Department of Education and Training

Higher Education and Skills Group

Participation, Inclusion and Regional Engagement — Branch Memo

**TO:** ACFE Board

ACFE Regional Councils

Adult education institutions

PIRE Branch staff

RegisteredLearn Local providers

**FROM:** Ryan CollinsDirector — Participation, Inclusion and Regional Engagement Branch

**DATE:** 23 June 2020

**SUBJECT: Professional development opportunities update**

Actions

* Register via the recently updated calendar [here](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/2020EventsCalendar.docx) for the new face to face events commencing in August 2020 for
  + pre-accredited program managers on pre-accredited strategic and project planning and marketing to your community

While many professional development events have been suspended due to COVID-19, the following events are now becoming available.

*NEW EVENT:* **Two programs for pre-accredited managers and coordinators** run by the Small Business Mentoring Service (**Face to Face event** observing social distancing). Programs include one on one mentoring.

1. strategic and project planning workshop with follow-up one-on-one mentoring session program
2. marketing pre-accredited programs to your community with follow-up one-on-one mentoring session program

The calendar also includes opportunities to:

* **Move your pre-accredited training online** - Webinar series
* Join the **VDC Learn Local program** online.

Go to the professional development calendar [here](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/2020EventsCalendar.docx) for more information and to register for these events

For enquiries, contact your [DET regional office](https://www.education.vic.gov.au/about/contact/Pages/default.aspx).