# Department of Education and Training

# Higher Education and Skills Group

# Participation, Inclusion & Regional Engagement Branch Memo

**TO: Learn Local organisations - *ALL***

 **ACFE Board**

 **ACFE Regional Councils**

 **PIRE Branch Staff**

**FROM: Ryan Collins**, Director

Participation, Inclusion & Regional Engagement Branch

**DATE:** 02/06/2020

**SUBJECT: 2020 Learn Local Awards – promotional materials**

## Actions / Critical Dates:

* Download and use Learn Local Awards promotional materials [here](https://www.dropbox.com/sh/i019uv30wo6c7eb/AAARVvsQcq-SWqUBlwhbyMppa?dl=0)
* Consider accommodation options for the Learn Local Awards Gala Ceremony as soon as possible

Promotional materials

The Learn Local Awards team have made materials available to help you promote nominations. We are also calling on previous winners and finalists to share and celebrate your successes.

The promotional materials include:

* Social media tiles (Facebook, Twitter, Instagram)
* Email signature
* Web banner

We would encourage you to share the social media tiles and tag us in your posts using #learnlocalawards or @learnlocal

You may also like to share Learn Local Awards posts from the official Learn Local [Facebook](http://www.facebook.com/learnlocal) and [Twitter](http://www.twitter.com/learnlocal) pages

Forward planning

As previously advised, the Learn Local Awards Gala Ceremony has been rescheduled to Friday, 6 November 2020. Given the proximity to the Spring Racing Carnival festivities, it is recommended you consider your accommodation options for this event as early as possible to ensure you can secure appropriate lodgings.

For further information on the best accommodation options contact the Learn Local Awards team.

Contact

If you have any questions about the Awards, including the nomination process or categories, please contact the Learn Local Awards team at learnlocal@edumail.vic.gov.au or 1800 413 622.