Department of Education and Training

Higher Education and Skills

Participation, Inclusion and Regional Engagement Branch Memo

**TO:** Learn Local providers, ACFE Board, ACFE Regional Councils, adult education institutions, peak bodies, key stakeholders, PIRE Branch staff

**FROM:** Ryan Collins, Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 17/02/2020

**SUBJECT: Positions available on Regional Councils of ACFE**

**Actions / Critical Dates:**

* Applications are now open for positions on Regional Councils of ACFE
* Applications close **midnight, Tuesday 3 March 2020**

**Positions available on Regional Councils of ACFE**

The primary role of the Regional Councils of ACFE is to advise the ACFE Board, who in turn advise the Minister for Training and Skills, on the issues and learning needs of individuals, business and industry in their region (as listed below). Regional councils also support and promote the diversity and flexibility of community-based Learn Local adult community education providers.

We are looking for people who can be a voice for their community in a regional forum that aims to ensure that the region’s adult education needs are known and addressed. Expressions of interest are encouraged from candidates to fill a number of positions across the eight Regional Councils of ACFE:

* Barwon South-western
* Eastern Metropolitan
* Gippsland
* Grampians
* Hume
* Loddon Mallee
* North-western Metropolitan
* Southern Metropolitan

The Minister will appoint members for up to three years on a voluntary basis. Positions will commence in mid-2020. Members are asked to commit to regularly attending regional council meetings (up to 4 per year) and participating in other events or activities as required.

Expressions of interest are encouraged from people with an interest in skills development, those with an understanding of regional and rural Victoria, industry and business, local government, community services organisations and youth agencies.

All members of the community are encouraged to apply, including Indigenous people, those from regional and rural Victoria, young people, people with a disability, people of diverse gender and sexuality, and people from culturally and linguistically diverse backgrounds.

Please bring these vacancies to the attention of anyone you think could contribute to adult community education in Victoria. Applicants must submit a completed application form, curriculum vitae and a Declaration of Private Interests, and consent to formal probity checks.

To find out more visit <http://www.education.vic.gov.au/acfeboard> or contact the ACFE Planning and Secretariat unit by phone (03) 7022 1523 or email at: [acfeb.secretariat@edumail.vic.gov.au](mailto:acfeb.secretariat@edumail.vic.gov.au)

**To submit an application**

Visit the Get on Board website at <http://vacancies.publicboards.vic.gov.au> (under Vacancies ‘Search Regional Council Members’).

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