in the Training Package Companion Volume Implementation Guide. (See [Companion Volumes](#) for more information).

Information regarding transition arrangements can be obtained from the state or national VET Regulatory Authority (see Contacts and Links section).

RTOs must ensure that all training and assessment leading to issuance of qualifications or Statements of Attainment from the **RGR Racing and Breeding Training Package Release 4.0** is conducted against the Training Package units of competency and complies with the assessment requirements.

QUALIFICATIONS

Code	Title	Minimum Payable Hours	Maximum Payable Hours
RGR10118	Certificate I in Racing (Stablehand)	370	390
RGR20117	Certificate II in Racing (Greyhound)	360	380
RGR20221	Certificate II in Racing Industry	675	710
RGR30117	Certificate III in Racing (Greyhound)	660	695
RGR30218	Certificate III in Racing (Stablehand)	920	970
RGR30318	Certificate III in Racing (Driving Stablehand)	990	1040
RGR30419	Certificate III in Racing Services	920	968
RGR30518	Certificate III in Racing (Trackwork Rider)	1025	1080
RGR30619	Certificate III in Horse Breeding	920	970
RGR40118	Certificate IV in Racing (Racehorse Trainer)	900	950
RGR40221	Certificate IV in Racing (Jockey)	875	920
RGR40318	Certificate IV in Racing (Harness Race Driver)	1090	1150
RGR40419	Certificate IV in Greyhound Racing Industry	910	960
RGR40518	Certificate IV in Racing Integrity	1055	1110
RGR40619	Certificate IV in Horse Breeding	940	990
RGR50118	Diploma of Racing (Racehorse Trainer)	580	610
RGR50218	Diploma of Racing Integrity Management	720	760
RGR50319	Diploma of Horse Stud Management	910	960

UNITS OF COMPETENCY AND NOMINAL HOURS

Unit Code	Unit Title	Nominal Hours
RGRADM301	Assist with race meeting operations	30
RGRADM302	Supervise use of track and race club facilities	50
RGRADM402	Prepare for race meeting special events	80
RGRCMN201	Investigate job opportunities in racing and related industries	10
RGRCMN203	Comply with racing industry ethics and integrity	50
RGRCMN305	Participate in racing protests and inquiries	20
RGRCMN402	Participate in media interviews for racing	10
RGRCMN403	Participate in racing industry appeals	10
RGRHBR201	Assist with oestrus detection in mares	80
RGRHBR301	Work effectively in horse breeding sector	40
RGRHBR302	Carry out natural mare mating procedures	70
RGRHBR303	Assist with artificial insemination of mares	70
RGRHBR304	Assess suitability of horses for specific uses	75
RGRHBR305	Handle young horses	60
RGRHBR306	Raise young horses	80
RGRHBR307	Carry out procedures for foaling down mares	100
RGRHBR308	Care for broodmares	50
RGRHBR401	Maintain horse stud records	80
RGRHBR402	Manage foaling and post-foaling problems	100
RGRHBR403	Handle and care for breeding stallions	60
RGRHBR404	Oversee care and supervise staff raising young horses	80
RGRHBR405	Supervise natural horse mating program	80
RGRHBR406	Prepare horses for sale	100
RGRHBR407	Educate stallions for breeding	70
RGRHBR408	Collect, process and evaluate horse semen for artificial insemination	70
RGRHBR501	Plan and implement an enterprise horse breeding strategy	160
RGRHBR502	Manage reproductive outcomes of stallions and mares	100
RGRHBR503	Develop and implement a marketing plan for stud stock	80

Unit Code	Unit Title	Nominal Hours
RGRHBR504	Manage horse breeding operations	90
RGRHBR505	Oversee administration of stud records	80
RGRPSG201	Handle greyhounds	40
RGRPSG202	Transport greyhounds	30
RGRPSG203	Promote and enhance greyhound behaviour	40
RGRPSG204	Attend greyhounds during exercise and after exercise routines	30
RGRPSG205	Attend greyhounds at race meetings	30
RGRPSG206	Catch and control greyhounds	30
RGRPSG207	Demonstrate greyhound racing industry integrity and ethical practice	60
RGRPSG208	Promote and enhance greyhound health and welfare	20
RGRPSG209	Ethically rehome a greyhound	20
RGRPSG301	Rear greyhounds	60
RGRPSG302	Assess health and provide first aid for greyhounds	40
RGRPSG303	Meet nutritional needs of greyhounds	50
RGRPSG304	Participate in greyhound racing industry inquiries and appeals	15
RGRPSG305	Coordinate greyhound breeding	80
RGRPSG306	Determine care and treatment needs of greyhounds	60
RGRPSG307	Train and race greyhounds	80
RGRPSG308	Whelp greyhounds	60
RGRPSG309	Educate a greyhound	80
RGRPSG401	Relate anatomical and physiological features to the care and treatment of greyhounds	40
RGRPSG402	Assess greyhounds for suitability to transition to a pet	80
RGRPSG403	Develop and implement greyhound transition to pet plans	80
RGRPSG404	Carry out greyhound adoptions	80
RGRPSG407	Work as a greyhound health assistant	50
RGRPSG408	Relate musculoskeletal structure to greyhound movement	60
RGRPSG409	Assess greyhound structural and functional suitability for racing	120
RGRPSG410	Provide massage therapy and non-invasive health treatments for greyhounds	70

Unit Code	Unit Title	Nominal Hours
RGRPSG411	Interpret and manage greyhound behaviours	80
RGRPSH101	Catch and handle quiet horses under supervision	70
RGRPSH102	Perform basic stable duties	80
RGRPSH201	Handle racehorses in stables and at trackwork	80
RGRPSH202	Assist with transportation of horses	20
RGRPSH203	Perform basic driving tasks	70
RGRPSH204	Prepare to drive jog work	70
RGRPSH205	Perform basic riding skills in the racing industry	80
RGRPSH207	Perform racing stable duties	40
RGRPSH209	Attend horses at race meetings and trials	30
RGRPSH211	Work effectively in the horse racing industry	40
RGRPSH301	Implement stable operations	30
RGRPSH302	Supervise handling of horses	20
RGRPSH303	Organise and oversee transportation of horses	40
RGRPSH304	Identify factors that affect racehorse fitness and suitability to race	100
RGRPSH305	Develop driving skills for trackwork	80
RGRPSH306	Develop basic trackwork riding skills	75
RGRPSH307	Exercise horses in pacework	75
RGRPSH308	Provide first aid and emergency care for horses or other equines	100
RGRPSH309	Implement feeding programs for racehorses under direction	20
RGRPSH310	Prepare for self-management in racing	40
RGRPSH311	Participate in racing as an owner	10
RGRPSH312	Transport horses by road	50
RGRPSH401	Provide care and treatment of horses	60
RGRPSH402	Drive horses in pacework and fast work	80
RGRPSH403	Educate horses for harness racing	100
RGRPSH404	Ride horses at trackwork	75
RGRPSH405	Ride horses in jump outs	20
RGRPSH406	Develop riding skills for jumping racing	60

Unit Code	Unit Title	Nominal Hours
RGRPSH407	Educate thoroughbred horses for racing	60
RGRPSH408	Manage horse health and welfare	60
RGRPSH409	Determine nutritional requirements for racing horses	40
RGRPSH410	Prepare for race driving	75
RGRPSH411	Drive horses in trials	75
RGRPSH412	Drive horses in races	75
RGRPSH413	Prepare for race riding	75
RGRPSH414	Ride horses in trials	75
RGRPSH415	Ride horses in races	75
RGRPSH416	Perform trial and race jumping riding skills	40
RGRPSH418	Set goals to improve racing performance	20
RGRPSH419	Manage principles of sports science for jockeys	40
RGRPSH420	Participate in implementing racehorse exercise programs	60
RGRPSH421	Operate horse racing training business	100
RGRPSH422	Promote and maintain business arrangements with racehorse owners	40
RGRPSH423	Train horses for jumping racing	40
RGRPSH424	Re-educate horses to manage behaviours and/or transition to new purposes	140
RGRPSH425	Advise on transitioning and rehoming horses	40
RGRPSH501	Plan and adapt training and conditioning programs for racehorses	40
RGRPSH502	Plan and implement education of horses for racing	40
RGRPSH503	Trial and race horses	80
RGRPSH504	Develop systems and records for horse racing business training operations	50
RGRPSH505	Select horses for racing	80
RGRROP201	Perform duties of barrier attendant at thoroughbred race meetings and trials	60
RGRROP202	Perform duties of kennel attendant at race meetings	15
RGRROP203	Perform duties of parade official at greyhound race meetings	10
RGRROP204	Assist with harness race starts	40
RGRROP301	Perform ear branding and marking up of greyhounds	10

Unit Code	Unit Title	Nominal Hours
RGRROP302	Brand standardbred horses	60
RGRROP303	Perform duties of clerk of course at harness or thoroughbred race meetings and trials	60
RGRROP304	Perform duties of clerk of scales at greyhound race meetings	10
RGRROP306	Perform duties of clerk of scales for jockeys at thoroughbred race meetings	10
RGRROP307	Perform duties of lure driver at race meetings and trials	30
RGRROP308	Drive mobile start vehicle	60
RGRROP309	Perform duties of catching pen supervisor	12
RGRROP310	Supervise race meeting kennels	30
RGRROP311	Perform duties of greyhound race starter	15
RGRROP312	Perform duties of licensing or registration clerk	20
RGRROP313	Process race nominations and acceptances	20
RGRROP314	Perform duties of photo finish operator at greyhound or horse race meetings	20
RGRROP315	Perform duties of timekeeper at greyhound or horse race meetings	20
RGRROP316	Perform duties of track supervisor during trackwork operations	60
RGRROP317	Attend racing events and comply with protocols and safety procedures	10
RGRROP401	Perform duties of race programmer	100
RGRROP402	Perform duties of medical practitioner at race meetings and trials	10
RGRROP403	Perform duties of farrier at race meetings	10
RGRROP404	Perform duties of veterinarian at race meetings and trials	10
RGRROP405	Conduct veterinarian supervision of sample collection procedures	10
RGRROP406	Perform duties of harness race starter	40
RGRROP407	Perform duties of thoroughbred race starter	40
RGRROP408	Perform duties of betting supervisor or steward at greyhound or horse race meetings	60
RGRROP409	Perform duties of greyhound grader	35
RGRROP410	Perform duties of racehorse handicapper	60
RGRROP411	Perform duties of greyhound or horse race judge	10
RGRSTD301	Perform duties of cadet steward	80
RGRSTD302	Interpret wagering trends	40

Unit Code	Unit Title	Nominal Hours
RGRSTD303	Assess racing and training gear suitability and safety	20
RGRSTD402	Perform non-race day duties of steward	40
RGRSTD403	Apply principles of administrative law to investigation and resolution of racing matters	100
RGRSTD404	Prepare for racing industry appeals	20
RGRSTD405	Conduct steward supervision of sample collection procedures	20
RGRSTD406	Assess greyhound or horse handling skills	20
RGRSTD407	Assess driving or riding skills of license or registration applicants	60
RGRSTD408	Analyse race performance	80
RGRSTD409	Perform duties of a race day steward	100
RGRSTD501	Manage steward services	100
RGRSWA301	Collect non-blood samples from greyhounds or horses	40
RGRSWA302	Collect non-blood samples from racing personnel	40
RGRSWA303	Collect blood samples for racing animal drug testing	20
RGRTRK301	Assist with race meeting track management	50
RGRTRK303	Provide emergency animal assistance	15
RGRTRK401	Supervise preparation of track and facilities for race meetings	80
RGRTRK402	Relate animal welfare to track and environmental conditions	60
RGRTRK403	Maintain specialised non-turf track surfaces for racing	70

CONTACTS AND LINKS

Curriculum Maintenance Manager (CMM)		
Primary Industries Curriculum Maintenance Manager	The CMM Service is provided on behalf of Higher Education and Skills. CMM Service Executive Officers can assist with questions on payable and nominal hours.	Anne Wiltshire Melbourne Polytechnic, ED116A, Epping Campus Epping, VIC 3072 (03) 9269 1063 Email: annewiltshire@melbournepolytechnic.edu.au
Service Skills Organisation (SSO)		
Skills Impact	This SSO is responsible for developing this **RGR Racing and Breeding Training Package** and can be contacted for further information.	Phone: (03) 9321 3526 Email: inquiry@skillsimpact.com.au SSO website can be found here
National Register for VET in Australia		
Training.gov.au (TGA)	TGA is the Australian government's official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs.	See the National Register for more information.
Australian Government		
Department of Education, Skills and Employment	The Commonwealth Department is responsible for national policies and programmes that help Australians access quality vocational education and training.	See the Commonwealth Department of Education, Skills and Employment website for more information.
State Government		
Department of Education and Training (DET)	DET is the State Training Authority responsible for supporting implementation of Vocational Education and Training (VET) in Victoria.	(03) 9637 2000 See the Victorian Department of Education and Training website for more information.
National VET Regulatory Authority		
Australian Skills Quality Authority (ASQA)	ASQA is the national regulator for Australia's VET sector.	Info line: 1300 701 801 See the ASQA website for more information.
Victorian State VET Regulatory Authority		

Victorian Registration and Qualifications Authority (VRQA)	The VRQA is a statutory authority responsible for the registration and regulation of Victorian RTOs and for the regulation of apprenticeships and traineeships in Victoria.	(03) 9637 2806 See the VRQA website for more information.

Industry Regulatory Bodies

Include where applicable and delete blue text. If not applicable delete table		
Regulator Name	Regulator function relevant to the training products / industry	Contact details
Agriculture Victoria	Agriculture Victoria is supported by the Department of Jobs, Precincts and Regions (DJPR) and Provides a governance and policy role for agriculture, pets and fisheries industries. Can provide advice on licensing, legislative or regulatory requirements, which may affect the delivery of training or the issuance of qualifications in this Training Package.	Agriculture Victoria website can be found here Animal Welfare contacts: (03) 9217 4200 Email here
Animal Welfare Victoria	Animal Welfare Victoria provides information on animal welfare, domestic animals, animal cruelty and animals in research and training. Codes of practice relating to horses and dogs can be found on this site.	Animal Welfare Victoria website can be found here. Email here
Greyhound Racing Victoria	Regulates greyhound racing and welfare in Victoria.	(03) 8329 1100 Greyhound Racing Victoria's website can be found here Email here
Greyhound Adoption Program (GAP)	Greyhound Racing Victoria's adoption program aims to find loving family homes for greyhounds who have retired from the racetrack.	(03) 5799 0166 Greyhound Adoption Program website can be found here Email here
Racing Victoria	Racing Victoria provides independent governance of the Victorian thoroughbred racing industry. Racing Victoria manages licencing and registration of thoroughbred horse racing participants and permits for Veterinarians for any veterinary services provided to a horse under their care that is in training and/or competing in Victoria.	Racing Victoria website can be found here Contact here or phone (03) 9258 4258.

Royal Society for the Protection of Cruelty against Animals - RSPCA (Vic)	The Royal Society for the Prevention of Cruelty to Animals (Victoria) is a non-government, community based charity that works to prevent cruelty to animals by actively promoting their care and protection.	RSPCA (Vic) website can be found here
WorkSafe Victoria	WorkSafe needs to provide written verification before High Risk Work Units are added to an RTO's scope of registration.	24 hr emergency line **13 23 60** (03) 9641 1555 WorkSafe Victoria's website can be found here

GLOSSARY

Code	Nationally endorsed Training Package qualification code.
Title	Nationally endorsed Training Package qualification title.
Unit Code	Nationally endorsed Training Package unit code.
Unit Title	Nationally endorsed Training Package unit title.
Maximum Payable Hours	The maximum number of hours the Victorian Government will subsidise under Skills First funding for the achievement of the minimum realistic vocational outcome of the qualification, as determined by the qualification packaging rules. The Maximum Payable Hours do not cover every possible combination of core and elective units available for a specific qualification. Minimum payable hours reflect a calculated minimum number of hours that could deliver a minimum realistic vocational outcome, based on efficiencies of contextualisation and integration.
Scope of Registration	Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide.
Nominal Hours	Nominal hours reflect the anticipated time taken to deliver and assess the outcomes of a unit of competency excluding unsupervised delivery or the time taken for repeated practical application of skills. Nominal hours are determined by the Victorian State Training Authority (DET) and are primarily developed for funding purposes in Victoria.