Participation Branch

Expression of Interest for Additional Pre-accredited SCH Allocation for 2018

Region: …………………… Learn Local Name: ………………..………………….……… Contact Person: ………………………………………....

Telephone Number: …………………………………………. Email: ……………………………………………………………

Date: …………………………………

* ***Expressions of Interest for Additional Pre-accredited student contact hours (SCH) for 2018 will be open from Tuesday 6 February and close COB Friday 9 March***
* ***To express interest in an allocation of additional pre-accredited student contact hours the following information must be supplied***
* ***A-frame course details for new programs must be attached to this expression of interest.***

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| **Pre-Accredited Training Delivery only** |

**Total Number of SCH requested: \_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Course Name** | **Learning Outcomes incl Pathways**  **and Priority Learner cohort** | **LGA of Delivery** | **Course Scheduled Hours** | **Number of Students** | **Total SCH’s** |
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| **Justification** |

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| **Reason For Requesting Hours** |
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1. To express interest in an allocation of additional pre-accredited student contact hours please complete the attached Expression of Interest Form and email to [training.participation@edumail.vic.gov.au](mailto:training.participation@edumail.vic.gov.au). for consideration **no later than COB Friday 9 March.**
2. A-frame course details for new programs must be attached to this expression of interest.
3. Requests for Additional Pre-accredited Student Contact Hours will be subject to the following selection criteria:

* All proposed delivery should meet the [2018 Pre-accredited Training Delivery Guidelines](http://www.education.vic.gov.au/training/providers/learnlocal/Pages/preaccredited.aspx) including the Regional Council Priorities
* Priority will be given to delivery for courses with a focus on the priority learner cohorts or delivery that is linked to the [ACFE Board Strategic Plan](http://www.education.vic.gov.au/about/research/Pages/ace.aspx)
* Demonstrated appropriate need for the proposed course
* Capacity to deliver to contract
* History of delivery/under delivery in the last 3 years will be considered
* History of accurate reporting of student contact hours in SVTS will be considered
* Submit the ***2018 Request for Additional Pre-Accredited SCH* request and** A-frame course details for new programs to [training.participation@edumail.vic.gov.au](mailto:training.participation@edumail.vic.gov.au). by COB Friday 9 March. Late Expressions of Interest will not be accepted