Department of Education and Training

Higher Education and Skills Group

Participation, Inclusion and Regional Engagement — Branch Memo

**TO:** ACFE Board

ACFE Regional Councils

Adult education institutions

PIRE Branch staff

RegisteredLearn Local providers

**FROM:** Ryan Collins, Director — Participation, Inclusion and Regional Engagement Branch

**DATE:** 20 January 2020

**SUBJECT:** Pre-accredited Quality Framework training for the Learn Local pre-accredited workforce

Actions

* Access the professional development events calendar here – [2020 Professional Development Events Calendar](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/EventsCalendar2020.docx) to register for Pre-accredited Quality Framework training workshops

**Professional Development – Pre-accredited Quality Framework workshops**

As part of the ACFE Board’s Professional Development Strategy 2019-22 for pre-accredited training practitioners, places are available for workshops on using the Pre-accredited Quality Framework (PQF). These workshops are the last in the series began in 2019 that makes PQF training available in every region.

Participants will receive training on a comprehensive range of matters relating to the PQF including how to write an effective A-Frame course plan and will be guided through the process of writing their own A-Frame Course Plan and Session Plan. These workshops also include training on delivery methods, learning styles and best practice teaching methods.

To register for the Pre-accredited Quality Framework training workshops:

1. access the professional development events calendar by clicking on this link – [2020 Professional Development Events Calendar](https://www.education.vic.gov.au/Documents/training/providers/learnlocal/program/EventsCalendar2020.docx)
2. click on the workshop registration link in your region.

**Professional development events calendar**

The professional development calendar of events lists all training and event opportunities available to the pre-accredited workforce. The calendar will be updated regularly as new training workshops and events are added throughout the year.