VICTORIAN PURCHASING GUIDE

TLI Transport and Logistics TRAINING PACKAGE RELEASE 14.0

February 2023



Jobs, Skills, Industry and Regions

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VICTORIAN PURCHASING GUIDE – RELEASE HISTORY

Note: RTOs should refer to the <u>National Register</u> for the detail of changes in each Release.

Training Package Release	Date VPG Approved	Comments
Release 14.0	10 Feb 2023	 This Victorian Purchasing guide reflects Release 14.0 of the TLI Transport and Logistics Training Package which includes: 6 revised qualifications TLI33122 Certificate III in Rail Customer Service TLI40122 Certificate IV in Specialist Driving Operations TLI41522 Certificate IV in Materiel Logistics TLI50422 Diploma of Materiel Logistics TLI60122 Advanced Diploma of Materiel Logistics TLI60222 Advanced Diploma of Supply Chain Management 31 revised units of competency
Release 13.0	1 December 2022	 This Victorian Purchasing guide reflects Release 13.0 of the TLI Transport and Logistics TrainingPackage which includes: 5 revised qualifications: TLI30122 Certificate III in Mobile Crane Operations TLI40722 Certificate IV in Mobile Crane Operations TLI40822 Certificate IV in Rail Safety Investigation TLI41222 Certificate IV in Motor Vehicle Driver Training TLI42422 Certificate IV in Rail Safety Management 7 non-equivalent units of competency 16 revised units of competency
Release 12.0	31 August 2022	 This Victorian Purchasing guide reflects Release 12.0 of the Training Package which includes: 4 revised qualifications: TLI31222 Certificate III in Driving Operations TLI37122 Certificate III in Rail Infrastructure TLI42622 Certificate IV in Train Driving TLI50822 Diploma of Customs Broking 4 new units of competency 12 revised units of competency 2 deleted units of competency
Release 11.0	17 May 2022	 This Victorian Purchasing guide reflects Release 11.0 of the Training Package which includes: 2 revised qualifications: TLI22321 Certificate II in Rail Customer Service





Training Package Release	Date VPG Approved	Comments
		TLI33121 Certificate III in Rail Customer Service
		5 revised units of competency
		1 deleted unit of competency
Release 10	20 January	This Victorian Purchasing guide reflects Release 10.0 of the Training Package which includes:
	2022	• 1 new qualification, TLI29921 Certificate II in Rolling Stock Maintenance
		40 revised qualifications
		7 new units of competency
		20 revised non-equivalent units of competency
		78 revised equivalent units of competency
		33 deleted units of competency
Release 9	17 May 2021	This Purchasing Guide reflects Release 9 of the TLI Transport and Logistics Training Package which includes:
		• 1 revised qualification - TLI50420 Diploma of Materiel Logistics
		• 7 new units of competency
		2 deleted units of competency
Release 8 26 February		This Purchasing Guide reflects Release 8 of the TLI Transport and Logistics Training Package which includes:
	2021	11 revised qualifications
		8 new units of competency
		36 revised units of competency
Release 7 4 December		The Purchasing Guide reflects Release 7 of the TLI Transport and Logistics Training Package which includes:
	2020	TLI30120 Certificate III in Passenger Train Guard
		TLI30220 Certificate III in Mechanical Rail Signalling
		TLI40120 Certificate IV in Rail Network Control
		• five (5) new units of competency
		• five (5) revised equivalent units of competency
Release 6	15 July 2020	This Purchasing Guide reflects endorsement of Release 6 of the TLI Transport and Logistics Training Package which includes:
		19 revised equivalent qualifications
		39 revised units of competency
		24 new units of competency





Training Package Release	Date VPG Approved	Comments
Release 5	13 November 2018	 This Purchasing Guide reflects Release 5 of the TLI Transport and Logistics Training package which includes: 7 updated qualifications 13 revised High Risk Work Licensing units
Release 4	20 Sept 2018	 This Purchasing Guide reflects the endorsement of: 9 new units of competency 6 revised units of competency 1 new qualification – TLI40118 Certificate IV in Transport Scheduling 13 revised qualifications
Release 3	14 June 2017	This Purchasing Guide reflects the endorsement of three new units of competency, packaged as elective units in five revised qualifications from the TLI Transport and Logistics Training Package. These units align training with the heavy vehicle fatigue management accreditation processes of the National Heavy Vehicle Regulator and meet requirements under the Heavy Vehicle National Law.
Release 2	5 May 2016	 This Purchasing Guide reflects the second release of units and qualifications in the TLI Transport and Logistics Training Package. Qualifications span AQF Levels 2 to 5 in the following sectors: Warehousing and Logistics Road Transport International Freight Forwarding and Customs Broking Stevedoring and Mobile Cranes
Release 1	10 December 2015	 This Purchasing Guide reflects the first release of units and qualifications in the TLI Transport and Logistics Training Package. Qualifications span AQF levels 1 to 6 in the following sectors: Warehousing and Logistics sector – 5 qualifications and 139 units of competency Stevedoring sector – 1 qualification and 5 units of competency Rail Transport sector – 26 qualifications and 245 units of competency Materiel and Deployment Logistics sector – 5 qualifications and 50 units of competency





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INTRODUCTION

What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically, the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

- The maximum and minimum payable hours available for each qualification.
- Nominal hours for each unit of competency within the Training Package.

Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and Statements of Attainment under the Australian Qualifications Framework (AQF).

The VRQA is the regulatory authority in Victoria responsible for the registration of Vocational Education and Training (VET) providers who offer courses to domestic students in Victoria only.

ASQA is the regulatory authority responsible for the registration of VET providers who offer training in Victoria, nationally and / or internationally.

Transition

The relationship between new units and any superseded or replaced units from the previous version of TLI Transport and Logistics Training Package Release 14.0 is provided in the Training Package Companion Volume Implementation Guide. (See VETnet.gov.au for more information).

Information regarding transition arrangements can be obtained from the state or national VET Regulatory Authority (see Contacts and Links section).

RTOs must ensure that all training and assessment leading to issuance of qualifications or Statements of Attainment from the TLI Transport and Logistics Training Package Release 14.0 is conducted against the Training Package units of competency and complies with the assessment requirements.



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QUALIFICATIONS

Code	Title	Minimum Payable Hours	Maximum Payable Hours
TLI11321	Certificate I in Supply Chain Operations	238	250
TLI20221	Certificate II in Road Transport Terminal Operations	418	440
TLI20321	Certificate II in Stevedoring	409	430
TLI20421	Certificate II in Supply Chain Operations	399	420
TLI21221	Certificate II in Driving Operations	456	480
TLI21921	Certificate II in Track Protection	314	330
TLI22321	Certificate II in Rail Customer Service	261	275
TLI22421	Certificate II in Furniture Removal	295	310
TLI23221	Certificate II in Shunting	418	440
TLI27121	Certificate II in Rail Infrastructure	475	500
TLI27221	Certificate II in Rail Track Vehicle Driving	404	425
TLI29921	Certificate II in Rolling Stock Maintenance	589	620
TLI30122	Certificate III in Mobile Crane Operations	969	1020
TLI30219	Certificate III in Stevedoring	513	540
TLI30321	Certificate III in Supply Chain Operations	570	600
TLI30521	Certificate III in Passenger Train Guard	464	488
TLI31222	Certificate III in Driving Operations	594	625
TLI31321	Certificate III in International Freight Forwarding (Operator)	404	425
TLI31421	Certificate III in Light Rail Driving	513	540
TLI31921	Certificate III in Mechanical Rail Signalling	532	560
TLI32121	Certificate III in Rail Structures	337	355
TLI32721	Certificate III in Track Protection	252	265
TLI32821	Certificate III in Rail Operations	399	420
TLI33021	Certificate III in Heritage Locomotive Assistant or Steam Locomotive Fireman	318	335
TLI33122	Certificate III in Rail Customer Service	285	300
TLI33221	Certificate III in Terminal Train Driving	475	500
TLI33321	Certificate III in Furniture Removal	333	350
TLI37122	Certificate III in Rail Infrastructure	328	345



Code	Title	Minimum Payable Hours	Maximum Payable Hours
TLI40122	Certificate IV in Specialist Driving Operations	428	450
TLI40221	Certificate IV in International Freight Forwarding (Senior Operator)	428	450
TLI40321	Certificate IV in Supply Chain Operations	656	690
TLI40421	Certificate IV in Stevedoring Operations	608	640
TLI40521	Certificate IV in Traffic Control Room Operations	532	560
TLI40722	Certificate IV in Mobile Crane Operations	912	960
TLI40822	Certificate IV in Rail Safety Investigation	475	500
TLI40921	Certificate IV in Rail Network Control	432	455
TLI41222	Certificate IV in Motor Vehicle Driver Training	375	395
TLI41522	Certificate IV in Materiel Logistics	371	390
TLI42422	Certificate IV in Rail Safety Management	437	460
TLI42622	Certificate IV in Train Driving	979	1030
TLI47121	Certificate IV in Rail Infrastructure	504	530
TLI50119	Diploma of International Freight Forwarding	741	780
TLI50221	Diploma of Logistics	836	880
TLI50422	Diploma of Materiel Logistics	627	660
TLI50621	Diploma of Rail Operations Management	537	565
TLI50716	Diploma of Bus and Coach Operations	608	640
TLI50822	Diploma of Customs Broking	480	505
TLI60122	Advanced Diploma of Materiel Logistics	679	715
TLI60222	Advanced Diploma of Supply Chain Management	646	680



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UNITS OF COMPETENCY AND NOMINAL HOURS

Unit Code	Unit Title	Nominal Hours
TLIA0001	Complete import procedures	30
TLIA0002	Prepare cargo for export	40
TLIA0003	Complete and check import/export documentation	30
TLIA0004	Complete receival and despatch documentation	40
TLIA0005	Connect and disconnect reefer units	40
TLIA0006	Coordinate goods to bond premises	20
TLIA0007	Coordinate stevedoring clerical functions	40
TLIA0008	Coordinate stocktakes	20
TLIA0009	Coordinate terminal/wharf equipment operations	30
TLIA0010	Identify goods and store to specifications	40
TLIA0011	Implement and monitor stevedoring regulations	40
TLIA0012	Lash and unlash cargo	20
TLIA0013	Maintain container and freight records	20
TLIA0014	Organise and monitor terminal/wharf operations	40
TLIA0015	Organise receival and despatch operations	55
TLIA0016	Organise warehouse records operations	30
TLIA0017	Process receipt and delivery of containers and cargo	40
TLIA0018	Transfer cargo	40
TLIA0019	Despatch stock	20
TLIA0020	Package goods	20
TLIA0021	Participate in stocktakes	20
TLIA0022	Pick and process orders	20
TLIA0023	Receive goods	20
TLIA0024	Replenish stock	20
TLIA0025	Assess and monitor optimum stock levels	20
TLIA0026	Check and control records and documentation	20
TLIA0027	Consolidate freight	40
TLIA0028	Implement safety stock systems	60
TLIA0029	Monitor temperature controlled stock	20
TLIA0030	Organise international transport of freight	20



Unit Code	Unit Title	Nominal Hours
TLIA0031	Organise transport of freight or goods	30
TLIA0032	Sort and consolidate mail and parcels	80
TLIA1001	Secure cargo	20
TLIA2014	Use product knowledge to complete work operations	20
TLIA3026	Monitor storage facilities	30
TLIA5029	Plan and manage storage of dangerous goods and hazardous substances	40
TLIA5035	Manage international freight transfer	60
TLIA5058	Manage facility and inventory requirements	140
TLIA5059	Plan and organise the international forwarding of freight by sea and multimodal transport	90
TLIA5060	Plan and organise the international forwarding of freight by air transport	90
TLIA5061	Plan and organise the international forwarding of freight by road and rail transport	90
TLIB0001	Perform inspection and basic maintenance on plant and equipment in the transport industry	25
TLIB0002	Carry out vehicle inspection	20
TLIB0003	Use and maintain minor mechanical equipment	20
TLIB0004	Coordinate pooled equipment	30
TLIB0005	Operate pooled equipment	30
TLIB0006	Prepare and monitor automated operations	40
TLIB0007	Respond and rectify rail traffic autonomous operations	40
TLIB0008	Prepare passenger train as part of guard duties	30
TLIB0009	Provide first-level rail network wayside technical support remotely	30
TLIB0010	Provide first-level rail rolling stock technical support remotely	30
TLIB0011	Undertake general site maintenance	40
TLIB0012	Maintain and use hand tools	20
TLIB0013	Apply knowledge of rail operation fundamentals in yards or sidings	20
TLIB0014	Carry out a train roll-by inspection	25
TLIB0015	Clean transportation units and facilities for passenger use	20
TLIB0016	Clean up plant, equipment and worksite	20
TLIB0017	Conduct a general train examination	30



Unit Code	Unit Title	Nominal Hours
TLIB0018	Identify and rectify minor faults on rail traffic	30
TLIB0019	Inspect, prepare and start an electric tram	40
TLIB0020	Prepare electric passenger train	30
TLIB0021	Read and interpret maintenance plans and job specifications	40
TLIB0022	Test operation of electric passenger train braking system	30
TLIB0023	Use communication systems in a taxi	5
TLIB0024	Use mobile electronic track warning system	30
TLIB0029	Conduct daily inspections on mobile cranes	40
TLIB0043	Pack-up mobile crane tools and lifting equipment	10
TLIB0045	Plan a mobile crane lift operation	60
TLIB0048	Prepare a mobile crane for lift	40
TLIB0127	Certify rolling stock prior to handover	10
TLIB0128	Conduct pre-movement checks on motive power units	20
TLIB0132	Start up and shut down a single locomotive	15
TLIB1093	Clean equipment and restore worksite	40
TLIB2001	Check and assess operational capabilities of equipment	40
TLIB2008	Carry out inspection of trailers	30
TLIB2009	Check conveyor operational status	20
TLIB2022	Diagnose and rectify minor faults	30
TLIB2034	Maintain poles and associated hardware	40
TLIB2073	Clean road tankers	40
TLIB2079	Set up and secure a towing situation	40
TLIB2081	Repair timber structures	40
TLIB2082	Repair steel structures	40
TLIB2083	Maintain bridge bearings	40
TLIB2084	Carry out routine maintenance of structures	40
TLIB2085	Apply track fundamentals	40
TLIB2086	Apply awareness of structures fundamentals	40
TLIB2091	Measure and record track geometry	20
TLIB2092	Operate minor mechanical equipment	20
TLIB2096	Repair concrete/masonry structures	40



Unit Code	Unit Title	Nominal Hours
TLIB2097	Install and maintain guard rails	20
TLIB2104	Identify, diagnose and rectify faults on electric passenger trains	20
TLIB2111	Assist with testing train braking system on electric passenger train	15
TLIB2121	Maintain rail joints	20
TLIB2125	Apply awareness of tram or light rail track fundamentals	20
TLIB2130	Diagnose and rectify minor faults on on-track vehicles	20
TLIB2131	Prepare train	15
TLIB2133	Test medium/heavy track vehicle braking system	15
TLIB3002	Test equipment and isolate faults	40
TLIB3014	Load and unload wheeled or tracked crane	20
TLIB3015	Undertake site inspection	20
TLIB3018	Conduct full train examination	40
TLIB3019	Test train braking system	30
TLIB3021	Conduct train roll-by inspection	25
TLIB3026	Prepare for train operation	40
TLIB3027	Set up and shut down on-train remote control system	30
TLIB3040	Inspect poles and associated hardware	40
TLIB3046	Service and clean mechanical signalling equipment and infrastructure	40
TLIB3047	Repair and adjust mechanical signalling equipment and infrastructure	40
TLIB3048	Carry out off-site repair, overhaul and assembly of mechanical signalling equipment	40
TLIB3053	Maintain mechanical signalling locking and interlocking devices	40
TLIB3058	Maintain aerial signal/telecommunications lines and cables	40
TLIB3075	Inspect and prepare a motive power unit	40
TLIB3087	Examine timber structures	40
TLIB3088	Examine steel structures	40
TLIB3094	Check and repair track geometry	40
TLIB3095	Check and repair points and crossings	40
TLIB3098	Examine concrete/masonry structures	20
TLIB3099	Examine track infrastructure	20
TLIB3100	Visually inspect track infrastructure	40



Unit Code	Unit Title	Nominal Hours
TLIB3102	Adjust rail	40
TLIB3113	Diagnose and rectify minor faults on motive power units and rolling stock	30
TLIB3118	Apply awareness of railway fundamentals	10
TLIB3120	Test mechanical signalling equipment and isolate faults	20
TLIB3123	Apply awareness of motive power unit fundamentals	25
TLIB3124	Apply awareness of steam locomotive fundamentals	20
TLIB3126	Assist in the testing of heritage train braking systems	15
TLIB3129	Conduct pre-movement checks on rolling stock	20
TLIB4042	Conduct inspection of safeworking procedures and infrastructure	40
TLIB4071	Install and maintain pole mounted switches and transformers	20
TLIB4076	Inspect and prepare a heritage motive power unit	40
TLIB4077	Inspect and prepare a heritage steam locomotive	40
TLIB4081	Provision a motive power unit	20
TLIB4082	Set up motive power units in multi-coupled consist	50
TLIB5010	Plan and implement maintenance schedules	30
TLIC0003	Operate LP gas tanker	40
TLIC0005	Close down rail traffic from autonomous operations	20
TLIC0006	Set up rail traffic for autonomous operation	20
TLIC0007	Assist to stable a train	15
TLIC0008	Assist with shunting, coupling and uncoupling electric passenger trains	40
TLIC0009	Perform guard duties as part of passenger train operations	40
TLIC0010	Propel and operate light on-track equipment	20
TLIC0011	Conduct heavy vehicle recovery operations	80
TLIC0012	Drive a heavy vehicle through hazardous alpine areas	40
TLIC0013	Drive and operate electric passenger train	150
TLIC0014	Drive taxi	40
TLIC0015	Drive train to operational requirements	200
TLIC0016	Identify and respond to signals and trackside signs	25
TLIC0017	Operate a concrete agitator	40
TLIC0018	Operate a tip truck	40



Unit Code	Unit Title	Nominal Hours
TLIC0019	Operate and monitor a motive power unit on a main line	40
TLIC0020	Operate and monitor a motive power unit	100
TLIC0021	Operate car carrier vehicle	40
TLIC0022	Operate chemical and fuel tanker	80
TLIC0023	Operate four wheel drive vehicle	40
TLIC0024	Operate rail traffic with due consideration of route conditions	200
TLIC0025	Pilot rail traffic within work on track authority limits	15
TLIC0026	Provide wheelchair accessible taxi services to passengers with disabilities	40
TLIC0027	Stable electric passenger train	50
TLIC0028	Operate a battery electric bus or coach	40
TLIC0029	Operate a battery electric heavy vehicle	30
TLIC0030	Pilot rail traffic with due consideration of route conditions	150
TLIC0031	Apply low risk car driving behaviours	60
TLIC0033	Apply low risk heavy vehicle driving behaviours	60
TLIC0035	Apply low risk motorcycle riding behaviours	60
TLIC0073	Conduct tram/light rail track cleaning operations	25
TLIC0079	Operate a motive power unit within defined limits	25
TLIC0083	Access rail track to travel track vehicle under a proceed authority	15
TLIC0084	Access rail track to travel track vehicles under manual block working conditions	15
TLIC1051	Operate commercial vehicle	30
TLIC2002	Drive light rigid vehicle	40
TLIC2049	Operate heavy vehicle on unsealed roads	10
TLIC2050	Operate a terminal tractor	30
TLIC2054	Access rail track to run track vehicle within defined worksite	15
TLIC2058	Travel medium or heavy self-propelled on-track equipment	20
TLIC2074	Couple and uncouple track maintenance vehicles	15
TLIC2075	Drive and monitor medium or heavy self-propelled on-track equipment	50
TLIC2076	Establish and operate braking system on medium/heavy self- propelled on-track equipment	20



Unit Code	Unit Title	Nominal Hours
TLIC2080	Start up, shut down and stable medium/heavy self-propelled on-track equipment	25
TLIC3003	Drive medium rigid vehicle	40
TLIC3004	Drive heavy rigid vehicle	40
TLIC3005	Drive heavy combination vehicle	40
TLIC3010	Pilot or escort oversized and/or overmassed loads	20
TLIC3011	Transport passengers with disabilities	40
TLIC3017	Shunt rolling stock	120
TLIC3018	Operate on-train remote control system	40
TLIC3027	Stable a motive power unit	20
TLIC3028	Operate and monitor a heritage motive power unit	100
TLIC3029	Stable a heritage motive power unit	20
TLIC3030	Operate and monitor a heritage steam locomotive	100
TLIC3031	Stable a heritage steam locomotive	20
TLIC3032	Operate and monitor a passenger electric tram	100
TLIC3033	Drive an electric tram to operational requirements	40
TLIC3034	Berth and shut down an electric tram	20
TLIC3035	Manage the operation of a tow truck	40
TLIC3042	Operate coach/bus	40
TLIC3045	Operate road/rail vehicle	25
TLIC3048	Shunt, couple and uncouple electric passenger trains	80
TLIC3063	Operate vehicle carrying special loads	40
TLIC3072	Conduct the duties of an assistant on a heritage locomotive	30
TLIC3073	Fire a steam locomotive	30
TLIC3082	Operate a locomotive by portable remote control	20
TLIC3083	Operate a front lift mobile compaction/collection vehicle	30
TLIC3084	Operate a lift on/lift off collection vehicle	30
TLIC3085	Operate a liquid waste collection vehicle	30
TLIC3086	Operate a multi-lift collection vehicle	30
TLIC3087	Operate a rear loading mobile compaction/collection vehicle	30
TLIC3088	Operate a roll on/roll off collection vehicle	30



Unit Code	Unit Title	Nominal Hours
TLIC3089	Operate a side loading mobile compaction/collection vehicle	30
TLIC4006	Drive multi-combination vehicle	40
TLIC4071	Establish and operate train braking system	30
TLIC4073	Set up, operate and shut down a distributed power system	40
TLIC4074	Shunt, couple and uncouple rail vehicles	50
TLID0001	Load and unload vehicles carrying special loads	20
TLID0002	Care for livestock in transit	30
TLID0003	Control lift and movement of crane	20
TLID0004	Direct crane operations	40
TLID0005	Monitor crane operations	40
TLID0006	Move materials mechanically using automated equipment	40
TLID0007	Operate specialised load shifting equipment	40
TLID0008	Shift loads using bridge or gantry crane	80
TLID0009	Shift loads using cranes	80
TLID0010	Shift loads using ship mounted crane	80
TLID0011	Use bulk transfer equipment (dry)	40
TLID0012	Operate a vehicle-mounted loading crane	40
TLID0013	Supervise mobile crane operations	40
TLID0014	Load and unload explosives/dangerous goods	30
TLID0015	Load and unload goods/cargo	30
TLID0016	Operate a forklift	40
TLID0017	Operate container side lifter	40
TLID0018	Prepare for transport of dangerous goods	50
TLID0019	Shift loads using manually-operated equipment	20
TLID0020	Shift materials safely using manual handling methods	20
TLID0021	Store and handle dangerous goods and hazardous substances	40
TLID0041	Plan and conduct specialised lift	40
TLID2018	Handle furniture and effects	30
TLID2019	Pack and unpack cartons during a removal	20
TLID2022	Conduct weighbridge operations	20
TLID2045	Operate specialised light load shifting equipment	40



Unit Code	Unit Title	Nominal Hours
TLID2047	Prepare cargo for transfer with slings	40
TLID3011	Conduct specialised forklift operations	40
TLID3015	Identify and label explosives/dangerous goods	20
TLID3023	Use specialised liquid bulk gas transfer equipment	40
TLID3024	Use specialised liquid bulk transfer equipment (gravity/pressurised)	40
TLID3031	Rig load	40
TLID3035	Operate a boom type elevating work platform	30
TLID3036	Lift and move load using a mobile crane	40
TLID3048	Pack and unpack furniture and effects	25
TLID3050	Coordinate furniture removal	25
TLIE0001	Apply effective stakeholder engagement	40
TLIE0002	Process workplace documentation	20
TLIE0003	Consolidate manifest documentation	20
TLIE0004	Maintain freight records	20
TLIE0005	Undertake rigger/dogger and operators communications	20
TLIE0006	Present routine workplace information	40
TLIE0007	Apply workplace statistics	20
TLIE0008	Calculate mass, area and quantify dimensions	30
TLIE0009	Carry out basic workplace calculations	20
TLIE0010	Identify, analyse and report workplace data and information	30
TLIE1003	Participate in basic workplace communication	40
TLIE2007	Use communications systems	20
TLIE2029	Conduct workplace information briefings	15
TLIE2031	Use communication systems for on-track vehicle operations	10
TLIE2032	Assess removal load	20
TLIE3004	Prepare workplace documents	20
TLIE3009	Use pilot and escort communication	20
TLIE3010	Estimate furniture removal jobs	30
TLIE3016	Estimate/calculate load shifting requirements for a mobile crane	20
TLIE3021	Work and communicate effectively with others	10
TLIE3022	Complete workplace documents	15



Unit Code	Unit Title	Nominal Hours
TLIE3023	Use electronic communication systems	15
TLIE3026	Carry out advanced calculations in the transport and logistics industry	15
TLIE3028	Complete a work diary in the road transport industry	10
TLIE4025	Prepare and process transport documentation for dangerous goods	20
TLIE4030	Prepare rail safety reports	40
TLIE4032	Use internal communication systems for rail industry regulatory compliance	20
TLIE4033	Use communications systems to control tram/light rail operations	40
TLIE5020	Apply knowledge of freight forwarding documentation and permits	20
TLIF0004	Work effectively in a train-driving environment	25
TLIF0005	Apply a fatigue risk management system	40
TLIF0006	Administer a fatigue risk management system	60
TLIF0007	Manage a fatigue risk management system	80
TLIF0008	Apply safety critical communications in the rail environment	25
TLIF0009	Ensure the safety of transport activities (Chain of Responsibility)	20
TLIF0010	Identify factors to reduce road harm	20
TLIF0011	Identify interactions with other road users	20
TLIF0012	Implement and coordinate accident-emergency procedures	40
TLIF0013	Manage the impact of human capabilities/limitations on human performance in a rail environment	40
TLIF0014	Monitor the safety of transport activities (Chain of Responsibility)	40
TLIF0015	Recognise the impact of human capabilities/limitations on human performance in a rail environment	30
TLIF0016	Working at height in the stevedoring industry	40
TLIF0017	Implement safeworking rules and regulations for network control activities	40
TLIF0018	Respond to abnormal situations and emergencies when operating as a train guard	20
TLIF0019	Follow vehicle protocols for loading and unloading	20
TLIF0020	Safely access the rail corridor	10
TLIF0021	Administer the implementation of fatigue management strategies	50
TLIF0022	Conduct housekeeping activities	20



Unit Code	Unit Title	Nominal Hours
TLIF0023	Conduct track protection assessment	10
TLIF0024	Develop and maintain a safe workplace	50
TLIF0025	Follow work health and safety procedures	20
TLIF0026	Manage in-vehicle technology distractions	20
TLIF0027	Perform lookout duties	10
TLIF0028	Respond to abnormal situations and emergencies when operating rail traffic	40
TLIF0043	Implement fitness for work procedures	40
TLIF0045	Investigate rail safety incidents	70
TLIF0048	Manage rail safety compliance	70
TLIF0054	Respond to notifiable rail safety occurrences	50
TLIF0077	Demonstrate knowledge of risk factors and consequences in interacting with other road users	20
TLIF0078	Recognise motor vehicle road crash risks and post-crash actions	20
TLIF0079	Select a safe vehicle	20
TLIF0098	Apply personal and equipment lockouts for rolling stock	15
TLIF2006	Apply accident-emergency procedures	20
TLIF2010	Apply fatigue management strategies	30
TLIF2012	Apply safe procedures when handling/transporting dangerous goods or explosives	30
TLIF2018	Operate firefighting equipment	20
TLIF2019	Ensure a safe on-board passenger and working environment	30
TLIF2062	Apply awareness of safeworking rules and regulations	20
TLIF2082	Perform handsignaller duties	10
TLIF2097	Use audible track warning devices	20
TLIF2106	Respond to emergencies and abnormal situations when driving medium/heavy on-track vehicles	20
TLIF3003	Implement and monitor work health and safety procedures	30
TLIF3013	Coordinate breakdowns and emergencies	30
TLIF3015	Work safely as a non-electrical licensed worker near electrical assets	35
TLIF3022	Implement/monitor procedures when warehousing/storing dangerous goods/hazardous substances	60
TLIF3058	Apply safeworking rules and regulations to rail functions	40



Unit Code	Unit Title	Nominal Hours
TLIF3060	Control traffic as a pilot vehicle operator	30
TLIF3084	Follow mobile crane safety procedures	15
TLIF3085	Apply local incident response procedures	20
TLIF3087	Follow work health and safety, and environmental procedures in the rail industry	10
TLIF3089	Implement fatigue management policies and procedures for rail infrastructure	30
TLIF3091	Apply awareness of dangerous goods and hazardous materials requirements	15
TLIF3096	Carry out emergency response to a dangerous goods incident	40
TLIF4061	Respond to electric tram-driving emergencies and abnormal situations	20
TLIF4064	Manage fatigue management policy and procedures	70
TLIF4065	Ensure compliance with Australian Dangerous Goods Code	70
TLIF4066	Implement and supervise transport regulations compliance systems	80
TLIF4069	Monitor and respond to traffic flow	40
TLIF4070	Operate fire and life safety system within a tunnel	80
TLIF4086	Control and coordinate incident responses	50
TLIF4088	Implement and coordinate rail safety and WHS risk-control strategies	50
TLIF4095	Apply work health and safety requirements for driving operations	20
TLIF4100	Identify and meet rail safety regulatory compliance requirements	40
TLIF4101	Implement and maintain a rail safety culture	40
TLIF4104	Manage change in the rail safety environment	40
TLIF4108	Implement traffic management plan in the transport industry	40
TLIF4109	Communicate effectively to coordinate incident response procedures	50
TLIF5020	Manage emergencies	30
TLIF5021	Apply rail safeworking rules and procedures	40
TLIF5022	Develop and manage fitness for work policy and procedures	50
TLIF5023	Undertake a derailment investigation	40
TLIF5024	Develop plans for emergency response and recovery of rail networks	50
TLIG0001	Facilitate work teams	50
TLIG0002	Lead a work team	40
TLIG0003	Work effectively with others in a team	40



Unit Code	Unit Title	Nominal Hours
TLIG2007	Work in a socially diverse environment	20
TLIG3003	Apply positive behaviours in the workplace	20
TLIH0001	Apply efficient journey planning principles	25
TLIH0002	Implement effective contingency planning	50
TLIH0003	Prioritise courier delivery operations	30
TLIH0004	Identify major roads, services and attractions	40
TLIH0005	Interpret road maps and navigate pre-determined routes	20
TLIH0006	Plan and navigate routes	20
TLII0001	Market international freight forwarding services	30
TLII0002	Provide freight forwarding information and customer service	25
TLII0003	Optimise delivery service	40
TLII0004	Provide assistance to customers	25
TLII0005	Apply customer service skills	30
TLII0006	Provide taxi customer service	10
TLII0007	Provide assistance to customers with specific needs	10
TLII2015	Operate the on-train buffet car	40
TLII3003	Provide customer service in transport vehicles/vessels	20
TLII3009	Provide on-board services to customers	20
TLII3010	Provide travel information to customers	20
TLII3022	Provide customer service in rail operations	15
TLII4001	Coordinate quality customer service	30
TLII4022	Identify and meet customer requirements	20
TLII5018	Manage customer service	40
TLIJ0001	Apply grain protection measures	20
TLIJ0002	Implement grain monitoring measures	20
TLIJ0003	Apply quality systems	50
TLIJ2001	Apply quality procedures	20
TLIJ3005	Sample, inspect and test products to specifications	20
TLIJ3006	Implement grain protection procedures	40
TLIJ4009	Implement and monitor quality assurance systems	40
TLIJ5007	Conduct internal quality audits	40



Unit Code	Unit Title	Nominal Hours
TLIK0002	Managing autonomous rail traffic operations by network control	50
TLIK0003	Perform electronic data interchange to transmit documentation	10
TLIK0004	Apply knowledge of automated workplace fundamentals	40
TLIK2003	Apply keyboard skills	20
TLIK2010	Use infotechnology devices in the workplace	40
TLIK5006	Evaluate software requirements and hardware enhancements	40
TLIL0001	Apply effective staff and resource allocation	40
TLIL0002	Identify railway fundamentals	10
TLIL0003	Apply asset management system	30
TLIL0004	Apply conflict and grievance resolution strategies	40
TLIL0005	Assess and confirm customer transport requirements	40
TLIL0006	Assist with rail traffic operations	180
TLIL0007	Complete workplace induction procedures	30
TLIL0008	Coordinate the erection and dismantling of temporary facilities	40
TLIL0009	Develop rosters	20
TLIL0010	Implement a track occupancy authority	15
TLIL0011	Implement equal employment opportunity strategies	20
TLIL0012	Promote effective workplace practice	20
TLIL0013	Plan and deliver Just in Time (JIT) logistics	40
TLIL0014	Plan for logistics operations	40
TLIL0022	Coordinate rail safety interface agreements	50
TLIL0027	Ensure competency of rail safety workers	20
TLIL2008	Complete routine administrative tasks	10
TLIL2031	Monitor and process attendance records	20
TLIL2041	Monitor and record rolling stock locations	30
TLIL2048	Prepare for train departure	20
TLIL2060	Complete induction to the transport industry	5
TLIL3002	Undertake employee payroll activities	20
TLIL3003	Conduct induction process	20
TLIL3035	Allocate motive power	20
TLIL3052	Plan urban passenger train consists	20



Unit Code	Unit Title	Nominal Hours
TLIL3071	Control and coordinate local rail traffic movement	40
TLIL3072	Operate signal panel or equipment	40
TLIL3082	Implement absolute signal blocking	15
TLIL3083	Implement a track work authority and manage rail traffic through worksites	15
TLIL3084	Implement a local possession authority	15
TLIL4009	Manage personal work priorities and professional development	50
TLIL4034	Arrange alternative passenger transport	20
TLIL4037	Apply and amend rosters	20
TLIL4038	Organise marshalling and shunting operations	40
TLIL4059	Implement asset management systems	40
TLIL4069	Plan and coordinate protection for multiple worksites within limits of a work on track authority	15
TLIL4070	Work effectively in the transport and logistics industry	30
TLIL4074	Control and coordinate rail traffic movement	40
TLIL4075	Implement and amend daily train plan	40
TLIL4076	Coordinate resources	20
TLIL4077	Develop out-of-course rail traffic plans and schedules	30
TLIL4084	Control daily tram/light rail operations	60
TLIL4085	Coordinate tram/light rail traffic movement	60
TLIL5019	Implement and monitor transport logistics	40
TLIL5020	Develop and maintain operational procedures for transport and logistics enterprises	30
TLIL5026	Manage export logistics	100
TLIL5057	Maintain, monitor and improve transport operations systems	60
TLIL5062	Apply knowledge of logistics, storage and distribution to international freight forwarding	20
TLIL5063	Review contracts, insurance, risk and liability in an international freight forwarding context	90
TLIL5064	Manage international special freight transport services including dangerous goods and special cargo	90
TLIL5065	Roster train crews	40
TLIL5066	Apply rail resource management principles	30



Unit Code	Unit Title	Nominal Hours
TLIL5067	Develop a passenger transport plan	50
TLIL5068	Implement a passenger transport plan	40
TLIL5069	Manage a rail yard or terminal	50
TLIL5070	Manage rail freight operations	40
TLIL5071	Manage rail passenger operations	40
TLIL5072	Manage rail yard operations	40
TLIL5073	Manage train crewing and rostering	40
TLILIC0001	Licence to transport dangerous goods by road	60
TLILIC0003	Licence to operate a forklift truck	40
TLILIC0004	Licence to operate an order picking forklift truck	30
TLILIC0005	Licence to operate a boom-type elevating work platform (boom length 11 metres or more)	30
TLILIC0011	Licence to operate a reach stacker (greater than 3 tonnes capacity)	40
TLILIC0016	Licence to operate a bridge and gantry crane	70
TLILIC0017	Licence to operate a derrick crane	55
TLILIC0019	Licence to operate a portal boom crane	90
TLILIC0020	Licence to operate a slewing mobile crane (over 100 Tonnes)	70
TLILIC0021	Licence to operate a slewing mobile crane (up to 100 Tonnes)	70
TLILIC0022	Licence to operate a slewing mobile crane (up to 20 tonnes)	70
TLILIC0023	Licence to operate a slewing mobile crane (up to 60 tonnes)	70
TLILIC0024	Licence to operate a vehicle loading crane (capacity 10 metre tonnes and above)	40
TLILIC0040	Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity)	80
TLILIC2014	Licence to drive a light rigid vehicle	40
TLILIC2015	Licence to drive a medium rigid vehicle	40
TLILIC2016	Licence to drive a heavy rigid vehicle	50
TLILIC3017	Licence to drive a heavy combination vehicle	60
TLILIC3018	Licence to drive a multi-combination vehicle	60
TLIM0004	Mentor individuals or small groups	30
TLIM0008	Conduct car driver training	40
TLIM0011	Conduct heavy vehicle driver training	40



Unit Code	Unit Title	Nominal Hours
TLIM0013	Conduct motorcycle rider training	40
TLIM0016	Develop low risk car driving behaviours in others	60
TLIM0018	Develop low risk heavy vehicle driving behaviours in others	60
TLIM0020	Develop low risk motorcycle riding behaviours in others	60
TLIO0001	Undertake emergency response action to a security threat	20
TLIO0002	Apply and monitor workplace security procedures	40
TLIO0003	Follow security procedures when working with goods and cargo	40
TLIO0004	Maintain security of railway property and revenue	30
TLIO0005	Provide revenue protection measures	20
TLIO1002	Follow security procedures when working with passengers and personnel	40
TLIO3012	Manage disruptive and/or unlawful behaviour	20
TLIO5005	Plan and manage security procedures for the enterprise	50
TLIO5006	Plan and manage security procedures for transferring and transporting dangerous goods	40
TLIO5017	Manage security of storage facilities	60
TLIO5018	Manage compliance with customs excise	80
TLIO5020	Advise on and manage security and safety in international freight transport	60
TLIP0001	Sell products and services	30
TLIP0002	Advise on and construct fares for customers	30
TLIP0003	Ensure the confidentiality, privacy and security of customer information	15
TLIP0004	Conduct financial transactions and maintain records for a taxi	5
TLIP0006	Develop plans to meet customer and organisation needs	40
TLIP0007	Facilitate and capitalise on change in the workplace	50
TLIP0008	Implement and monitor logistics planning and processes	80
TLIP0009	Manage workplace information	60
TLIP0010	Monitor a supply chain operation	60
TLIP0011	Monitor warehouse operations	60
TLIP2014	Capture records into a records keeping system	20
TLIP2017	Maintain control of records	20



Unit Code	Unit Title	Nominal Hours
TLIP2018	Provide information from and about records	20
TLIP2024	Conduct financial transactions	20
TLIP2029	Prepare and process financial documents	30
TLIP2032	Maintain petty cash account	10
TLIP4003	Implement, maintain and evaluate dangerous goods transport procedures within the workplace	60
TLIP5004	Develop a transport and logistics business plan	150
TLIP5006	Establish international distribution networks	130
TLIP5007	Contribute to the development of a workplace learning environment	60
TLIP5008	Manage a transport and logistics business unit	60
TLIP5011	Develop and evaluate strategies for transport and logistics enterprises	150
TLIP5025	Set and achieve budgets	40
TLIP5035	Manage budgets and financial plans	80
TLIP5036	Manage assets	60
TLIPC0001	Prepare for work in the road transport industry	20
TLIPC0002	Plan and prepare to work in a supply chain environment	30
TLIPC0003	Apply effective work practices	30
TLIPC0004	Complete courier operations	30
TLIPC0005	Demonstrate safe practices at work	30
TLIR0001	Implement purchasing systems	40
TLIR0002	Conduct purchasing	60
TLIR0003	Monitor supplier performance	30
TLIR0004	Negotiate a contract	40
TLIR4002	Source goods/services and evaluate contractors	30
TLIR4008	Implement and supervise stocktaking procedures	40
TLIR5005	Manage a contract	40
TLIR5006	Develop, implement and review purchasing strategies	60
TLIR5007	Manage international purchasing	120
TLIR5014	Manage suppliers	60
TLIS0001	Construct and assemble points and crossings	20



Unit Code	Unit Title	Nominal Hours
TLIS0002	Install and maintain surface track drainage	40
TLIS0003	Install turnouts	20
TLIS0004	Measure and mark track for resurfacing	40
TLIS2004	Install and maintain rail bonding systems	40
TLIS2012	Install and service rail lubrication equipment	20
TLIS2013	Install minor structures	30
TLIS2020	Install overhead wiring structure	40
TLIS2028	Install and replace transoms	40
TLIS2030	Carry out track ballasting	40
TLIS2031	Install railway sleepers	40
TLIS2033	Install and repair temporary track supports	40
TLIS2034	Install and repair rail fastening systems	40
TLIS2035	Install and repair fences and gates	40
TLIS2036	Use chemical repair products	20
TLIS2044	Carry out rail installation	20
TLIS3005	Install mechanical infrastructure for signalling	40
TLIS3009	Install mechanical signalling locking and interlocking devices	40
TLIS3010	Test rail using ultrasonic equipment	40
TLIS3011	Test rail using nondestructive testing equipment	40
TLIS3023	Erect and mount structures and housings for signalling equipment	20
TLIS3025	Implement ballast unloading	40
TLIS3026	Implement track maintenance and construction	40
TLIS3029	Implement structures maintenance and installation of minor structures	40
TLIS3037	Install and repair rail earthworks	40
TLIS4007	Decommission mechanical signalling infrastructure and interlocking equipment from service	40
TLIU0002	Implement and monitor workplace policy and procedures for environmental sustainability	50
TLIU0003	Prepare for environmentally sustainable work practices	15
TLIU1009	Monitor plant and equipment in an environmentally sustainable manner	30



Unit Code	Unit Title	Nominal Hours
TLIU2008	Apply environmental procedures to rail infrastructure	20
TLIU2012	Participate in environmentally sustainable work practices	20
TLIU3011	Implement and monitor environmentally sustainable work practices	40
TLIU3014	Operate vehicle in an environmentally sustainable manner	5
TLIU3015	Identify wastes and hazards in the waste management industry	25
TLIU4001	Implement and monitor environmental protection policies and procedures	20
TLIU4011	Apply environmental procedures to rail operations	20
TLIU5006	Conduct environmental audits	80
TLIW0001	Apply rail grinding fundamentals	20
TLIW0002	Clean and inspect pooled equipment	20
TLIW0003	Grind rail on tram/light rail systems	15
TLIW0004	Grind rails	20
TLIW0005	Grind switches and crossings	20
TLIW0006	Heat and cut materials using oxy-LPG equipment for the rail industry	20
TLIW0007	Operate under track protection rules	20
TLIW0008	Weld rail using flashbutt welding process	80
TLIW0036	Apply electric welding process to rail	30
TLIW0044	Weld rail on tram/light rail systems using submerged ARC welding process	25
TLIW2028	Identify the principles of ballast cleaning operations	5
TLIW2029	Identify the principles of ballast regulator operations	5
TLIW2030	Identify the principles of dynamic track stabaliser operations	5
TLIW2031	Identify the principles of self-propelled rail grinder operations	5
TLIW2032	Identify the principles of tamping machine operations	5
TLIW2033	Identify the principles of mechanised track laying operations	5
TLIW2037	Clip and secure points	15
TLIW2038	Place and remove temporary speed restriction equipment	10
TLIW2039	Place and remove permanent way stop boards	10
TLIW2041	Clip points and apply rail safety equipment	25
TLIW3006	Operate computerised mail and parcels sorting equipment	40



Unit Code	Unit Title	Nominal Hours
TLIW3008	Carry out culler facer canceller operations	20
TLIW3015	Weld rail using aluminothermic welding process	40
TLIW3026	Operate stand alone signalling/point control equipment	10
TLIW3027	Operate minor track equipment	20
TLIW3034	Apply protective coating systems to structures	20
TLIW3043	Weld rail on tram/light rail systems using electric welding process	25
TLIW5001	Apply rail communications systems	25
TLIW5002	Manage rail assets and interfaces	25
TLIW5003	Manage rail network control systems	25
TLIW5004	Manage train planning	25
TLIX0004X	Administer inventory systems	50
TLIX0005X	Administer market supply systems	60
TLIX0006	Apply and monitor biosecurity policies and procedures	70
TLIX0007X	Build digital supply chain capability in the workforce	80
TLIX0008	Comply with biosecurity border clearance	30
TLIX0009X	Employ digital supply chain risk management practices	60
TLIX0010X	Enable traceability in supply chains	50
TLIX0011X	Establish blockchain in supply chains	80
TLIX0012X	Lead digital supply chain implementation	50
TLIX0013X	Maintain stock control and receivals	55
TLIX0014X	Manage customer focussed supply chain	40
TLIX0015X	Manage fundamental aspects of supply chains	60
TLIX0016X	Manage outsourced supply chain operations	60
TLIX0017X	Manage supply chain mass customisation	60
TLIX0018X	Monitor compliance in digital supply chains	40
TLIX0019X	Monitor digital supply chain services	60
TLIX0020X	Monitor ethical supply chain practices	60
TLIX0021X	Work with global supply chains	80
TLIX0022	Decommission fuel storage and dispensing systems	50
TLIX0023	Identify the roles and functions of the supply chain industry	20
TLIX0024	Install, modify and commission fuel storage and dispensing systems	30



Unit Code	Unit Title	Nominal Hours
TLIX0025	Maintain fuel storage and dispensing systems	30
TLIX0026	Work in compliance with fuel storage and dispensing site requirements	30
TLIX0027	Work safely at a fuel storage and dispensing site	30
TLIX0028X	Develop technical publications to support integrated logistics	40
TLIX0029X	Evaluate FMECA in a defence integrated logistics environment	40
TLIX0030X	Evaluate LORA in a defence integrated logistics environment	30
TLIX0031X	Provide maintenance engineering support in a defence integrated logistics environment	30
TLIX0032X	Undertake configuration management to support integrated logistics	40
TLIX0033X	Undertake RAM analysis in a defence integrated logistics environment	50
TLIX0034X	Undertake supply support in integrated logistics	60
TLIX0035	Apply knowledge of border clearance fundamentals	50
TLIX0036	Determine tariff classification of goods	40
TLIX0037	Apply border clearance procedures	60
TLIX0038	Apply customs procedures	30
TLIX0039	Determine customs value	40
TLIX0040	Determine complex customs value	40
TLIX0041	Manage goods under customs control	20
TLIX0042	Determine complex tariff classifications	40
TLIX0043	Determine indirect taxes	40
TLIX0044	Determine origin of goods and apply preference schemes or free trade agreements	30
TLIX0045	Determine import/export prohibitions/restrictions	30
TLIX0046	Apply anti-dumping and countervailing measures	25
TLIX0047	Review decisions of regulatory bodies	30
TLIX0048	Apply codification and cataloguing processes and procedures	20
TLIX0049	Apply knowledge of materiel logistics	20
TLIX0050	Apply knowledge of technical regulatory framework	40
TLIX0051	Apply materiel logistics processes and procedures	20
TLIX0052	Apply technical regulatory framework compliance management systems	40



Unit Code	Unit Title	Nominal Hours
TLIX0053	Apply technical risk management systems and techniques	20
TLIX0054	Assess maintenance spares and manage repairable items	20
TLIX0055	Conduct configuration management	20
TLIX0056	Conduct logistics support analysis activities	20
TLIX0057	Conduct maintenance on deployed operations	40
TLIX0058	Conduct materiel logistics activities	40
TLIX0059	Contribute to materiel logistics strategies	80
TLIX0060	Develop and review materiel logistics plans	60
TLIX0061	Develop materiel logistics processes and procedures	80
TLIX0062	Establish supply chains	20
TLIX0063	Formulate materiel logistics strategies	80
TLIX0064	Implement and monitor materiel logistics plans	30
TLIX0065	Maintain technical data and information	20
TLIX0066	Manage and monitor catering on deployed operations	40
TLIX0067	Manage and monitor technical data and information systems	30
TLIX0068	Manage configuration management processes	40
TLIX0069	Manage contracted support services	40
TLIX0070	Manage materiel logistics operations	60
TLIX0071	Manage verification and validation	40
TLIX0072	Organise health support operations	50
TLIX0073	Organise supply support on deployment	50
TLIX0074	Organise the deployment and delivery of logistics support	40
TLIX0075	Plan and organise road transport operations	40
TLIX0076	Plan logistics support for deployed operations	50
TLIX0077	Provide specialist configuration management advice	20
TLIX0078	Provide specialist materiel logistics advice	30
TLIX4028	Apply knowledge of logistics	20



CONTACTS AND LINKS

Curriculum Maintenance Manager (CMM) Service

Service Industries – Transport and Distribution

The CMM Service is provided on behalf of Higher Education and Skills. CMM Service Executive Officers can assist with questions on payable and nominal hours.

CMM Name: Mandy Penton

Institute: Victoria University Polytechnic

Address: PO Box 14428, Melbourne VIC, 8001

Phone: (03) 99195302

Email: Mandy.Penton@vu.edu.au

Jobs and Skills Council (JSC) – Industry Skills Australia

Industry Skills Australia is responsible for developing the AVI Aviation Training Package and can be contacted for further information.

Address: PO Box 4345 KINGSTON ACT 2604 Phone: TBA Email: <u>enquiries@isajsc.org.au</u> Website: <u>www.industryskillsaustralia.org.au</u>/

National Register of VET in Australia - Training.gov.au (TGA)

TGA is the Australian government's official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs. See <u>training.gov.au</u> for more information.

Australian Government - Department of Employment and Workplace Relations (DEWR)

The Commonwealth Department is responsible for national policies and programmes that help Australians access quality vocational education and training. See <u>Skills and Training - DEWR</u> for more information.

State Government - Department of Jobs, Skills, Industry and Regions (DJSIR)

DJSIR (formerly Department of Education and Training) is the State Training Authority responsible for supporting implementation of Vocational Education and Training (VET) in Victoria. See <u>djsir.vic.gov.au</u> for more information. (03) 9637 2000

National VET Regulatory Authority - Australian Skills Quality Authority (ASQA)

ASQA is the national regulator for Australia's VET sector. Info line: 1300 701 801 See <u>asqa.gov.au</u> for more information.

State VET Regulatory Authority - Victorian Registration and Qualifications Authority (VRQA)

The VRQA is a statutory authority responsible for the registration and regulation of Victorian RTOs and for the regulation of apprenticeships and traineeships in Victoria. (03) 9637 2806 See <u>vrqa.vic.gov.au</u>





INDUSTRY REGULATORY BODIES

WorkSafe Victoria

The industry Regulatory body can provide advice on licensing, legislative or regulatory requirements which may impact on the delivery of training or the issuance of qualifications in this Training Package. WorkSafe needs to provide written verification before high risk work units can be added to an RTO's scope of registration. <u>info@worksafe.vic.gov.au</u> See <u>worksafe.vic.gov.au</u> for further information. 222 Exhibition Street,

Melbourne 3000 (03) 9641 1444 or 1800 136 089 (toll free)

Department of Home Affairs

The government department can provide information regarding Customs Broking

Telephone: 1300 363 263

Department of Home Affairs website

Office of the National Rail Safety Regulator

This Industry Regulatory body can provide advice on Rail regulation

Telephone: (08) 8406 1500 More information is available from the <u>Office of the National Rail Safety Regulator website</u>

Commercial Passenger Vehicles Victoria

This Industry Regulatory body can provide advice on passenger vehicle regulation

Telephone: 1800 638 802 More information is available from the <u>Commercial Passenger Vehicles Victoria website</u>

VicRoads

VicRoads, or the Roads Corporation of Victoria, is a statutory corporation in the state of Victoria. It is responsible for driver licensing and vehicle registration in Victoria. It is part of the Department of Transport.

Telephone: 13 11 71 More information is available from the <u>Vic Roads</u> website



GLOSSARY

Code	Nationally endorsed Training Package qualification code.
Title	Nationally endorsed Training Package qualification title.
Unit Code	Nationally endorsed Training Package unit code.
Unit Title	Nationally endorsed Training Package unit title.
Maximum Payable Hours	The maximum number of hours the Victorian Government will subsidise under Skills First funding for the achievement of the minimum realistic vocational outcome of the qualification, as determined by the qualification packaging rules. The Maximum Payable Hours do not cover every possible combination of core and elective units available for a specific qualification. Minimum payable hours reflect a calculated minimum number of hours that could deliver a minimum realistic vocational outcome, based on efficiencies of contextualisation and integration.
Scope of Registration	Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide.
Nominal Hours	Nominal hours reflect the anticipated time taken to deliver and assess the outcomes of a unit of competency excluding unsupervised delivery or the time taken for repeated practical application of skills. Nominal hours are determined by the Victorian State Training Authority (DJSIR) and are primarily developed for funding purposes in Victoria.

