Department of Education and Training

Higher Education and Skills

Participation, Inclusion and Regional Engagement Branch Memo

**TO:** Learn Local providers, ACFE Board, adult education institutions, PIRE staff

**FROM:** Ryan Collins, Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 16 June 2020

**SUBJECT: Learn Local professional development opportunities at the VET Development Centre**

Actions/Critical Dates

* Learn Local Access, Choice and Equity Series (see flyers for a full list of dates)
* Learn Local Leadership Masterclass Series (see flyers for a full list of dates)

Professional Development Opportunities for Learn Local providers

1. The Department of Education and Training supports professional development initiatives for vocational educational and training (VET) practitioners as part of its commitment to quality training outcomes for the Victorian vocational training system.
2. Through the VET Development Centre (VDC), the Department aims to improve the capability and capacity of the Adult, Community and Education (ACFE) sector by making a range of professional learning opportunities available to Learn Local providers.
3. The professional learning opportunities reflect the goal of the Pre-accredited Quality Framework, which is to ensure that quality and continuous improvement are embedded throughout all aspects of pre-accredited planning, program design and delivery, and learner pathways.
4. Since the COVID-19 outbreak, the VDC has had to adapt their program to ensure practitioners are able to access professional development opportunities in a new virtual format and have had to redesign their original Work Plan for 2020.
5. Through consultations with the Department as well as the facilitators presenting at the VDC, the virtual workshops have been structured to consist of an original workshop, with a follow up session with the facilitator, approximately one month after. The purpose of the follow up session is to assist in consolidating learning, share insights and provide an opportunity to network.
6. The VDC is ensuring there is accessibility for participants through an *e-book learning resource*, which will be provided to everyone upon commencement of the workshop to assist with the new online format.

Access, Choice and Equity Series in 2020

1. Participants are encouraged to attend all four workshops or alternatively individual workshops accordingly to their requirements. The four workshops are as follows;
	1. Virtual Workshop 1 – Developing Outreach and Engagement
	2. Virtual Workshop 2 – Building Learner Support and Wellbeing
	3. Virtual Workshop 3 – Teaching Strategies to Improve Learning
	4. Virtual Workshop 4 – Supporting Pathways

Leadership Masterclass Series in 2020

1. The Masterclass Series will be broken down into two virtual workshops with a follow up session date available a month after the initial workshop. It will be beneficial for participants to enrol in both workshops and ensure the follow up sessions are attended to for maximum impact. The two workshops are as follows;
	1. Virtual Masterclass 1 – Governance and Leadership for Learn Locals
	2. Virtual Masterclass 2 – Driving Organisational Performance

Who is eligible to attend?

The workshops are for practitioners teaching, training or assessing in the Learn Local and ACFE areas, as well as senior managers, directors and board members from Learn Local providers, registered with the ACFE Board.

How to register

Click [here](https://vdc.edu.au/funded-opportunities/) to register online OR see attached flyers for details.

Alternatively, contact the VDC directly, to register manually:

**VET Development Centre**

Level 8, 379 Collins Street

Melbourne VIC 3000

Phone: 1300 917 150

Email info@vdc.com.au

Subscribe at this [link](https://vdc.edu.au/subscribe/) to ensure you hear about VDC courses as they are scheduled.