# Department of Education and Training

# Higher Education and Skills Group

# Participation Inclusion and Regional Engagement Branch Memo: *2018 / 09/18*

**TO: Learn Local organisations - *RTOs only***

**ACFE Board**

**ACFE Regional Councils**

**Adult Education Institutions**

**Learn Local Stakeholders**

**PIRE Branch Staff**

**FROM: Eduard de Hue**, ActingDirector

Participation, Inclusion and Regional Engagement Branch

**DATE:** 18 September 2018

**SUBJECT: Certificates in General Education Implementation Guide 2018 and Professional Development Opportunity**

## Actions / Critical Dates:

* *The Implementation Guide 2018 for the recently re-accredited Certificates in General Education (CGEA) is now available via the* [*Department of Education and Training accredited courses*](https://www.education.vic.gov.au/training/providers/rto/Pages/courses.aspx) *web page.*
* *A half day professional development opportunity to support Learn Locals offering the CGEA will be held 10.00am-1.00pm Tuesday 2 October 2018, Victoria University, 300 Flinders St Melbourne.*
* *To register contact Cheryl Bartolo on 9919 5300 or* [*cheryl.bartolo@vu.edu.au*](file:///C:/Users/09641518/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/NH3B7XBY/cheryl.bartolo@vu.edu.au)  *by close of business: 25 September 2018.*

## CGEA Implementation Guide 2018

The Implementation Guide supports delivery of the CGEA. The Guide is intended for both experienced and new users of the curriculum and provides information on the changes made to the curriculum during its most recent reaccreditation in 2018. This guide is to be read in conjunction with the CGEA Curriculum.

## Learn Local CGEA professional development – Tuesday 2 October 2018

Hosted by the Curriculum Maintenance Manager (CMM) General Studies & Further Education, this half day professional development to Learn Locals offering the CGEA:

* An interactive exploration of the Literacy Connect project to develop a central online portal for literacy and numeracy resources.
* Talking Democracy (Victorian Electoral Commission) a civic education kit suitable for use with students undertaking both CGEA and EAL courses.