Department of Education and Training

Higher Education and Skills Group

Participation, Inclusion and Regional Engagement — Branch Memo

**TO:** ACFE Board

 ACFE Regional Councils

 Adult Education Institutions

Learn Local stakeholders

 PIRE Branch staff

RegisteredLearn Local providers — ALL

**FROM:** Edu De Hue, A/Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 4/11/2020

**SUBJECT: Expression of Interest SARA financial literacy program delivery first half of 2021**

## Actions / Critical Dates:

* Expressions of Interests (EOI) for SARA financial literacy program delivery in the first half of 2021 are due COB **Wednesday 18 November 2020.**
* Download and review the SARA program guidelines[here](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/memo/2020/SARA%202021%20Delivery%20Guidelines_FINAL_Oct%202020.docx)
* Submit your EOI by email to training.participation@education.vic.gov.au
* Email any questions to training.participation@education.vic.gov.au

## Expressions of Interest

Expressions of Interest (EOI) for SARA financial literacy program delivery to women affected by family violence in the first half of 2021 are due COB **Wednesday 18 November 2020**.

SARA 2021 Guidelines that include the EOI form are available on the DET website [here](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/memo/2020/SARA%202021%20Delivery%20Guidelines_FINAL_Oct%202020.docx).

Prequisites for eligibility to deliver SARA in 2021 are outlined in the Guidelines and include but are not limited to the following:

* Use trainers who have completed a SARA Train-the-Trainer program. This training will be supplied in early 2021 to approved educators of selected Learn Local providers.
* Meet SARA class size requirements - a minimum enrolment of 8 in regional areas, and 10 in metropolitan areas. To meet this requirement consortia of Learn Local providers are encouraged to apply as well as individual Learn Local providers.
* Deliver the program between February and 30 June 2021 and provide a participant outcomes report by two weeks after competition using the templates posted on the DET website alongside the Guidelines [here](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/memo/2020/SARA%202021%20Participant%20Survey%20and%20Analysis%20Form.docx).

Enquiries can be emailed to training.participation@education.vic.gov.au.

Submit your application by email by **Wednesday 18 November 2020** to training.participation@education.vic.gov.au