# Department of Education and Training

# Higher Education and Skills Group

# Participation, Inclusion & Regional Engagement Branch Memo: *2020 /02/11*

**TO: Learn Local organisations - *ALL***

 **ACFE Board**

 **ACFE Regional Councils**

 **PIRE Branch Staff**

**FROM: Ryan Collins**, Director

Participation, Inclusion & Regional Engagement Branch

**DATE:** 11/02/2020

**SUBJECT: 2020 Learn Local Awards – Nominations open**

## Actions / Critical Dates:

* Nominations for the 2020 Awards are now open and will close at midnight on Monday 29 June.
* Nomination Guide available at: [www.education.vic.gov.au/learnlocalawards](http://www.education.vic.gov.au/learnlocalawards)

## Nominations open for the 2020 Learn Local Awards

Nominations for the 2020 Learn Local Awards are now open and will close at midnight on Monday 29 June.

The 2020 Learn Local Awards are proudly brought to you by the Adult, Community and Further Education (ACFE) Board and are one of the ways the Board recognises and rewards the outstanding achievements of individuals, programs and training providers within the Learn Local education and training sector.

## Key dates for the Awards

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| **Date** | **Activity** |
| Tuesday 11 February | Nominations open |
| Tuesday 11 February | Writing assistance open |
| Monday 15 June | Writing assistance closes |
| Monday 29 June, midnight | Nominations close |
| July | Judging |
| July | Finalists announced |
| Friday 4 September | Winners announced at Presentation Dinner |

Prize pool and award categories

This year there are seven general awards and People’s Choice Awards, with a total prize pool of $70,000.

**Learner categories**

1. The Ro Allen Award – Recognising Pre-accredited Learner Excellence
2. Victorian Learn Local Young Pre-accredited Learner Award

Each Learner category winner receives $5,000 and finalists receive $1,000 in prize money (two finalists per category).

**Practitioner and Volunteer categories**

1. Victorian Learn Local Practitioner Award
2. Victorian Learn Local Volunteer Team Award

Each Practitioner and Volunteer Team category winner receives $5,000 and finalists receive $1,000 in prize money (two finalists per category).

**Program categories**

1. Victorian Learn Local Pre-accredited Pathway Program
2. Victorian Learn Local Creating Local Solutions Award
3. Victorian Learn Local Collaboration Award

Each program category winner receives $10,000 and finalists receive $1,000 in prize money (two finalists per category).

The winner of the Victorian Learn Local Collaboration Award receives $10,000 (to be shared by both parties) and finalists receive $1,000 (to be shared by both parties).

**People’s Choice Awards**

The People’s Choice Awards are open to finalists from **Program categories only** and are decided in the lead up to the prizewinning ceremony by online public voting.

Further information on all categories is available on the Awards website: [www.education.vic.gov.au/learnlocalawards](http://www.education.vic.gov.au/learnlocalawards).

### Nomination process

Each general award category has its own set of nomination questions. The Nomination Guide (which includes the selection criteria and other information such as tips on what the judges are looking for in nominations), is available from the Learn Local Awards website.

To nominate, go to the nomination portal: [www.lla.awardsplatform.com](http://www.lla.awardsplatform.com). Register to nominate and follow the step by step process. **Nominations can only be submitted via this portal**. If you need support with the nomination process, or with drafting a nomination, please email learnlocal@edumail.vic.gov.au or call 1800 413 622.

## Judging

All nominations are judged according to how well they meet the selection criteria. The judging panels include members of the ACFE Board, ACFE Regional Councils, people with expertise in the award category and people with experience and knowledge of the Learn Local sector.

In 2020 there will be three judging panels that will each review the nominations for two to three of the Learner, Practitioner and Volunteer, and Program award categories.

Finalist interviews

Finalists (i.e. nominees) for the Learner, Practitioner and Volunteer, or Program Award categories may be invited to attend an interview (either by phone or in person) with the judging panel. The interview process will give nominees the opportunity to talk about the key areas of their nomination and will assist the judging panel to choose the winner. Finalists are not required to complete any additional work for this interview and any associated travel costs will be covered by the ACFE Board.

A notification will be sent to all nominators and nominees at the completion of the judging process in July indicating whether their nomination has been successful.

## Learn Local Awards Presentation Dinner

This year’s presentation ceremony will take place in Melbourne on the evening of Friday 4 September. We are keen to make the event as inclusive and accessible as possible and encourage all stakeholders across the Learn Local community to attend, so please put this date in your diary. Further information will be published on the Learn Local Awards website in coming months.

I encourage you all to submit a nomination. If you would like some inspiration, please view the videos of past Learn Local Award winners on the Learn Local YouTube channel: [www.youtube.com/learnlocal](http://www.youtube.com/learnlocal).

If you have any questions about the Awards, including the nomination process or categories, please contact the Learn Local Awards team at learnlocal@edumail.vic.gov.au or 1800 413 622.