**Department of Education and Training**

**Higher Education and Skills**

## **Participation, Inclusion and Regional Engagement: Branch Memo**

**TO:** ACFE Board

ACFE Regional Councils

Adult education institutions

Learn Local stakeholders

PIRE Branch staff

RegisteredLearn Local providers

**FROM:** Ryan Collins, Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 31/3/2020

**SUBJECT: Change to Adult Literacy and Numeracy Practitioners Program (ALNPP) Delivery**

## **Actions / Critical Dates:**

* Note the change to 100% online delivery of the first phase of the Adult Literacy and Numeracy Practitioners Program (ALNPP)
* Register for ALNPP Information Webinar to be held 2/4/20
* EOI for ALNPP closes 23/4/20

## **Delivery Change for ALNPP**

Registered Learn Local providers have been invited to express interest in participating in the ALNPP Initiative, which comprises 20 hours of training. The Program is designed to enable its delivery entirely online or in a blended format. Given the current situation the ALNPP will be delivered **100% online**, in the first phase.

The first phase will be delivered by experts in the field to 24 high performing Learn Local practitioners. Participants will require internet access and will be able to access the Program, through a basic electronic platform. This offers a realistic delivery method to enable Learn Local providers to participate in the Program.

The online Program will include a range of methodologies, for example, webinars, interactive text and activities, forums, facilitated discussions and group projects.  All providing excellent opportunities for quality, structured learning.

The experience will also enable the participants to develop valuable knowledge and skills in online learning delivery, which they can apply, in regard to their peers and to learners in general.

The Program will include online components that may also be delivered face-to-face, in the future.

For the second phase, the self-contained Program, will be delivered by the trained Learn Local practitioners to their peers. At this stage, the second phase will roll out in the second half of 2020 and options for delivery will be addressed nearer that date.

## **Next Steps**

An online Information Webinar for interested Learn Local providers, is scheduled for 12.30pm – 1.30pm, Thursday, 2 April 2020. It will provide the opportunity for further information and to ask questions. Please click [https://www.ivvy.com.au/event/R20059](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.ivvy.com.au%2Fevent%2FR20059&data=02%7C01%7Cmancini.jane.j%40edumail.vic.gov.au%7Ce5ef690f76fc4e8b7de808d7d20f0b81%7Cd96cb3371a8744cfb69b3cec334a4c1f%7C0%7C0%7C637208834448494400&sdata=VjKl05zwtkWM0XAsinW9M6vg%2F3NSWG9MOV2zmZ49pmk%3D&reserved=0) to register.

If you have any queries regarding the ALNPP, application process or Information Webinar, please contact:

Sally Thompson, Manager, Literacy, Numeracy and Employability (LNE)

T 7022 5457 E [thompson.sally.s@edumail.vic.gov.au](mailto:thompson.sally.s@edumail.vic.gov.au)

Jane Mancini, Senior Program Officer, LNE

T 7022 5592 E [mancini.jane.j@edumail.vic.gov.au](mailto:mancini.jane.j@edumail.vic.gov.au)

## **How to apply**

1. Access the [**EOI Guidelines**](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/EOI_Guidelines_Adult_Literacy_and_Numeracy_Program.docx)and [**EOI Application**](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/Application_Form_Adult_Literacy_and_Numeracy_Program.docx)**.**
2. Read the EOI Guidelines, noting the eligibility and selection criteria, and complete the Application Form including requested attachments.
3. Email the completed Application Form and attachments to [training.participation@edumail.vic.gov.au](mailto:training.participation@edumail.vic.gov.au) by **5pm, Thursday 23 April 2020.**

Applicants will be notified of the outcome by 30 April 2020.