**Department of Education and Training**

**Higher Education and Skills**

## **Participation, Inclusion and Regional Engagement: Branch Memo**

**TO:** ACFE Board

 ACFE Regional Councils

 Adult education institutions

 Learn Local stakeholders

 PIRE Branch staff

 RegisteredLearn Local providers

**FROM:** Ryan Collins, Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 8/4/2020

**SUBJECT: Adult Literacy and Numeracy Practitioners Program (ALNPP) Frequently Asked Questions (FAQs)**

## **Actions / Critical Dates:**

* Read the [ALNPP FAQs](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/Frequently%20asked%20questions.docx)
* Note ALNPP EOI closes 23/4/20

## **ALNPP Expression of Interest (EOI)**

Registered Learn Local providers have been invited to express interest in participating in the ALNPP Initiative. In response to questions raised by Learn Local providers a set of FAQs has been developed.

The FAQs and responses have been provided to assist Learn Locals in their EOI submission. Please note that an outline of the ALNPP Modules is included in this information.

## **Next Steps**

If you have any queries regarding the ALNPP or application process, please contact:

Sally Thompson, Manager, Literacy, Numeracy and Employability (LNE)

T 7022 5457 E thompson.sally.s@edumail.vic.gov.au

Jane Mancini, Senior Program Officer, LNE

T 7022 5592 E mancini.jane.j@edumail.vic.gov.au

## **How to apply**

1. Access the [**EOI Guidelines**](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/EOI_Guidelines_Adult_Literacy_and_Numeracy_Program.docx)and [**EOI Application**](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/Application_Form_Adult_Literacy_and_Numeracy_Program.docx)**.**
2. Read the EOI Guidelines, noting the eligibility and selection criteria, and complete the Application Form including requested attachments.
3. Email the completed Application Form and attachments to training.participation@edumail.vic.gov.au by **5pm, Thursday 23 April 2020.**

Applicants will be notified of the outcome by 30 April 2020.