**ACFE BOARD CAPACITY AND INNOVATION FUND – Round 10**

**PRIORITY LEARNER COHORTS**

**PROGRESS REPORT – due date 1 November 2018**

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| 1. **CONTACT DETAILS** | | | | |
| Organisation: |  | | Project Manager: |  |
| Project Title: |  | | Phone: |  |
| Project Aims: |  | | Email: |  |
| Primary Priority Learner Cohort: |  | | Progress report prepared by: | (name) |
|  |  | | Progress report prepared on: | (date) |
| 1. **PROGRESS** | | | | |
| % of Budget expended (estimate) |  | | | |
| % of Project completed (estimate) |  | | | |
| 1. **STATUS OF PROJECT OUTCOMES**   *You have previously identified what you intend to achieve by the end of this project in the final Output & Outcome Summary Report – this section requires you to provide an update on the status of these OUTCOMES* | | | | |
| **PROJECT OUTCOMES**  *Cut and paste into here the OUTCOME from your Output and Outcome summary report.* | | **STATUS UPDATE**  *For each specific* ***outcome*** *noted in your application* ***and*** *the nominated* ***measure*** *for each of these, please outline details (dot points are sufficient) of what you have achieved to date. Please include:*   * + *specific numbers to date for any actions that have a numerical nomination*   + *details on any resources being developed and how you are progressing*   + *information on how you have gone about meeting these outcomes* | | |
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| 1. **STATUS OF PROJECT OUTPUTS**   *You have previously identified what you intend to achieve by the end of this project in the final Output & Outcome Summary Report – this section requires you to provide an update on the status of these OUTPUTS* | | | | |
| **PROJECT OUTPUTS**  *Cut and paste into here the OUTPUTS from your Output and Outcomes summary report.* | | **STATUS UPDATE**  *For each specific* ***output*** *noted in your application, please provide details of where you are up to in achieving these outputs. Please include details on:*   * *the extent of the current impact compared to the final expected impact* * *your approach to sustaining any resources or partnerships developed* | | |
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| 1. **MEASURING IMPACT**   *How is your project progressing in supporting improved engagement, pathways and attainment for the Priority Learner Cohort your project is focusing on?* | | | | |
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| 1. **PROGRESS AGAINST PROJECT PLAN AND MILESTONES**   *Provide details and supporting evidence that your project is on track to achieve project outcomes and outputs by the completion date.* | | | | |
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| 1. ***RISKS***   *Identify any risks you are encountering in managing your project and strategies for addressing these.* | | | | |
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