Department of Education and Training

Higher Education and Skills Group

Participation, Inclusion and Regional Engagement — Branch Memo

**TO:** ACFE Board

 ACFE Regional Councils

 Adult Education Institutions

Learn Local stakeholders

 PIRE Branch staff

RegisteredLearn Local providers — ALL

**FROM:** Edu De Hue, A/Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 20/10/2020

**SUBJECT: Expression of Interest for SARA financial literacy program delivery in first half of 2021**

## Actions / Critical Dates:

* Expressions of Interest (EOI) for SARA financial literacy program delivery in the first half of 2021 open on **Tuesday 20 October 2020.**
* Download and review the SARA program guidelinesand submit your EOI **by Wednesday 18 November 2020**.
* Submit your EOI by email to training.participation@education.vic.gov
* Email any questions to training.participation@education.vic.gov

## Expressions of Interest

Expressions of Interest (EOI) are now open for SARA financial literacy program delivery in the first half of 2021 by a maximum of 20 Learn Local providers or consortia.

SARA 2021 Guidelines that include the EOI form are available on the DET Website [here](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/memo/2020/SARA%202021%20Delivery%20Guidelines_FINAL_Oct%202020.docx).

Eligibility requirements

SARA is a specialist program offering financial literacy training for women affected by family violence. The program is 30 hours spread over 10 sessions plus end of session one on one discussion and referral support. The guidelines outline the prerequisites.

To be eligible to submit an EOI for SARA program delivery you must:

* Be registered with the ACFE Board, or covered by the *Education and Training Reform Act 2006*
* Have a current and satisfactory Business Governance Status Assessment (BGS) or a 2020 Skills First contract
* Be applying for mainstream 2021 pre-accredited training delivery.
* Be confident you (or a consortium of providers) can meet SARA class size requirements - a minimum enrolment of 8 in regional areas, and 10 in metropolitan areas.
* Be able to complete SARA program delivery by 30 June 2021 and provide a participant outcomes report by two weeks after competition using the templates posted on the DET website alongside the Guidelines [here](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/memo/2020/SARA%202021%20Participant%20Survey%20and%20Analysis%20Form.docx).

Submit your application by email to training.participation@education.vic.gov

Enquiries can be emailed to training.participation@education.vic.gov